

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held at Horspath Village Hall
on 2nd July 2024 at 7.30pm.

Present: Mrs B Oakley (Chairman), Mr D Burgess, Mr L Coolman, Mrs P Cook, Mr I Harris, Mr B Igoe, Mr P O’Brien, Mr E Parker, Mrs H Kogel (Clerk).

Apologies Mrs C Riley.

Absent: Mr James-Lawrie (District Councillor), Mr Tim Bearder (County Councillor).

Public: 8

129/24 APOLOGIES FOR ABSENCE.

It was resolved to accept apologies from Mrs Riley. Mr James-Lawrie and Mr Bearder were absent from the meeting.

130/24 DECLARATION OF INTERESTS. – None.

131/24 EMERGENCY BUSINESS.

Mrs Oakley informed Councillors that there has been two applications from residents to join the Parish Council.

Mr George Walker gave a short presentation and explained why he would like to join HPC.

Mrs Hilary Franklin gave a short presentation and explained why she would like to join HPC.

Councillors voted unanimously in favour of co-opting Mr Walker and Mrs Franklin.

Mr Walker and Mrs Franklin signed their Declaration of Acceptance of Office forms and joined the table.

Mrs Oakley reported that the Chequers Inn have installed a seating area in the car park which appears to be a permanent structure, without seeking permission from HPC. The car park area has to be clear when the fair comes to the village in September. Mr Burgess stated that there are no safety rails around the structure. Councillors agreed that the Clerk will write to S T Properties Ltd and inform them that they have 28 days to remove the seating area and if they require a temporary structure, a request for permission is required from HPC.

132/24 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on Tuesday 4th June 2024 were agreed and signed by the Chairman.

133/24 MATTERS ARISING. – None.

134/24 PLANNING APPLICATIONS.

P24/S1812/ Dolce Domum, 15 Blenheim Road, Horspath

S73 Variation of Condition 2 (approved plans) on application P23/S1847/HH to reduce the scale and massing of the first floor extension. (The addition of a first floor to existing bungalow with two storey extension to the north elevation). – **Councillors have no objections and recommend approval.**

P24/S1836/ 21 Gidley Way, Horspath

(Householder)

HH Single storey side and rear extension. - **Councillors have no objections and recommend approval.**

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P24/S0590/ HH 62 Gidley Way, Horspath (Householder)**
Demolish existing conservatory and shower room. Construct rear and side single storey extension. (Amended plans submitted 24/5/24 showing side extension slightly larger to create larger bedroom). – **Granted.**
- P24/S1328/ HH 17 Blenheim Way, Horspath (Householder)**
Convert and extend hipped roof loft to new gables front and rear. Loft conversion. Side dormer window. 5no. rooflights. Ground floor single storey, flat roofed rear and side extension. Replacement garage. – **Granted.**
- P24/S0214/ HH Glebe Retreat, 129 Cuddesdon Road, Horspath (Householder)**
Pool house, swimming pool and associated patio area (retrospective). – **Granted.**
- P24/S1524/ HH 10 Manor Drive, Horspath (Householder)**
Single storey side extension. – **Granted.**
- P24/S0855/ HH 100 Gidley Way, Horspath (Householder)**
Demolition of existing car port and garage, construct new car port and first floor dormer to front elevation. – **Granted.**

135/24 CLERK'S UPDATE.

Play Area Inspections – Will be carried out in July.

CIL Funding Boost – The application has now been submitted to SODC.

Councillor Email Addresses – The Clerk updated Councillors on the options for individual email addresses. Councillors agreed to go ahead with the free of charge option.

Thames Water Portable Toilet – The Clerk will contact Thames Water again.

Tree on the Village Green – The damage has been reported to Thames Valley Police who will not take any further action as there is no evidence as to who caused the damage. Mrs Oakley, Mr O'Brien and Mr Burgess met with the SODC Tree Officer has stated that SODC will not be taking any further action with regards to the damage caused to the Horse Chestnut Tree and has advised that an application should be submitted to fell the damaged Horse Chestnut tree and the Cherry tree. The Tree Officer has stated that one replacement tree will need to be planted in the autumn.

A resident has sent an email regarding a dead tree at the back of the Hub next to the bridge which needs to be felled. This tree has not been damaged and does not have a TPO. There is also another tree by the Scout Hut that has dead branches that need to be removed. There are also cherry trees leading up to the burial ground that need branches removed to avoid any damage to cars. It was agreed that the Clerk will obtain quotations.

Blenheim Road Street Sign – SODC has ordered a new street sign emphasising No's 34 & 43.

Manor Drive Footpath – The tarmacking has now been completed.

External Audit – The AGAR and Accounts have been submitted for the external audit.

CIL Payment – Councillors agreed that any CIL money due from SODC should be paid to HPC.

