

# **HORSPATH PARISH COUNCIL**

**Horspath Parish Council Meeting will be held at Horspath Village Hall  
on Tuesday 13<sup>th</sup> January 2026 at 7.30pm.**

## **AGENDA**

**1. APOLOGIES FOR ABSENCE.**

**2. DECLARATION OF INTERESTS.**

**3. EMERGENCY BUSINESS.**

**4. MINUTES FOR APPROVAL.**

Minutes of the Parish Council Meeting held on Tuesday 2<sup>nd</sup> December 2025.

**5. MATTERS ARISING.**

**6. PLANNING APPLICATIONS.**

- |                           |  |                             |
|---------------------------|--|-----------------------------|
| <b>P25/S3821/<br/>FUL</b> | <b>129 Cuddesdon Road, Horspath</b>  | <b>(Full Application)</b>   |
|                           | Demolition of the existing dwelling and the erection of a replacement self-build dwelling with parking and amenity space.  |                             |
| <b>P25/S3848/<br/>LDP</b> | <b>The Old Piggeries, Sandy Lane, Horspath</b>   | <b>(Lawful Development)</b> |
|                           | Stationing a mobile home caravan within the garden of the property, to be used for the residential purpose as ancillary accommodation to the existing dwelling house.  |                             |
| <b>P25/S3894/<br/>LDP</b> | <b>30 Butts Road, Horspath</b>   | <b>(Lawful Development)</b> |
|                           | Removal of chimney from roof to ground level.  |                             |
| <b>P25/S4036/<br/>T28</b> | <b>20 The Green, Horspath</b>  |                             |
|                           | The Electronic Communications Code (Conditions & restrictions) Regulations 2003 (as amended). Regulation 5 Notice of intention to install Fixed Line Broadband Apparatus – 9M light wooden pole.   |                             |
| <b>P23/S3730/<br/>FUL</b> | <b>Land to the north of Oxford Road, near Horspath</b>   | <b>(Full Application)</b>   |
|                           | Change of use of agricultural land to a 7.34 hectare low impact, landscape-led meadow burial space, with a naturalistic character. One new vehicle access to the site to be constructed and a new footpath link to be provided from the existing council owned car park (in front of athletics track) to the burial ground. A small, open-sided shelter, a number of benches, signs and hard access ways to be created. Headstones to be limited to 80cms in height and made from non-glossy stone or hardwood. Access to the site to be provided for hearse vehicles, maintenance vehicles and onsite priority parking spaces. (As clarified by updated ecological assessment dated December 2023 which includes a dormouse survey and Agents email dated 17 <sup>th</sup> April 2024 with accompanying plan, as amended by revised landscape and visual impact addendum and as clarified by applicant's response to OCC Highways comments received on 14 March 2025 and revised Archaeological Evaluation dated May 2025 rec'd 10 June 2025). As further clarified by Agent's cover letter dated 4 July 2025 and accompanying updated flood risk assessment and ground water monitoring documents and updated transport assessment and amended plan received 18 September 2025 and further amended by revised highway plans accompanying Agent's letter dated 7 October 2025. An additional Transport Note was submitted on 15 December. |                             |

## **PLANNING PERMISSIONS/REFUSALS/APPEALS.**

### **P25/S3471/ Pony Pursuits, 11 Sandy Lane, Horspath**

**LDP** Use of agricultural land to graze horses, provision of a mobile shelter and erection of stock proof perimeter fence. (As clarified by fence details and emails from applicant received 20/11/25 and 9/12/25). – **Lawful development approved.**

## **7. CLERK'S UPDATE.**

**Play Area Inspection** – A meeting with ODS has been arranged to look at the repairs.

**Property on the Green** – Update on fly-tipping – Email from resident.

**Manor Drive** – OCC has confirmed that 6 potholes will be repaired on 30<sup>th</sup> December 2025.

**Traffic Surveys** – OCC can arrange for the surveys to be carried out at a cost of £190.00 per survey.

**Low Bridge Signage** – OCC has checked the signage and have confirmed that the necessary signs are in place and in good order. Some of the signs have been doubled up and are fully visible for all drivers. OCC recommends that HPC considers installing a row of bollards along the Green.

