



HORSPATH PARISH COUNCIL

Horspath Annual Parish Council Meeting will be held at Horspath Village Hall
on Tuesday 5th May 2026 at 7.30pm.

AGENDA

1. **ELECTION OF CHAIRMAN.**

2. **ELECTION OF OFFICERS.**

Vice Chairman

Village Hall Committee

Feast Money Collection

Stagecoach Sub Committee

HR Representatives

3. **APOLOGIES FOR ABSENCE.**

4. **DECLARATION OF INTERESTS.**

5. **EMERGENCY BUSINESS.**

6. **MINUTES FOR APPROVAL.**

Minutes of the Parish Council Meeting held on Tuesday 7th April 2026.

Minutes of the Parish Council Workshop held on Tuesday 28th April 2026.

7. **MATTERS ARISING.**

8. **PLANNING APPLICATIONS.**

PLANNING PERMISSIONS/REFUSALS/APPEALS.

P26/S3730/ Land to the north of Oxford Road, near Horspath (Full Application)

FUL

Change of use of agricultural land to a 7.34 hectare low impact, landscape-led meadow burial space, with a naturalistic character. One new vehicle access to the site to be constructed and a new footpath link to be provided from the existing council owned car park (in front of athletics track) to the burial ground. A small, open-sided shelter, a number of benches, signs and hard access ways to be created. Headstones to be limited to 80cms in height and made from non-glossy stone or hardwood. Access to the site to be provided for hearse vehicles, maintenance vehicles and onsite priority parking spaces. (As clarified by updated ecological assessment dated December 2023 which includes a dormouse survey and Agents email dated 17th April 2024 with accompanying plan, as amended by revised landscape and visual impact addendum and as clarified by applicant's response to OCC Highways comments received on 14 March 2025 and revised Archaeological Evaluation dated May 2025 rec'd 10 June 2025). As further clarified by Agent's cover letter dated 4 July 2025 and accompanying updated flood risk assessment and ground water monitoring documents and updated transport assessment and amended plan received 18 September 2025 and further amended by revised highway plans accompanying Agent's letter dated 7 October 2025. An additional Transport Note was submitted on 15 December 2025 and a technical note in relation to drainage submitted on 4th March 2026. – **Granted.**

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9. CLERK'S UPDATE.

Play Area Inspection – Waiting for the quotation to carry out repairs.

Property on the Green – Update.

Meeting with OCC – Update.

Plaques for benches – Update.

SODC Tree Officer – A planning application to remove the English Oak tree has been submitted.

Blake Morgan Solicitors – Email regarding outstanding account.

10. APPROVAL OF STATEMENT OF ACCOUNTS & BANK RECONCILIATION 2025/2026.

11. APPROVAL OF STATEMENT OF ACCOUNTS FOR HORSPATH RECREATION CHARITY 2025/26.

12. UPGRADE TO VILLAGE HALL. – Update.

13. NEW BUS SHELTER. – Update.

14. POTHOLE.

15. BURIAL GROUND REGISTER.

16. DISTRICT & COUNTY COUNCILLOR REPORTS.

17. CORRESPONDENCE.

- a. East West Rail Company. – Confirmed the dates for its last route wide consultation. – (Circulated via email).
- b. RSN. – Weekly News. – 9/4/26, 15/4/26, 22/4/26, 29/4/26. - (Circulated via email).
- c. NALC – Chief Executive's Bulletin. – 9/4/26, 16/4/26, 23/4/26, 30/4/26. – (Circulated via email).
- d. SODC. – New biodiversity report reveals South Oxfordshire's natural wealth. – (Circulated via email).
- e. Breakthrough Communications. – Council Communication & Compliance Masterclasses. – (Circulated via email).
- f. East West Rail Company. – Keeping you connected - Consultation. – (Circulated via email).
- g. Gambit Insurance. – Latest news for charities. – (Circulated via email).
- h. NALC. – Events Newsletter – 7/4/26, 14/4/26, 21/4/26. (Circulated via email).
- i. SODC. – Strong turnout at successful Didcot event. – (Circulated via email).
- j. SODC. – Extra garden waste collection for permit holders this April. – (Circulated via email).
- k. OALC. – Cemetary Training coming up. – (Circulated via email).
- l. Garsington Parish Council. – Threat to School Bus Service. – (Circulated via email).
- m. OALC. – Spring Training Courses. – (Circulated via email).
- n. OALC. – Training Update April 2026. – (Circulated via email).
- o. OCC. – Help residents access free home upgrades. – (Circulated via email).
- p. CPRE. – Double your impact for Oxfordshire's Countryside. – (Circulated via email).
- q. SODC. – Town & Parish Council Forum – 21/4/26 – Planning, Land Charges, and Mapping Systems. – (Circulated via email).
- r. Didcot Town Council. – Outdoor Services Open Day 8/7/26. – (Circulated via email).
- s. Shotover Preservation Society. – Members only event, Headington Festival and AGM. – (Circulated via email).
- t. Matthew Barber. – My Local Update for You – April 2026. – (Circulated via email).