SODC Enforcement Department – The Clerk circulated an update regarding an enforcement order.

136/24 VILLAGE MAINTENANCE.

Mrs Oakley has been carrying out the strimming around the village, but recommends that a Handyperson is appointed to carry out village maintenance tasks. Councillors agreed for Mrs Oakley to display posters advertising the position.

137/24 NEW VILLAGE HALL - Update.

Mr O'Brien has tried to contact the Planning Officer but she is on annual leave until 18th July 2024.

138/24 HVHMC.

Mrs Oakley reported that Mrs Drew has now resigned from HVHMC. It was agreed at a previous HPC meeting that due to lack of members, all Councillors will join HVHMC. Mrs Oakley has asked the Cricket Club for a member to also join HVHMC.

Mr O'Brien arranged for a plumber to fix the two issues in the toilets, and Mrs Oakley will contact Mr Hamlet with regard to fixing the lights in the main hall.

139/24 TREES ON VILLAGE GREEN. - Discussed under 135/24.

140/24 HORSPATH FAIR - Update.

Mrs Oakley has spoken with Mr Pettigrove who was hoping to attend the meeting tonight. Mrs Oakley discussed the complaints from residents with Mr Pettigrove with the two big rides, one at the bottom of Manor Farm Road and one outside of the shop. Mrs Oakley will also contact TVP to arrange for Police presence at the fair. Mr Pettigrove will provide risk assessments and copies of insurance policies, and Mrs Oakley will arrange for HPC to carry out a risk assessment before the fair arrives. Mr Parker stated that he is mindful that residents have highlighted issues. Mr Burgess stated that the ride outside the shop could be moved into the pub car park and other rides could be put on the Pound. Mr Parker stated that the Clerk should email the concerns received from residents to Mr Pettigrove. Mr O'Brien stated that the Clerk ask Mr Pettigrove to attend the next HPC meeting.

141/24 REVIEW OF RISK ASSESSMENTS.

Mrs Oakley stated that a risk assessment will be carried out for the Village Green. The main HPC risk assessment document will be discussed at the next meeting.

142/24 CYCLE SPEEDWAY – Draft Lease for signing now received.

Mr Clarke has confirmed that they have now received a quotation from a Solicitor to carry out the post completion tasks at a cost of £700 - £1000+vat. Cycle Speedway are now looking to raise the funds to cover the cost.

143/24 DISTRICT & COUNTY COUNCILLOR REPORTS. – No reports available.

144/24 CORRESPONDENCE.

- a. Cllr Tim Bearder. – Resurfacing roads programme. – (Circulated via email).
- b. SODC. – General Election 2024. – (Circulated via email).
- c. OALC. – May 2024 Update. – (Circulated via email).
- d. NALC – Chief Executive's Bulletin. – 6/6/24, 13/6/24, 20/6/24, 27/6/24. – (Circulated via email).
- e. NALC. – Newsletter 5/6/24, 19/6/24, 26/6/24. - (Circulated via email).
- f. NALC. – Events 4/6/24, 11/6/24, 18/6/24, 25/6/24. (Circulated via email).
- g. SODC. – Apply now to work at the General Election on 4/7/24.
- h. RSN. - The Rural Bulletin. – 4/6/24, 11/6/24, 18/6/24, 25/6/24 – (Circulated via email).
- i. SODC. – Cockroach infestation results in Hygiene Prohibition Notice for Oxfordshire Motorway Service Station. – (Circulated via email).
- j. Open Spaces Society. – AGM 4/7/24. – (Circulated via email).
- k. OCC. – Oxfordshire Climate Adaptation Route Map – Training Session. – (Circulated via email).
- l. OCC. – Local Flood Risk Management Strategy Consultation. – (Circulated via email).
- m. Community First Oxfordshire. – What do you think of Community First Oxfordshire. – (Circulated via email).

