

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held at Horspath Village Hall
on 3rd March 2026 at 7.30pm.

Present: Mrs B Oakley (Chairman), Mr R Burgess, Mrs P Cook (Vice Chairman), Mrs H Franklin, Mr I Harris, Mr B Igoe, Mr P Hookham, Mr P O'Brien, Mr E Parker, Mrs H Kogel (Clerk).

Apologies Mr L Coolman, Mr G Walker.
Absent: Mr James-Lawrie (District Councillor), Mr Tim Bearder (County Councillor).
Public: 7

36/26 APOLOGIES FOR ABSENCE.

It was resolved to accept apologies from Mr Coolman and Mr Walker. Mr James -Lawrie and Mr Bearder were absent from the meeting.

37/26 DECLARATION OF INTERESTS. - None.

38/26 EMERGENCY BUSINESS. – Mrs Oakley reported that Mr Surman will repair the recent damage to the Village Green.

39/26 MINUTES FOR APPROVAL.

Following a request from Mrs Dobson, the Minutes of the Parish Council Meeting held on Tuesday 3rd February 2026 were amended on Item 34/26 (a) to read:- Mr Peter Dobson stated that a digital copy *has been done* around 5 years ago. The Clerk stated that financial records were checked for payments made to Parchment Printers only. Mr Peter Dobson confirmed that he took the village history book to be copied at Oxford Duplication Centre in April 2021. The Minutes were then agreed and signed by the Chairman. Mrs Oakley stated that she has ordered two new copies of the book and the original will be stored in the archives of St Luke's Church.

40/26 MATTERS ARISING. – None.

41/26 PLANNING APPLICATIONS. – None.

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P25/S3848/ LDP** **The Old Piggeries, Sandy Lane, Horspath** **(Lawful Development)**
Stationing a mobile home caravan within the garden of the property, to be used for the residential purpose as ancillary accommodation to the existing dwelling house. –**Granted.**
- P26/S0063/ HH** **26 Manor Drive, Horspath** **(Householder)**
Removal of existing circular front bay window and replacement with square bay window. Removal of redundant chimney. Addition of solar panels to south facing garage roof.
– **Granted.**
- P25/S3821/ FUL** **129 Cuddesdon Road, Horspath** **(Full Application)**
Demolition of the existing dwelling and the erection of a replacement self-build dwelling with parking and amenity space. – **Granted.**

42/26 CLERK UPDATE.

Play Area Inspection – Waiting for the quotation to carry out repairs.

Property on the Green – The resident will make contact to arrange a meeting.

Traffic Surveys – Quotations ranging between £220 - £1400 for one week of surveys were circulated.

Abandoned Car in Village Hall Car Park – The second car reported to SODC has now been removed.

Rock Salt – The Clerk will contact OCC again.

Plaques for benches – Mrs Oakley has ordered the plaques.

SODC Tree Officer – The Tree Officer has advised that an application to remove the tree needs to be submitted and it is at that point that they will formally respond. Councillors confirmed that an application will be submitted.

Public Planning Consultations – Councillors agreed for the Clerk to send the letter drafted by Mr Harris.

Drainage at Village Hall – Oxfordshire Drainage will provide a quotation for the maintenance of the drains. Mrs Oakley confirmed that they were at the Village Hall today.

Village Litter Picking Event – Will take place on Saturday 14th March 2026, meeting in the Village Hall car park at 10am.

Pony Pursuits –SODC Enforcement Department have recorded it as an enforcement enquiry.

43/26 UPGRADE OF VILLAGE HALL.

Mr O’Brien stated that no further update since the recent email circulated.

44/26 NEW BUS SHELTER.

Mr O’Brien stated that a planning application has been submitted to SODC.

45/26 OXFORD ROAD – Meeting with OCC.

The Clerk stated that Mr Beale was on annual leave until the end of February. The Clerk will make contact again.

46/26 CRICKET CLUB PLANS.

Mrs Oakley will circulate the plans to all Councillors and discussed at the April meeting.

47/26 BURIAL GROUND REGISTER.

Mr Harris will bring the register to the HSPC meeting.

48/26 DISTRICT & COUNTY COUNCILLOR REPORTS. –

Report from Cllr James-Lawrie – (District Councillor) – No report available.

Cllr Bearder – (County Councillor) – No report available.

