

# HORSPATH PARISH COUNCIL

Horspath Parish Council Meeting will be held at Horspath Village Hall on  
Tuesday 7<sup>th</sup> November 2023 at 7.30pm.

## AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATION OF INTERESTS.**
3. **EMERGENCY BUSINESS.**
  
4. **MINUTES FOR APPROVAL.**  
Minutes of the Parish Council Meeting held on Tuesday 3<sup>rd</sup> October 2023.
  
5. **MATTERS ARISING.**
  
6. **PLANNING APPLICATIONS.**  
**P23/S3652/ 10 Oxford Road, Horspath \*\*Certificate of Lawful Development\*\***  
**LDP** Internal conversion of detached garage (internal walls) to form bedroom, bathroom and living room.  
  
**PLANNING PERMISSIONS/REFUSALS/APPEALS.**  
**P23/S3026/ 27 Blenheim Way, Horspath**  
**S73** Variation of conditions 2 (plans/drawings) and 3 (materials/appearance) on planning application P22/S2145/HH. Height of flat roof edge above local ground level to be increased from 2.8m to 3.0m, rear extension French windows and roof window/lantern to be coloured grey, not white and existing external side door to kitchen to be blocked. (Ground floor flat-roofed rear extension, ground floor front extension and ground floor side extension. Convert and extend hipped roof loft to new gables front and rear. Loft conversion). – **Granted.**  
  
**P22/S3651/ Brookside Court, Cuddesdon Road, Horspath**  
**FUL** Material change of use of agricultural land to ancillary offices uses and construction of office garden, additional parking spaces, and service yard with associated works including hard standing and hard landscaping (retrospective). (As amended by information and accompanying letter dated 10<sup>th</sup> may 2023). – **Refused.**  
  
**P23/S1980/ The Old Piggeries, Sandy Lane, Horspath (Householder)**  
**HH** Erection of outbuilding (retrospective). – **Refused.**
  
7. **CLERK'S UPDATE.**  
**Play Area Inspections** – A copy of the report has been sent to ODS for a quotation to carry out the repairs.  
**Hedge Cutting** – Will be carried out asap.  
**Silver Birch Tree on the Village Green** – The tree has now been felled and the stump removed.  
**Footpath between Manor Drive & the Church** – Work on the footpath has now been done.  
**Christmas Tree Collection** – Trees to be left on 8<sup>th</sup> January in time for collection on 9<sup>th</sup> January 2024.  
**Disposal of old HPC documents.** – Arrangements to be made for the safe disposal of old documents.  
**Trees in the Conservation Area.** – Tree surgeon required to look at unsafe trees.

- 8. UPDATE FROM VILLAGE BEAUTIFICATION TEAM. – Mrs Oakley.**
- 9. NORTHFIELD STAKEHOLDER FORUM – 8<sup>th</sup> November 2023 at 3pm at Garsington Village Hall.**
- 10. NEW VILLAGE HALL.**
- 11. BUS SHELTER REPAIRS & SEATING.**
- 12. CYCLE SPEEDWAY - Update.**
- 13. DISTRICT & COUNTY COUNCILLOR REPORTS.**
- 14. CORRESPONDENCE.**
  - a. Community First Oxfordshire. – Acre Report. – (Circulated via email).
  - b. NALC – Chief Executive’s Bulletin. – 5/10/23, 19/10/23, 26/10/23, 2/11/23. – (Circulated via email).
  - c. NALC. – Newsletter 4/10/23, 18/10/23, 25/10/23, 1/11/23. - (Circulated via email).
  - d. Wheatley Parish Council. – Newsletter October/November 2023. – (Circulated via email).
  - e. SODC. – Important information on ShopAppy. – (Circulated via email).
  - f. NALC. – Events 6/10/23, 17/10/23, 24/10/23, 31/10/23 (Circulated via email).
  - g. RSN. – Rural Digest October 2023. – (Circulated via email).
  - h. RSN. - The Rural Bulletin. – 3/10/23, 10/10/23, 17/10/23, 24/10/23, 31/10/23. – (Circulated via email).
  - i. SODC. – Fun for all of the family this October half term. – (Circulated via email).
  - j. CPRE. – September Newsletter. – (Circulated via email).
  - k. TVP. – Police & Crime Bulletin September 2023. – (Circulated via email).
  - l. Open Spaces Society. – September Updates. – (Circulated via email).
  - m. SODC. – Free briefing – Grant application subsidy control. – (Circulated via email).
  - n. Cllr Tim Bearder. – Councillor Priority Grants. – (Circulated via email).
  - o. Morland House Surgery. – October newsletter. – (Circulated via email).
  - p. SODC. – Council support staff with pledge for the Real Living Wage. – (Circulated via email).
  - q. SODC. – South News October 2023. – (Circulated via email).
  - r. SODC. – Town & Parish Council Charter Summit. – (Circulated via email).
  - s. Community First Oxfordshire. – AGM 8<sup>th</sup> November 2023. – (Circulated via email).
  - t. SODC. – Celebrate Christmas at Cornerstone. – (Circulated via email).
  - u. Cllr Tim Bearder. – Brookes site in Holton. – (Circulated via email).
  - v. SODC. – Joint Leaders’ statement to mark World Homeless Day – 10/10/23. – (circulated via email).
  - w. SODC. – New grant to help people stay warm and fed this winter. – (Circulated via email).
  - x. SODC. – Affordable Housing Grant to help address urgent need. – (Circulated via email).
  - y. TVP. – Police & Crime Bulletin October 2023. – (Circulated via email).
  - z. Community First Oxfordshire. – Autumn Newsletter. – (Circulated via email).
  - aa. The Howe Trust Wheatley. – Financial Support. – (Circulated via email).
  - bb. Mr Francis. – Email regarding flooding outside 1 The Green Horspath. – (Circulated via email).
  - cc. Age UK Oxfordshire. – AGM 3/11/23. – (Circulated via email).
  - dd. Freshwater Habitats Trust. – Natural flood management at Littleworth Nature Reserve. – (Circulated via email).
  - ee. Ms Jo Milton. – Email regarding spraying ragwort. – (Circulated via email).
  - ff. Garsington Parish Council. – Potential rural path proposal. – (Circulated via email).
  - gg. Alison Sercombe Chairman Wheatley Parish Council. – The Howe Trust Christmas Meal Campaign 2023. – (Circulated via email).

