

# **HORSPATH PARISH COUNCIL**

**Horspath Parish Council Meeting will be held at Horspath Village Hall  
on Tuesday 7<sup>th</sup> October 2025 at 7.30pm.**

## **AGENDA**

**1. APOLOGIES FOR ABSENCE.**

**2. DECLARATION OF INTERESTS.**

**3. EMERGENCY BUSINESS.**

**4. MINUTES FOR APPROVAL.**

Minutes of the Parish Council Meeting held on Tuesday 2<sup>nd</sup> September 2025.

**5. MATTERS ARISING.**

**6. PLANNING APPLICATIONS.**

**P25/S2126/ 29 Manor Drive, Horspath)**

**(Full application)**

**FUL** Replacement self build dwelling and detached garage workshop with associated works.  
(Additional information received 29<sup>th</sup> August 2025).

**P25/S2822/ Land at Glebe Retreat, 129 Cuddesdon Road, Horspath**

**PIP** Erection of a minimum of 7 and a maximum of 9 residential units.

**P23/S3730/ Land to the north of Oxford Road, near Horspath (Full Application)**

**FUL** Change of use of agricultural land to a 7.34 hectare low impact, landscape-led meadow burial space, with a naturalistic character. One new vehicle access to the site to be constructed and a new footpath link to be provided from the existing council owned car park (in front of athletics track) to the burial ground. A small, open-sided shelter, a number of benches, signs and hard access ways to be created. Headstones to be limited to 80cms in height and made from non-glossy stone or hardwood. Access to the site to be provided for hearse vehicles, maintenance vehicles and onsite priority parking spaces. (As clarified by updated ecological assessment dated December 2023 which includes a dormouse survey and Agents email dated 17<sup>th</sup> April 2024 with accompanying plan, as amended by revised landscape and visual impact addendum and as clarified by applicant's response to OCC Highways comments received on 14 March 2025 and revised Archaeological Evaluation dated May 2025 rec'd 10 June 2025). As further clarified by Agent's cover letter dated 4 July 2025 and accompanying updated flood risk assessment and ground water monitoring documents and updated transport assessment and amended plan received 18<sup>th</sup> September 2025).

**P25/S2546/ The Queens Head, Church Road, Horspath**

**(Full Application)**

**FUL** Erection of two 2-bed self-build apartments adjacent to and within existing car park of a public house to provide separate on-site accommodation for the pub owners. Provision of private amenity space with off street car parking provided within existing car park.

**PLANNING PERMISSIONS/REFUSALS/APPEALS.**

**P25/S2282/ 35 Manor Drive Horspath**

**(Householder)**

**HH** Erection of single storey rear extension, enlargement of existing box dormer, addition of dormer window at front, conversion of 2 doors to windows at front. – **Granted.**

**P25/S0758/ 144 Gidley Way, Horspath**

**(Full Application)**

**FUL** Demolition of existing dwelling. Erection of two four/five-bed detached self-build houses. Provision of private amenity space with off street parking utilising existing highway access. Provision of enclosed bin & bike stores. (Additional information received 21 July 2025 and 4 August 2025 and 10 September 2025). – **Granted.**

**P25/S2126/ 29 Manor Drive, Horspath (Full Application)**  
**FUL** Replacement self-build dwelling and detached garage workshop with associated works. – **Granted.**

**7. CLERK’S UPDATE.**

**Dog bins.** – Update.

**Play Area Inspection** – A quotation has been requested from ODS.

**Property on Oxford Road** – The items encroaching onto the Recreation ground have been removed.

**Property on the Green** – SODC will now investigate the fly-tipping.

**Property at Manor Farm Road** – The property owner has agreed to cut the overhanging branches from the tree.

**Christmas Tree Collection Point** – Collection from the Village Green?

**Sycamore trees on Oxford Road** – Update.

**Tree in Collcutt Close** – Update.

**SSEN** – A copy of the reply circulated to all Councillors.

**8. NEW PLAY AREA. – Update.**

**9. NEW VILLAGE HALL. – Update.**

**10. PURCHASE OF NEW BENCHES.**

**11. SEDGEWICK INTERNATIONAL UK – Property claim on the Green.**

**12. NEW BUS SHELTER. – Update.**

**13. MAINTENANCE OF ST GILES CHURCHYARD. – Quotation received.**

**14. DISTRICT & COUNTY COUNCILLOR REPORTS.**

**15. CORRESPONDENCE.**

a. Cleanslate. – Donation request. – (Circulated via email).

b. Morland House Surgery. – September Newsletter. – (Circulated via email).

c. NALC. – Events Newsletter – 2/9/25, 10/9/25, 16/9/25, 23/9/25. (Circulated via email).

d. SODC. – Remembering South & Vale’s new Waste Services number is as easy as 123. – (Circulated via email).

e. Bioabundance. – Meet your MP and Climate talks with Lord Deben on 18/9/25. – (Circulated via email).

f. Gambit Insurance. – Latest news for Charities and Voluntary Organisations. – (Circulated via email).

g. Age UK Oxfordshire. – Upskil your team to support older people in Oxfordshire. – (Circulated via email).

h. OALC. – Autumn training courses available. – (Circulated via email).

i. OCC. – Fibre Broadband Operational Works - Weekend Support – Information for residents. – (Circulated via email).

j. RSN. – Weekly News. – 3/9/25, 10/9/25, 17/9/25, 24/9/25, 1/10/25. – (Circulated via email).