- n. SODC. – Rural England Prosperity Fund – Open for applications. – (Circulated via email).
- o. SODC. – New Capital Grant Funding round opens to applications in July. – (Circulated via email).
- p. SODC. – Community Enablement Funding News. – (Circulated via email).
- q. Cleanslate. – Appeal for funding. – (Circulated via email). - **Councillors agreed not to make a donation.**
- r. SODC & VWHDC Green Infrastructure and Open Space Survey. – (Circulated via email).
- s. CPRE. – June 2024 Newsletter. – (Circulated via email).
- t. SODC. – June Edition of South News. – (Circulated via email).
- u. SODC. – Henley Regatta visitors urged not to take chances with their taxi journeys home. – (Circulated via email).
- v. Community First Oxfordshire. – June 2024 Newsletter. – (Circulated via email).
- w. Wheatley Parish Council. – Wheatley Newsletter. – (Circulated via email).
- x. Morland House Surgery. – Newsletter June 2024. – (Circulated via email).
- y. SODC. – South News June 2024. – (Circulated via email).
- z. SODC. – Rural England Prosperity Fund in South & Vale. - (Circulated via email).
- aa. Open Spaces Society. – Renewal of annual subscription - £45.00. – (Circulated via email).
- bb. CPRE. – Countryside & Environment Election Hustings 1/7/24. – (Circulated via email).
- cc. CPRE. – Election Special. – (Circulated via email).
- dd. OCC. – Formal consultation on the proposal by OCC to designate certain streets as traffic-sensitive. – (Circulated via email).- **Mrs Oakley completed the survey.**
- ee. uWatch. – Heritage Crime. – (Circulated via email).
- ff. OALC. – AGM and launch of the Oxfordshire Charter 15/7/24. – (Circulated via email).
- gg. Mrs Legg. – Email regarding concern over dead and dying trees. – **(Circulated via email). – Discussed in 135/24.**
- hh. Mrs Loveridge. – Out of control dog. – (Circulated via email). – **Councillors agreed that this is a civil matter and no action can be taken by HPC.**
- ii. Time & Truth. – Summer Concert Series 2024. – (Circulated via email).
- jj. ABC Events. – Breast Walk Ever Oxfordshire 15/9/24. – (Circulated via email).
- kk. OCC. – Spruce up your signs. – (Circulated via email).
- ll. OCC. – Invitation to a Community conversation on Climate Change & Health. – (Circulated via email).
- mm. OALC. – Training in July & AGM. – (Circulated via email).
- nn. OCC. – TTRN – Temporary Road Closure – Cuddesdon Road 27-29 August 2024. – (Circulated via email).
- oo. Marie Curie. – Donation Request. – (Circulated via email). – **Councillors agreed a donation of £50.00.**
- pp. OALC. – June 2024 Update. – (circulated via email).
- qq. Bioabundance. – White Cross farm gravel extraction. – (Circulated via email).
- * original held by the Clerk, copy available on request.
displayed on Village Hall & village noticeboards.*

145/24 PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
BACS	Inty Ltd	Email Address Fee 5.6.24	1.18	7.06
BACS	Shield Maintenance	Emptying Dog Hygiene Bins (7765)	15.47	92.82
BACS	Mrs Hayley Kogel	Home Office June 2024		30.00
		Stationery & Postage		20.50
BACS	Mrs Hayley Kogel	Salary 24/5/24 – 24/6/24		1498.11
	Nest 3/5/24	Pension Contribution		84.16
BACS	G & I Ayres	Tarmacking footpath at Manor Road	1488.00	8928.00

BACS	Open Spaces Society	Annual subscription		45.00
BACS	Nest	Employer Contributions		84.16
BACS	Champion Brickwork	Repairs to bus shelter pillars	100.00	600.00
BACS	Mr L Coolman	Building materials for bus shelter repairs		279.50
BACS	Mrs Paula Cook	Plants for flower tubs		31.49
BACS	Clear Insurance Management	Agricultural Insurance renewal		271.68
BACS	Chris Lewis Fire & Security	2 x Lead acid batteries	12.80	76.80
BACS	Horspath Cricket Club	Grass cutting Recreation Ground March – September		2380.00
		TOTAL	1617.45	14,429.28

Bank balances as of 27.6.24 - £35,453.20

146/24 RECEIPTS.

Date	Received from	Details	Total £
3.6.24	Barclays Bank	Interest Business Premium Account	133.59
		TOTAL	133.59

RECEIPTS – HORSPATH RECREATION CHARITY.

Date	Received from	Details	Total £
25.6.24	S T Properties	Quarterly rent for Chequers Inn Car Park	712.50
		TOTAL	712.50

Mrs Cook stated that she will be repaying £4.99 to HPC from the recent payment made to her for plants. Mrs Oakley stated that the lease for the Chequers Inn is over-due its review and should be discussed at the August meeting. Councillors agreed that the Clerk contact the District Valuation Office to give an up to date valuation on the car park.

147/24 AOB.

Public:-

- a. Mrs Oakley has asked Mr Surman to provide a quotation to clear the brambles on the Village Green. Mrs Oakley recently met with Anthony Kirkwood from OCC, who arranged for the white lines to be painted on the road under the bridge the same day.

Public:

- b. Mrs Dobson asked why there are two payments shown to Nest on the list of payments. The Clerk stated that one payment was for last month and one for the current month.
- c. Mrs Walker has been informed by OCC that all drainage reports made to Fix-My-Street have been closed down. Mrs Walker will now report the blocked drains again. Mrs Oakley will report the blocked drains by the Hub and at Church Road.

148/24 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 16th July 2024 (To be confirmed).
Horspath Parish Council Meeting – Tuesday 6th August 2024 at 7.30pm

Signed..... Date.....