

# HORSPATH PARISH COUNCIL

Horspath Annual Parish Council Meeting will be held at Horspath Village Hall  
on Tuesday 7<sup>th</sup> May 2024 at 7.30pm.

## AGENDA

1. **ELECTION OF CHAIRMAN.**
2. **ELECTION OF OFFICERS.**  
Vice Chairman  
Village Hall Committee  
Feast Money Collection  
Stagecoach Sub Committee  
HR Representatives
3. **APOLOGIES FOR ABSENCE.**
4. **DECLARATION OF INTERESTS.**
5. **EMERGENCY BUSINESS.**
6. **MINUTES FOR APPROVAL.**  
Minutes of the Parish Council Meeting held on Tuesday 2<sup>nd</sup> April 2024.
7. **MATTERS ARISING.**
8. **PLANNING APPLICATIONS.**

<b>P24/S0590/</b>	<b>62 Gidley Way, Horspath</b>	<b>(Householder)</b>
<b>HH</b>	Demolish existing conservatory and shower room. Construct rear and side single storey extension.	
<b>P24/S0855/</b>	<b>100 Gidley Way, Horspath</b>	<b>(Householder)</b>
<b>HH</b>	Demolition of existing car port and garage, construct new car port and first floor dormer to front elevation.	
<b>P24/S0214/</b>	<b>Glebe Retreat, 129 Cuddesdon Road, Horspath</b>	<b>(Householder)</b>
<b>HH</b>	Pool house, swimming pool and associated patio area (retrospective).	
<b>P24/S1328/</b>	<b>17 Blenheim Way, Horspath</b>	<b>(Householder)</b>
<b>HH</b>	Convert and extend hipped roof loft to new gables front and rear. Loft conversion. Side dormer window. 5no. rooflights. Ground floor single storey, flat roofed rear and side extension. Replacement garage.	
- PLANNING PERMISSIONS/REFUSALS/APPEALS.**

<b>P24/S0833/</b>	<b>44 Gidley Way, Horspath</b>	<b>(Householder)</b>
<b>HH</b>	Construction of partial side extension, erection of roof structure over and link structure between existing and new roof to create enlarged living space. – <b>Granted.</b>	
9. **CLERK'S UPDATE.**

**FOI Request/ICO** – The ICO have reviewed the case and it has now been closed under their formal resolution process. No further action from HPC is required..

**20mph Speed Limits** – The Clerk has informed OCC that HPC would like the whole of Cuddesdon Road to be installed with 20mph.

**EOI - CIL Funding Boost** – HPC has been invited to apply for the full application for the new play area project.

**Data Protection** – Update.

**SODC Enforcement Dept** – An Officer will be in touch after the investigation has taken place.

**Parish Council Insurance** – The insurance policy is due for renewal on 1<sup>st</sup> June 2024.

**Councillor Email Addresses** – Update.

10. **APPROVAL OF ANNUAL GOVERNANCE STATEMENT 2023/24.**
11. **STATEMENT OF ACCOUNTS AND ANNUAL RETURN (AGAR) 2023/24.**
12. **STATEMENT OF ACCOUNTS FOR HORSPATH RECREATION CHARITY 2023/24.**
  
13. **THE POUND.**
14. **NEW VILLAGE HALL. – Update.**
  
15. **NEW BUS SHELTER/REPAIRS TO EXISTING BUS SHELTER – Update.**
16. **MANOR DRIVE FOOTPATH.**
17. **RECREATION GROUND DITCH.**
  
18. **ABANDONED VAN ON THE GREEN AT GATELEY.**
19. **HORSPATH FAIR.**
  
20. **THAMES WATER – PORTABLE TOILET.**
21. **CYCLE SPEEDWAY – Draft Lease for signing now received.**
  
22. **INSURANCE CLAIM.**
23. **DISTRICT & COUNTY COUNCILLOR REPORTS.**
  
24. **CORRESPONDENCE.**
  - a. SODC. – Community Event – Help us shape our future plans. – (Circulated via email).
  - b. SODC. – All you need to know about April’s extra garden waste collections. – (Circulated via email).
  - c. NALC – Chief Executive’s Bulletin. – 4/4/24, 11/4/24, 18/4/24, 25/4/24, 2/5/24. – (Circulated via email).
  - d. RSN. - The Rural Funding Digest April 2024. – (Circulated via email).
  - e. NALC. – Newsletter 3/4/24, 10/4/24, 17/4/24, 24/4/24, 1/5/24. - (Circulated via email).
  - f. RSN. - The Rural Bulletin. – 3/4/24, 9/4/24, 16/4/24, 23/4/24, 30/4/24 – (Circulated via email).
  - g. NALC. – Events 2/4/24, 9/4/24, 16/4/24, 23/4/24, 30/4/24. (Circulated via email).
  - h. ONPA. – Easter 2024 mailing. – (Circulated via email).
  - i. Bioabundance. – Supreme Court Appeal beckons for Norfolk climate roads case. – (Circulated via email).
  - j. Open Spaces Society. – March 2024 Update. – (Circulated via email).
  - k. SODC. – Election material on Parish noticeboards. – (Circulated via email).
  - l. Berrick Salome Parish Council – Drainage issues across South Oxfordshire. – (Circulated via email).
  - m. SODC. – Voters urged to check they’re election ready before it’s too late. – (Circulated via email).
  - n. SODC. – Find out who you can vote for in the Police & Crime Commissioner Election. – (Circulated via email).
  - o. SODC. – Innovative engagement helps hundreds of new voices to shape our Districts’ future. – (Circulated via email).
  - p. East West Rail Company. – Land interest questionnaires. – (Circulated via email).

