

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held at Horspath Village Hall
on 2nd January 2024 at 7.30pm.

Present: Mrs B Oakley (Chairman), Mr R Burgess, Mr L Coolman, Mrs P Cook, Mr I Harris, Mr P O'Brien, Mr E Parker, Mrs C Riley, Mrs H Kogel (Clerk).

Apologies Mr B Igoe.

Absent: Mr James-Lawrie (District Councillor), Mr Tim Bearder (County Councillor).

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01/24 APOLOGIES FOR ABSENCE.

Apologies were made on behalf of Mr Igoe. Mr James-Lawrie and Mr Bearder were absent from the meeting.

02/24 DECLARATION OF INTERESTS. – None.

03/24 EMERGENCY BUSINESS. – None.

04/24 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on Tuesday 5th December 2023 were amended on Item 249/23 Planning Applications to read:- *Two of the enforcement notices have a compliance date of September 2024.* The Minutes were then agreed and signed as correct by the Chairman.

05/24 MATTERS ARISING. – None.

06/24 PLANNING APPLICATIONS.

P23/S2195/ FUL Brookside Court, Cuddesdon Road, Horspath (Full Application)
Extension to existing office, provision of plant room, and solar panels with associated works (amended plan to relocate solar panels so they are at least 10 metres away from brook, received 30th November 2023). (Letter received from David Burson JPPC Planning). - **Horspath Parish Council upholds their comments submitted in August 2023 (P/23/S2195/FUL) and will not support any planning application at this location until the applicant has complied with the enforcement order.**

P23/S4227/ FUL 59 Gidley Way, Horspath (Full Application)
Proposed demolition of existing garage and erection of dwelling with internal and associated works (almost identical scheme to that previously approved under P22/S0317/FUL). This application also addresses prior approval conditions 3 (details of boundary walls and fences) and 4 (ground and slab levels) as outlined on decision notice P22/S0317/FUL, and conditions 5 (parking and turning areas) and 7 (electric vehicle charging point). Condition 8 (material finishes) is addressed on the drawings.

PLANNING PERMISSIONS/REFUSALS/APPEALS.

P23/S3458/ HH 2C Gidley Way, Horspath (Householder)
A new garden shed replacing previous ones (retrospective). – **Granted.**

P23/S4184/ LDP 44 Gidley Way, Horspath (LDP)
Creation of a rear facing dormer with Juliet balcony, to create a loft conversion.
****Certificate of Lawful Development – Granted****

P23/S3652/ 10 Oxford Road, Horspath **Certificate of Lawful Development**
LDP Internal conversion of detached garage (internal walls) to form bedroom, bathroom and living room. – **Refused.**

07/24 CLERK'S UPDATE.

Play Area Inspections – Councillors agreed to accept the quotation from ODS. The Clerk will contact ODS to arrange for the work to be carried out.

Christmas Tree Collection – Trees to be left on 8th January in time for collection on 9th January 2024.

Conservation Area. – The Clerk to arrange a meeting with the tree surgeon to inspect the trees.

FOI Request – The Clerk provide an update to Councillors.

Litter Bin by the Village Shop – The Clerk will contact SODC as the frequency of emptying the bin has not been implemented. The bin was emptied on Thursday but was full by Sunday.

Brambles on the Village Green – Will be cleared early January 2024.

Trees on the Village Green – All documents have been passed to BHIB Insurance.

08/24 PRECEPT 2024/2025.

Councillors agreed unanimously that the Precept will be set at £55,000.00 for 2024/25.

09/24 NEW VILLAGE HALL.

Mrs Oakley circulated suggestions for the new village hall to all Councillors and requested that Councillors read and consider the suggestions and provide feedback.

Mr Coolman reported that he has spoken with the architects and is now waiting for them to provide costings for the new village hall. It was agreed that this will be discussed at the next meeting. Mr O'Brien has been advised that there is a lady architect who has recently moved into the village, and Councillors have previously stated that where possible they would like to keep things within the village. If anyone knows this lady's contact details please pass on to Mr O'Brien.

10/24 UPDATE FROM VILLAGE BEAUTIFICATION TEAM - Nothing to report.

11/24 ABANDONED VAN ON THE GREEN AT GATELEY.

Mr Igoe circulated to Councillors details of the van which has caused damage to the green at Gateley. The van has no MOT but has recently been SORN. SODC own the land and have recently issued an enforcement order for the van to be removed.

12/24 BUS SHELTER REPAIRS & SEATING.