**Bus Service 46** – Oxford Bus Company has confirmed that the bus service is being reviewed but they are not able to include a stop at Cowley Retail Park.

**Gigaclear** – Update.

**Highway Asset Response Team** – A meeting to be arranged.

**Installation of benches & picnic table** – Quotations required.

## **8. PRECEPT 2026/27.**

## **9. NEW VILLAGE HALL. – Update.**

## **10. NEW BUS SHELTER. – Update.**

## **11. CAPSTONE PROPERTIES LTD – Request to plant trees.**

## **12. NURSERY BUILDING.**

## **13. DISTRICT & COUNTY COUNCILLOR REPORTS.**

## **14. CORRESPONDENCE.**

- a. SODC. – Town & Parish Newsletter Feedback Survey. – (Circulated via email).
- b. NALC. – Events Newsletter – 2/12/25, 9/12/25, 16/12/25, 23/12/25, 6/1/26. (Circulated via email).
- c. NALC. – Utility Aid – Smarter Energy Solutions. – (Circulated via email).
- d. Bioabundance. – The Councils' response to the Planning Inspectors' findings on the joint Local Plan. – (Circulated via email).
- e. Bioabundance. – Recycle your festive food waste recycling campaign. – (Circulated via email).
- f. SODC. – A call for Oxfordshire & Berkshire to be in the next wave of Strategic Authorities. – (Circulated via email).
- g. NALC – Chief Executive's Bulletin. – 4/12/25, 11/12/25, 18/12/25. – (Circulated via email).
- h. RSN. – Weekly News. – 3/12/25, 10/12/25, 17/12/25, 7/1/26. – (Circulated via email).
- i. SODC. – Thames Valley CCTV Partnership. – (Circulated via email).
- j. SODC. – Councils continue to support disabled and vulnerable through the Disabled Facilities Grant. – (Circulated via email).
- k. Bioabundance. – National Emergency Briefing – A day with your constituents. – (Circulated via email).
- l. Open Spaces Society. – November updates. – (Circulated via email).
- m. OCC. – TTRO (T17031) Temporary Road Closure – Oxford – Seacourt Lane. – (Circulated via email).
- n. Oxfordshire Mind. – Free mental health training for Councillors. – (Circulated via email).
- o. Kidlington Parish Council. – Greater Oxford Local Government Proposal. – (Circulated via email).

- p. Shotover Preservation Society. – Winter 2025 Newsletter. – (Circulated via email).
- q. Matthew Barber TVP. – December update from the PCC. – (Circulated via email).
- r. OCC. – Experimental TRO - A40 East/London-bound layby (Forest Hill) Motor Vehicle Prohibition. – (Circulated via email).
- s. OCC. – The latest news for your communities. – (Circulated via email).
- t. OALC. – November 2025 Newsletter. – (Circulated via email).
- u. SODC. – Second round of funding for community infrastructure approved. – (Circulated via email).
- v. SODC. – December edition of South News. – (Circulated via email).
- w. Wheatley Park School. – Prizegiving Awards. – (Circulated via email).
- x. Morland House Surgery. – December Newsletter. – (Circulated via email).
- y. SODC. – Art Centres in southern Oxfordshire launch new websites. – (Circulated via email).
- z. SODC. – Joint Local Plan examination hearings could continue after Government announcement. – (Circulated via email).
- aa. SODC. – Cllr Maggie Filapova-Rivers elected as new Leader at South Oxfordshire District Council. – (Circulated via email).
- bb. SODC. – A tale as old as time opens at Cornerstone Arts Centre this December. – (Circulated via email).
- cc. SODC. – New Year, new skills as free course launches in Berinsfield. – (Circulated via email).
- dd. Clear Councils Insurance. – Newsletter. – (Circulated via email).
- ee. Matthew Barber TVP. – My local update for you December 2025. – (Circulated via email).
- ff. ONH. – New NPPF just released with radical changes for planning policy and decision making. – (Circulated via email).
- gg. Open Spaces Society. – Seasons greetings. – (Circulated via email).
- hh. CPRE Oxfordshire. – Reflecting on 2025 and looking to the year ahead. – (Circulated via email).
- ii. SODC. – Council expresses frustration at further delays for Didcot GP surgery. – (Circulated via email).
- jj. SODC. – Fair treatment & cohesive motion. – (Circulated via email).
- kk. SODC. – Driver banned & fined for offering illegal taxi rides at Henley Regatta. – (Circulated via email).
- ll. SODC. – Council Leader Christmas message December 2025. – (Circulated via email).
- mm. SODC. – Council Leader calls for answers on emergency discharge from the proposed Abingdon reservoir. – (Circulated via email).
- nn. SODC. – Neighbourhood Planning Event – National changes and local support – Save the date 28<sup>th</sup> January 2026. – (Circulated via email).
- oo. SODC. – Planning Update 2025. – (Circulated via email).
- pp. TVP. – Share your views on Policing budget. – (Circulated via email).
- qq. Mr James Phillips. – Wheatley/Horspath road conditions. – (Circulated via email).
- rr. Mrs A Griffith. – Formal Complaint. – (Circulated via email).
- ss. OCC. – Fix-My-Street Super User for Horspath. – (Circulated via email).
- tt. OALC. – December 2025 Newsletter. – (Circulated via email).
- uu. OCC. – The latest news for your communities. – (Circulated via email).
- vv. OCC. – Oxfordshire Street Design Code. – (Circulated via email).
- ww. SODC. – Council secure a high-quality and sustainable future for leisure facilities in uncertain times. – (Circulated via email).
- xx. NALC. – Our Chair has penned an open letter to Town & Parish Councils. – (Circulated via email).
- yy. Bioabundance. – Please object to the giant reservoir by 13<sup>th</sup> January 2026. – (Circulated via email).
- zz. Age UK Oxfordshire – Winter Appeal – Together for our neighbours. – (Circulated via email).
- aaa. Miss Hanson. – Land. – (Circulated via email).