- k. NALC – Chief Executive’s Bulletin. – 4/9/25, 11/9/25, 18/9/25, 25/9/25, 2/10/25. – (Circulated via email).
- l. Ms Ginette Camps-Walsh Chairman Beckley & Stowood Parish Council. – Invitation to Public Meeting – Local Government Reform – 7pm on 22/9/25 at Beckley Village Hall. – (Circulated via email).
- m. Matthew Barber, TVP. – My local update for you. – (Circulated via email).
- n. SODC. – Enjoy an action-packed half-term across South Oxfordshire and the Vale. – (Circulated via email).
- o. SODC. Food and warmth grant scheme launched to support residents this winter. – (Circulated via email).
- p. Simple Survey Chartered Building Surveyors. – The Party Wall etc, Act 1996. – (Circulated via email).
- q. SODC. – Could your Community benefit from our Food & Warmth grant? – (Circulated via email).
- r. Horspath Cricket Club. – Horspath Cricket Club Plans. – (Circulated via email).
- s. SODC. – A statement on behalf of South Oxfordshire and Vale of White Horse District Councils. – (Circulated via email).
- t. SODC. – Illegal scrap metal dealer ordered to pay more than £1100.00. – (Circulated via email).
- u. SODC. - New garden waste permit scheme a big success thanks to residents’ support. – (Circulated via email).
- v. Open Spaces Society. – Celebrating our anniversary together/Introducing our new Watchdog in Essex. – (Circulated via email).
- w. Matthew Barber, TVP. – My local update for you – September 2025. – (Circulated via email).
- x. Bioabundance. – First wild summit. – (Circulated via email).
- y. SODC. – Council Chief stands down. – (Circulated via email).
- z. NALC. – We’ve opened nominations for our 2025 Governance Elections. – (Circulated via email).
- aa. SODC. – Hotel owner ordered to pay £29,000 for ignoring hygiene notices. – (Circulated via email).
- bb. SODC. – September 2025 Edition of South News. – (Circulated via email).
- cc. OALC. – September 2025 Member Update. – (Circulated via email).
- dd. OALC. – Essentials of employing people workshop 8/10/25. – (Circulated via email).
- ee. Ms Harbour. – Future development. – (Circulated via email).
- ff. OPFA. – AGM 20/10/25. – (Circulated via email).
- gg. Mrs Hawkeswood. – Headstone Request. – (Circulated via email).
- hh. TVP. – September 2025 update from the PCC. – (Circulated via email).
- ii. Oxfordshire Mind. – Donation Request. – (Circulated via email).
- jj. Age UK Oxfordshire. – Free electric blanket testing in Oxfordshire. – (Circulated via email).
- kk. SSE Plc. – Are you ready for winter. – (Circulated via email).
- ll. Ginette Camps-Walsh. – Local Government Reorganisation: Greater Oxford proposal. – (Circulated via email).
- mm. Community First Oxfordshire. – AGM 6/11/25. – (Circulated via email).
- nn. SODC. – Have your say on street cleaning in your town or parish. – (Circulated via email).

*\* original held by the Clerk, copy available on request.*

*# displayed on Village Hall & village noticeboards.*

## 16. PAYMENTS.

| Paid by | To Whom Paid     | Details                    | Vat | Total £ |
|---------|------------------|----------------------------|-----|---------|
|         | Mrs Hayley Kogel | Home Office September 2025 |     | 30.00   |
|         |                  | Postage & Stationery       |     | 59.08   |
| BACS    | Mrs Hayley Kogel | Salary 24/8/25 – 24/9/25   |     | 1563.37 |

|      |                     |                                      |               |                   |
|------|---------------------|--------------------------------------|---------------|-------------------|
| BACS | HMRC                | Employer Contributions               |               | 2356.25           |
| BACS | Outside Help        | Email address fee (7.10.25)          | 1.10          | 6.62              |
| BACS | Nest                | Pension contribution (22.9.25)       |               | 90.90             |
| BACS | Mrs Oakley          | Top soil for Play Area               | 13.33         | 80.00             |
| BACS | Open Spaces Society | Annual Subscription                  |               | 45.00             |
| BACS | Lee Coolman         | Materials & plant hire for Play Area | 93.64         | 578.50            |
| BACS | Playsafety Ltd      | Play Area inspection                 |               | 96.00             |
| BACS | Creative Play       | New Play Area                        |               | 43,999.98         |
| BACS | Creative Play       | New Play Area                        |               | 100,000.00        |
| BACS | HSPC                | Purchase of new mower                |               | 18,251.00         |
| BACS | Shield Maintenance  | Emptying Dog Hygiene Bins (9355)     | 15.47         | 92.82             |
|      |                     | <b>TOTAL</b>                         | <b>134.28</b> | <b>167,249.52</b> |

**Bank balances as of 2.10.25 – £75,278.09**

**17. RECEIPTS.**

| <b>Date</b> | <b>Received from</b> | <b>Details</b>                        | <b>Total £</b>    |
|-------------|----------------------|---------------------------------------|-------------------|
| 28.8.25     | Mr Powell            | 1 x burial                            | 500.00            |
| 5.9.25      | SODC                 | 2 <sup>nd</sup> Instalment of Precept | 30,000.00         |
| 8.9.25      | Barclays Bank        | Interest                              | 162.05            |
| 1.9.25      | HSPC Grant           | New Mower                             | 21,901.20         |
| 1.9.25      | HSPC                 | New Play Area                         | 147,686.93        |
| 23.9.25     | Mr R Burgess         | Feast donation from Mr Pettigrove     | 200.00            |
|             |                      | <b>TOTAL</b>                          | <b>200,450.18</b> |

**18. ANY OTHER BUSINESS.**

**19. DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 21<sup>st</sup> October 2025 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 4<sup>th</sup> November 2025 at 7.30pm.

Prepared by .....