49/26 CORRESPONDENCE.

- a. SODC. – T&P Councils and Local Government Reorganisation - Agenda. – (Circulated via email).
- b. NALC. – We’re pleased to launch bookings for an exclusive study tour at Taunton Town Council. - (Circulated via email).
- c. SODC. – Food & Warmth Grant Scheme supports people this winter. – (Circulated via email).
- d. SODC. – Draft budget sets out investment in leisure centres, flood protection, housing and communities across South Oxfordshire. – (Circulated via email).
- e. SODC. – Fun, theatre and family days out this February half term. – (Circulated via email).
- f. SODC. – Local Government Reorganisation special edition of South News. – (Circulated via email).
- g. SODC. – Residents urged to respond to Government consultation on once-in-a-generation opportunity to change local Councils. – (Circulated via email).
- h. NALC – Chief Executive’s Bulletin. – 5/2/26, 12/2/26, 19/2/26, 26/2/26. – (Circulated via email).
- i. RSN. – Weekly News. – 4/2/26, 11/2/26, 18/2/26, 25/2/26. - (Circulated via email).

- j. SODC. – South & Vale residents to keep using just one recycling bin. – (Circulated via email).
- k. SODC. - £320k Capital Grants awarded to improve quality of life in South Oxfordshire. – (Circulated via email).
- l. NALC. – Events Newsletter – 3/2/26, 10/2/26, 17/2/26. (Circulated via email).
- m. SODC. – New artwork creates welcoming gateway into Didcot. – (Circulated via email).
- n. NALC. – We’ve published a new online resource showcasing practical case studies on devolution. – (Circulated via email).
- o. SODC. – Invitation – Connecting Local Action. – (Circulated via email).
- p. SODC. - £750k funding boost helps South Oxfordshire’s growing communities. – (Circulated via email).
- q. Clear Councils Insurance. – Important notice for our customers. – (Circulated via email).
- r. Open Spaces Society. – January updates. – (Circulated via email).
- s. Mr Harris. – SODC Neighbourhood Planning Event. – (Circulated via email). – **Noted.**
- t. NALC. – Tickets on sale for Annual Conference. – (Circulated via email).
- u. Community First Oxfordshire. – February Newsletter. – (Circulated via email).
- v. Charity Commission. – Newsletter Winter 2026. – (Circulated via email).
- w. Cllr Tim Bearder. – Police Raid. – (Circulated via email).
- x. OCC. – Support & information for your communities. – (Circulated via email).
- y. OALC. – January 2026 Newsletter. – (Circulated via email).
- z. Age UK. – Support older adults to stay warm this winter. – (Circulated via email).
- aa. North Oxford Residents Action. – Petition to protect Oxfordshire. – (Circulated via email).
- bb. OCC. – One Council – One Oxfordshire – Its makes sense. – (Circulated via email).
- cc. Beckley & Stowood Parish Council. – Letter of objection to “Greater Oxford” and 3-Council proposal from Parish Councils and meetings. – (Circulated via email).
- dd. OCC. - Temporary Traffic Regulation Notice – S14 Road Traffic Regulation Act 1984 - Temporary Road Closure at Horspath, Gidley Way. – (Circulated via email).
- ee. SODC. – South Oxfordshire sets out people first budget with new investment in communities, and local places.
- ff. OALC. – March training courses. – (Circulated via email).
- gg. SODC. – Final chance to register for Town & Parish Council Planning training. – (Circulated via email).
- hh. Chairman of Beckley & Stowood Parish Council. – Government Consultation of Local Government Reorganisation for Oxfordshire – Have your say. – (Circulated via email)#. – **Noted.**
- ii. SODC. – South Oxfordshire Leader on the Government’s strategic planning proposal. – (Circulated via email).
- jj. Morland House Surgery. – February 2026 Newsletter. – (Circulated via email).
- kk. SODC. – Find out more about future plans for Didcot at community event in March. – (Circulated via email).
- ll. SODC. – Invitation - T&P Councils and Local Government Reorganisation - Agenda. – (Circulated via email).
- mm. Stagecoach Group Ltd. – UNGC Supplier Training. – (Circulated via email).
- nn. OALC. – Local Government Reorganisation Survey. – (Circulated via email).
- oo. Mr Powell. – Application for headstone/monument. – (Circulated via email). – **Councillors approved the request.**
- pp. TVP. – February 2026 Update from the PCC. – (Circulated via email).
- qq. CPRE. – The threat of Grey Belt to your Parish – Real and immediate. – (Circulated via email).
- rr. Matthew Barber - TVP. – My local update for you - February 2026. – (Circulated via email).
- ss. SODC. – South Oxfordshire residents invited to shape the future of local Town & Parish Councils. – (Circulated via email).