***\* original held by the Clerk, copy available on request.***

Horspath Parish Council Meeting – Tuesday 13<sup>th</sup> January 2026 - Agenda

*# displayed on Village Hall & village noticeboards.*

**15. PAYMENTS.**

<b>Paid by</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
BACS	Mrs Hayley Kogel	Home Office December 2025 Stationery		30.00 18.10
BACS	Mrs Hayley Kogel	Salary 24/11/25 – 24/12/25		1635.42
BACS	Shield Maintenance	Emptying Dog Hygiene Bins (9580)	16.68	100.10
BACS	Nest	Employee pension contribution		196.60
BACS	Outside Help	Email address fee (5.12.25)	1.10	6.62
BACS	AJ Landscapes	Maintenance of churchyard Oct & Nov		240.00
BACS	Cotswold Tree Surgery	Maintenance of the tree on Oxford Road		650.00
BACS	Cotswold Tree Surgery	Maintenance of trees in Colcutt Close		450.00
BACS	Mr L Coolman	Mower Parts	1.52	9.12
BACS	Lemoneye	Web hosting & domain fee		225.00
BACS	Mr Rob Gray	Grass cut bur/grd 11/4/25 – 6/11/25 Grass cut play area 29/4/25 – 6/11/25 Mower Costs		225.00 80.00 275.93
BACS	Outside Help	Email address fee (6.1.26)	1.10	6.62
		<b>TOTAL</b>	<b>£20.40</b>	<b>£4148.51</b>

**Bank balances as of 8.1.26 – £63,929.97**

**HORSPATH RECREATION CHARITY.**

<b>Paid By</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
BACS	Mr Rob Gray	Grass cut Village Green 11/4/25 – 6/11/25	1200.00
		<b>TOTAL</b>	<b>1200.00</b>

**16. RECEIPTS.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
8.12.25	Barclays Bank	Interest Premium Account	212.38
22.12.25	Environment Agency	Annual payment for Borehole	150.00
5.1.26	Mr C Goss	Sponsorship of a bench	432.00
		<b>TOTAL</b>	<b>794.38</b>

**HORSPATH RECREATION CHARITY.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
24.12.25	ST Properties Ltd	Quarterly rent for Chequers Inn Car Park	712.50
		<b>TOTAL</b>	<b>712.50</b>

**17. ANY OTHER BUSINESS.**

**18. DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 20<sup>th</sup> January 2026 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 3<sup>rd</sup> February 2026 at 7.30pm.

Prepared by .....