- q. Oxford City Council. – Oxford Local Plan 2040 – Statement of Submission. – (Circulated via email).
- r. Ms Crane. – Email regarding 20mph limits on Cuddesdon Road. – (Circulated via email).
- s. TVP. – Police & Crime Bulletin April 2024. – (Circulated via email).
- t. CPRE. – Rooftop solar audits – Would your community be interested? – (Circulated via email).
- u. Community First Oxfordshire. – April 2024 Newsletter. – (Circulated via email).
- v. Morland House Surgery. – April 2024 Newsletter. – (Circulated via email).
- w. SODC. – April edition of South News. – (Circulated via email).
- x. SODC. – Help set the “Way Ahead” for South Oxfordshire. – (Circulated via email).
- y. CPRE. – Rooftop Solar Audits – Would your community be interested. – (Circulated via email).
- z. SODC. – Cornerstone Art Centre unveils a summer of self-discovery and cultural revelations. – (Circulated via email).
- aa. OCC. – TTRO Temporary Road Closure and No Waiting, Cutteslowe, A40 northern bypass (Eastbound). – (Circulated via email).
- bb. Geoff Stephens. – Recent work carried out in Littleworth. – (Circulated via email).
- cc. Oxford Aviation Services. – London Oxford Airport Airspace Change Proposal. – (Circulated via email).
- dd. OCC. – TTRO Emergency Road Closure at Butts Road 17/4 – 30/4/24. – (Circulated via email).
- ee. OCC. - TTRO (T13649) Temporary Road Closure, No Waiting & Speed Limit Reduction - Cutteslowe, A40 Northern Bypass. – (Circulated via email).
- ff. Cllr Bearder. – Highway work in our area. – (Circulated via email).
- gg. NALC. – Utility Aid. - (Circulated via email).
- hh. SODC. – Cash boost for improvements across Didcot Garden Town. – (Circulated via email).
- ii. SODC. – Get ready to vote in the Police & Crime Commissioner Election. – (Circulated via email).
- jj. Open Spaces Society. – April update. – (Circulated via email).
- kk. OCC. – Community Transport Grants 2024/25 – Applications invited. – (Circulated via email).
- ll. SODC. – Water outage in South Oxfordshire. – (circulated via email).
- mm. CPRE. – April 2024 Newsletter. – (Circulated via email).
- nn. SODC. – Council agrees new taxi fares for South Oxfordshire. – (Circulated via email).
- oo. Local Plan Services. – Oxford Local Plan 2040 – Examination Arrangements. – (Circulated via email).
- pp. OALC. – April Update for Members. – (Circulated via email).
- qq. Mrs Hussey – Email regarding Bus Service 46. – (Circulated via email).

*\* original held by the Clerk, copy available on request.*

*# displayed on Village Hall & village noticeboards.*

**25. PAYMENTS.**

<b>Paid by</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
BACS	Inty Ltd	Email Address Fee 8.4.23	1.18	7.06
BACS	Shield Maintenance	Emptying Dog Hygiene Bins (7575)	12.13	72.79
BACS	Mrs Hayley Kogel	Home Office April 2024		30.00
		Stationery & Postage		63.78
BACS	Mrs Hayley Kogel	Salary 24/3/24 – 24/4/24		1498.11
BACS	ONPA	Annual Subscription		25.00
BACS	ICO	Data Protection fee renewal		40.00
BACS	Community First Oxfordshire	Annual Subscription		70.00
BACS	Demarcation	Pre-app fee		1060.00
BACS	Mr R Gray	Grass cutting burial ground (1.9.23 –		166.50

		14.3.24) Grass cutting play area Mower repairs Empty bins		63.00 72.00 10.00
BACS	Tetbury Accounting	Invoice for payroll 2022/23***	48.00	288.00
		<b>TOTAL</b>	<b>61.31</b>	<b>3466.24</b>

**Bank balances as of 2.5.24 - £44,801.13**

**HORSPATH RECREATION CHARITY**

<b>Date</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
BACS	Cotswold Tree Surgery	Work on trees on Village Green		500.00
BACS	Mr R Gray	Grass cutting Village Green 1.9.23 – 14.3.24 Mower tyre repair & diesel		880.00 160.38
		<b>TOTAL</b>		<b>1540.38</b>

**26. RECEIPTS.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
5.4.24	SODC	1st Installment of Precept	27,500.00
8.4.23	Coop Funeral Directors	1 x Burial Fee	500.00
3.4.23	HSPC	Grant for planning pre-app fees	1060.00
		<b>TOTAL</b>	<b>29,060.00</b>

**27. ANY OTHER BUSINESS.**

**28. DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 21<sup>st</sup> May 2024 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 4<sup>th</sup> June 2024 at 7.30pm.

Prepared by .....