- tt. SODC. – New electric waste vehicle will save Councils 13 tonnes of carbon emissions per year. – (Circulated via email).
- uu. SODC. – Revamps for changing rooms at Didcot Wave and Thame leisure centres. – (Circulated via email).
- vv. SODC. – Five Councils outline how a two-unitary proposal would reimagine Council service delivery across Oxfordshire & West Berkshire. – (Circulated via email).
- ww. SODC. – Residents reminded to buy their new garden waste permit. – (Circulated via email).
- xx. SODC. – Connecting Local Action Events – March 2026. – (Circulated via email).
- yy. SODC. – February edition of South News. – (Circulated via email).
- zz. OCC. – One Oxfordshire and LGR – Invitation to Town & Parish Councils briefing session. – (Circulated via email).
- aaa. Julie Simmonds. – Ref Planning Application P25/S2872/HH. – (Circulated via email). – **Councillors confirmed that the comments have been submitted by HPC and cannot be changed. The comments are not just about this one application, it refers to the amount of buildings at the location and that it is a bridleway and not a road.**
- bbb. OCC. - National Highways and Transport Public Satisfaction Survey 2025-26 - Public Representatives. – (Circulated via email).
- ccc. ONPA. - Please forward to your Neighbourhood Plan team. – (Circulated via email).
- ddd. Oxford Preservation Trust. – OPT Awards opening soon. – (Circulated via email).
- eee. Open Spaces Society. – February updates. – (Circulated via email).
- * original held by the Clerk, copy available on request.*
- # displayed on Village Hall & village noticeboards.*

50/26 PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
BACS	Mrs Hayley Kogel	Home Office February 2026 Stationery		30.00 52.98
BACS	Mrs Hayley Kogel	Salary 24/1/26 – 24/2/26		1635.42
BACS	Shield Maintenance	Emptying Dog Hygiene Bins (9910)	16.68	100.10
BACS	Nest	Employee pension contribution 12.2.26		98.30
BACS	Demarcation	Planning package for new bus shelter		733.00
BACS	A J Landscapes	Maintenance of churchyard Feb/March		240.00
BACS	Outside Help	Email Address fee (29.1.26)	1.10	6.62
BACS	HMRC	Additional Employer Contributions		259.18
		TOTAL	£17.78	£3155.60

Bank balances as of 26.2.26 – £54,530.80

The following payments were also authorised:-

OALC – Annual subscription - £348.42

Mr Bob Surman – Gutter cleaning - £350.00

51/26 RECEIPTS.

Date	Received from	Details	Total £
20.2.26	Horspath Nursery	Annual Rent for portacabin	240.00
		TOTAL	£240.00

52/26 AOB.

- a. Mr O'Brien stated that he was intending to volunteer with the litter picking event but he will not be available.
- b. Mr Parker stated that he not available either to help with the event. Mr Parker asked the date of the next HSPC meeting. The meeting will take place on Tuesday 24th March 2026.

Public:-

- c. Mrs Gray reported that the noticeboard in the burial ground needs attention and the notices need to be replaced. Mrs Oakley will arrange for the repair and cleaning.
- d. A resident raised his ongoing concern regarding the speed of traffic on the Oxford Road. Mrs Oakley stated that the recent meeting with HART confirmed that they do not deal with speed issues, but they did arrange for the repair of potholes on Butts Road and Church Road, but unfortunately the potholes have reappeared. Mrs Oakley stated that HPC is waiting for a meeting with Jon Beale, OCC to discuss the speed issues on Oxford Road and in general around the village. The resident suggested that if SID signage was installed in the village, it might help with the speed issues.

53/26 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 17th March 2026 (To be confirmed).
Horspath Parish Council Meeting – Tuesday 7th April 2026 at 7.30pm.
Horspath Stone Pit Charity Meeting – Tuesday 24th March 2026.

Signed.....

Date.....