Mrs Oakley reported that the cost of a new bus shelter will be approximately £3500.00 - £4500.00. Mrs Oakley suggested that HPC could use CIL money to cover the cost. If Councillors want to go ahead, planning permission will be required. Mr O'Brien stated that he would rather have a brick built bus shelter. Councillors agreed that although the cost would be higher, they would also prefer to have a brick built shelter. Mrs Oakley will obtain quotations and arrange for plans to be drawn.

13/24 CYCLE SPEEDWAY. – Update.

The Clerk stated that the lease has now been received for signing, but HPC is waiting for Cycle Speedway to instruct a solicitor to carry out the post completion tasks.

14/24 DISTRICT & COUNTY COUNCILLOR REPORTS. – No reports available.

15/24 CORRESPONDENCE.

- a. NALC – Chief Executive’s Bulletin. – 7/12/23, 14/12/23, 21/12/23. – (Circulated via email).
- b. SODC. – Celebrate family & friendship at Cornerstone this Christmas. – (Circulated via email).
- c. Cllr Tim Bearder. – Thame Locality – draft Oxfordshire Councils Charter – Action before 10th December 2023. – (Circulated via email).
- d. SODC. – Join the fight against festive food waste and you could win £100 farm shop voucher. – (Circulated via email).
- e. NALC. – Newsletter 6/12/23, 13/12/23, 20/12/23. - (Circulated via email).
- f. RSN. - The Rural Funding Digest December 2023. – (Circulated via email).
- g. NALC. – Events 5/12/23, 19/12/23. (Circulated via email).
- h. RSN. - The Rural Bulletin. – 5/12/23, 12/12/23, 19/12/23. – (Circulated via email).
- i. Open Spaces Society. – We really need your help this autumn. – (Circulated via email).
- j. Bioabundance. – Carpeting with concrete. – (Circulated via email).
- k. OCC. – Temporary Emergency Road Closure – 26 Spring lane Horspath. – (Circulated via email).
- l. OALC – Training Update, Charter, Budgets & Christmas. – (Circulated via email).
- m. OCC. – High Sheriff Awards 2023/24. – (Circulated via email).
- n. ONPA. – December 2023 Mailing. – (Circulated via email).
- o. Bioabundance. – COP28 Outcomes Summit – (Circulated via email).
- p. SODC. – Food & Waste quiz. – (Circulated via email).
- q. OCC. – Update on Oxfordshire Councils Charter. – (Circulated via email).
- r. OCC. – Lane Rental Scheme Proposal Consultation. – (Circulated via email).
- s. Bioabundance. – Bad news on building standards. – (Circulated via email).
- t. CPRE. – Happy Christmas from CPRE. – (Circulated via email).
- u. Oxfordshire South & Vale Citizens Advice. – Thank you email. – (Circulated via email).
- v. Ms Rebecca Parsons. – Email regarding pedestrian crossing and bus shelter. – (Circulated via email). – **Mrs Oakley explained to Ms Parsons that OCC advised that the cost of installing a pedestrian crossing would be £60,000.00 - £80,000.00 and possibly more. Although it was previously agreed that a pedestrian crossing would be beneficial in the village, Councillors agreed that HPC could not justify that cost and decided to review the situation after the 20mph speed limits have been implemented. OCC has recently advised that the installation date for the 20mph is now estimated to be between April 2024 – July 2025. HPC also received a quotation from an independent contractor which was £12,000.00 - £15,000.00. Mrs Oakley stated that HPC needs to consider paying OCC to install the pedestrian crossing or enquire to see if OCC would permit us to use an independent contractor. Mr O’Brien stated that Jon Beale, OCC advised that the cost could be double the original estimate. Mrs Oakley stated that Mr O’Brien did raise his concerns to Mr Bearder at a recent meeting. Ms Parsons stated that it is dangerous trying to cross the road to get to the Hub, regardless of 20mph speed limits being implemented. Mrs Oakley stated that several years ago OCC entered into contracts for Highway works and the charges passed on to Parish Councils are excessive. Ms Parsons understands the Parish Councils reasons for not being able to justify the amount of money, but stated that it is an accident waiting to happen. Ms Parsons suggested that the crossing should be installed by the Chequers by the bend onto the Green. Mr Parker stated that the location would be part of the feasibility study. Mr O’Brien stated that if 20mph speed limits were implemented first, HPC would be better placed to say where the crossing is needed. Mrs Oakley stated that she did ask at the last meeting for villagers to volunteer to assist with the Community Speedwatch programme but only 3 people came forward which is not enough.**

It was agreed that the Clerk will contact Jon Beale, OCC to see if they would allow HPC to use an independent contractor to install a pedestrian crossing, and also to express disappointment in having to wait for so long for the 20mph speed limit when Horspath is in need of traffic calming measures.