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- u. Freddie Van Mierlo MP. – Thames Water – Water Industry Act 1991 (Amendment) (Payment of fines) Bill. – (Circulated via email).
- v. Age UK. – Your vote can change lives – Vote by 30th April 2026. – (Circulated via email).
- w. OCC. – Community Transport Grants 2026/2027 – Applications invited. – (Circulated via email).
- x. SODC. – Levelling Up & Regeneration Act 2023 – Sections 98 & 99. – (Circulated via email).
- y. CPRE. – Double your impact for Oxford’s Green Belt. – (Circulated via email).
- z. Breakthrough Communications. – April 2026 Bulletin. – (Circulated via email).
- aa. SODC. – Town & Parish Council Forum – Slides, demos and recording. – (Circulated via email).
- bb. SODC. – Review of South & Vale Car Parking Orders. – (Circulated via email).
- cc. SODC. – Extra funding for our Local Wildlife sites. – (Circulated via email).
- dd. SODC. – South News April 2026. – (Circulated via email).
- ee. SODC. – Summer season preparations are underway at Riverside. – (Circulated via email).
- ff. Clear Councils Insurance. – April updates. – (Circulated via email).
- gg. Moulsoford Pavillion Management Committee. – Use of bouncy castles in your village hall. – (Circulated via email).
- hh. Parish Online. – Newsletter 66. – (Circulated via email).
- ii. Age UK Oxfordshire. – Help us to support those who need us most. – (Circulated via email).
- jj. OALC. – April 2026 Newsletter. – (Circulated via email).
- kk. OCC. – The latest news for your communities. – (Circulated via email).
- ll. OCC. – TTRO – Temporary Road Closure – Wheatley, Littleworth Road & High Street. – (Circulated via email).
- mm. TVP. – April update from the PCC. – (Circulated via email).
- nn. OCC. – TTRO – Temporary Road Closure – Littleworth, road through Littleworth. – (Circulated via email).
- oo. SODC. – Let’s talk rubbish 2026 – tell us what you think of our waste and street cleaning services. – (Circulated via email).
- pp. Breakthrough Communications. – What does the FOI cost limit actually mean? – (Circulated via email).
- qq. CPRE. – Big Wins, Big Plans and Big Decisions for Oxfordshire’s Countryside. – (Circulated via email).
- rr. SODC. – Stories of arrival and belonging brought to life in Artsweeks Takeover at Cornerstone. – (Circulated via email).
- ss. ONPA. – April Newsletter. – (Circulated via email).

** original held by the Clerk, copy available on request.
displayed on village website & noticeboards.*

18. PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
BACS	Mrs Hayley Kogel	Home Office April 2026		30.00
		Stationery		67.68
BACS	Mrs Hayley Kogel	Salary 24/3/26 – 24/4/26		1635.43
BACS	Shield Maintenance	Emptying Dog Hygiene Bins (10144)	16.68	100.10
BACS	WEL Medical	Defibrillator battery & pads	54.59	327.54
BACS	Nest	Employee pension contribution 2.4.26		98.30
BACS	Tallis Amos Group	Mower service	51.38	308.26
BACS	Oxfordshire Drainage	Clearance of village hall drains	30.00	180.00
BACS	Information Commissioners Office	Annual payment		52.00



BACS	Horspath Recreation Charity	Donation from Mr Pettigrove for the Fair 2025		200.00
BACS	Outside Help	Email Address fee (28.4.26)	1.10	6.62
		TOTAL	£153.75	£3005.93

Bank balances as of 30.4.26 – £75,519.98

19. RECEIPTS.

Date	Received from	Details	Total £
17.4.26	Southern Electricity	Sub-station rent	0.50
22.4.26	HVHMC	Transfer of money owed	323.11
		TOTAL	£323.61

RECEIPTS – HORSPATH RECREATION CHARITY.

Date	Received from	Details	Total £
30.4.26	Horspath Parish Council	Donation from Mr Pettigrove for the Fair 2025	200.00
		TOTAL	£200.00

20. ANY OTHER BUSINESS.

21. DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 19th May 2026 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 2nd June 2026 at 7.30pm.

Prepared by