- w. Central England Coop. – Memorial Application. – (Circulated via email). – **Memorial request approved.**
- x. Oxfordshire Mind. – Donation request. – (Circulated via email). – **Councillors agreed not to make a donation on this occasion.**
- y. Mr Elton Jones. – Horspath Electric Vehicle Sharing Service. – (Circulated via email). – **Councillors agreed for Mr Elton and colleague to give a short presentation at the February meeting.**
- z. Gigaclear. – Build Update Oxfordshire. – (circulated via email).
- aa. Oxford Harlequins. – Oxford Burial Meadow & Invitation to attend the next pre-match lunch at Horspath Sports Ground. – (Circulated via email). – **Noted.**
- bb. The Maple Tree Centre. – Donation Request. – (circulated via email). – **Councillors agreed a donation of £100.00.**
- cc. OCC. – Temporary Road Closure, Blenheim Road, Horspath from 22/1/24 for 12 days. – (Circulated via email).
- dd. OALC. – December Update for Member Councils. – (Circulated via email).
- ee. TVP. – Police & Crime Bulletin December 2023. – (Circulated via email).
- ff. SODC. – South News December 2023. – (Circulated via email).
- gg. Community First Oxfordshire. – Winter 2023 Newsletter. – (Circulated via email).
- hh. Open Spaces Society. – Merry Christmas & Happy New Year. – (Circulated via email).
- ii. Mrs Legg. – Email regarding food waste on the Green and the Football Goals. – (Circulated via email). – **Mrs Oakley will arrange for the goals to be re-fixed. Mrs Oakley stated that the food being left on the Green is for the wildlife. A residents stated that it is only bread being left on the Green.**
** original held by the Clerk, copy available on request.*
displayed on Village Hall & village noticeboards.

16/24 PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
BACS	Nest 12.12.23	Pension Contributions		75.24
BACS	Inty Ltd	Email Address Fee 8.12.23	1.18	7.06
BACS	Shield Maintenance	Emptying Dog Hygiene Bins (7214)	12.13	72.79
BACS	Mrs Hayley Kogel	Home Office December 2023 Stationery		30.00 7.35
BACS	Mrs Hayley Kogel	Salary 24/11/23 – 24/12/23		1389.53
BACS	Lemoneye	Web hosting fee December 2023 – December 2024		225.00
BACS	Oxfordshire South Vale Citizens Advice	Donation		110.00
		TOTAL	13.31	1916.97

Bank balances as of 28.12.23 - £35,071.76

HORSPATH RECREATION CHARITY

Paid by	To Whom Paid	Details	Vat	Total £
21.12.23	SSE	Electricity supply on the Green		56.28
		TOTAL		56.28

Payments were authorised by Mrs Oakley and Mr Burgess.

17/24 RECEIPTS.

Date	Received from	Details	Total £
8.12.23	Environment Agency	Annual rent for Borehole	150.00
4.12.23	Barclays Bank	Interest	126.29
		TOTAL	276.29

18/24 AOB.

- a. Mr Coolman reported that there are further cracks in the wall in the burial ground as well as missing stones from the top. Mr Coolman stated that the cracks might settle back when it dries out but in his opinion the wall need to be re-built. Mrs Oakley will ask the person who carried out previous repairs to inspect the wall.
- b. Mr Burgess suggested that posts are installed around the Pound to stop people causing damage from parking there. Mrs Oakley will inspect the area and will discuss at the February meeting.
- c. Mrs Oakley has received complaints about the footpath between College Way and Manor Farm Road which is in need of repair and needs to be re-tarmacked. Mrs Oakley will remove all litter from the footpath and Councillors are requested to inspect the footpath and discuss again at the February meeting.
Mrs Oakley stated that she has reported the mess caused by Gigaclear at Manor Farm Road. Mr Parker stated that Gigaclear are leaving a mess all over the village. The Clerk stated that this was reported to Gigaclear before Christmas.
Mrs Oakley reported that there was a problem with the timing switch on the Christmas tree lights this year, which meant the lights had to be either constantly on or off, which is why the lights were left on. When the tree is taken down they will look at the timing switch.

Public:

- d. Mrs Walker reported that OCC have emptied the storm drains today.
Mrs Walker asked if the hedges will be cut in the near future. Mr Burgess stated that they will be done as soon as the weather improves as it is too wet at the moment.

Councillors agreed to defer the next Parish Council meeting until Tuesday 13th February 2024.

19/24 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 16th January 2024 (To be confirmed).
Horspath Parish Council Meeting – *****Tuesday 13th February 2024*****

Signed.....

Date.....