- hh. SODC. – Funding boost available for rural businesses and organisations. – (Circulated via email).
- ii. CPRE – October 2023 Newsletter. – (Circulated via email).
- jj. Bioabundance. – Zoom meeting 2/11/23. – (Circulated via email).
- kk. SODC. – Over £130,000 boost for Didcot Wave gym. – (Circulated via email).
- ll. Cllr Tim Bearder. – Land North of Bayswater Brook – Appeal launched. – (Circulated via email).
- mm. Age UK. – Please help us support older people in Oxfordshire this winter. – (Circulated via email).
- nn. OCC. – We want to hear your views – Oxfordshire Council’s Charter Survey. – (Circulated via email).
- oo. Mr & Mrs Mander. – Email regarding trees on the Village Green. – (Circulated via email).
- pp. SSEN Distribution. - Yellow Alert – Storm Ciaran. – (Circulated via email).
- qq. SODC. – Christmas tree collection 9/1/24. – (Circulated via email).
- rr. RSN. – Rural Digest November 2023. – (Circulated via email).
- ss. SSEN Distribution. – Update on storm Ciaran. – (Circulated via email).
- tt. OCC. – Weather warnings in Oxfordshire. – (Circulated via email).
- uu. OALC. – October Update for local Councils. – (Circulated via email).
- vv. OCC. – Lane rental scheme proposal consultation. – (Circulated via email).
- ww. Coop Funeral Director. – Internment of ashes request. – (Circulated via email).
- xx. Bioabundance. – Dates for your diary and meeting minutes. – (circulated via email).

*\* original held by the Clerk, copy available on request.  
# displayed on Village Hall & village noticeboards.*

**15. PAYMENTS.**

<b>Paid by</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
BACS	ARB UK	Remover Silver Birch tree & stump on Village Green	75.00	450.00
BACS	G & I Ayres	Tarmac footpath on Manor Farm Road	517.60	3105.60
BACS	Martin Harris	Servicing HPC’s Stihl Hedge Trimmer		70.00
BACS	HMRC	Employers Contributions		2261.94
BACS	Inty Ltd	Email Address Fee 8.9.23	1.18	7.06
BACS	Shield Maintenance	Emptying Dog Hygiene Bins	12.13	72.79
BACS	Mrs Hayley Kogel	Home Office October 2023		30.00
BACS	Mrs Hayley Kogel	Stationery & OS Map		43.55
BACS	Mrs Hayley Kogel	Salary 24/9/23 – 24/10/23		1389.53
		<b>TOTAL</b>	<b>605.91</b>	<b>7430.47</b>

**Bank balances as of 2.11.23 - £42,527.26**

**16. RECEIPTS.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
24.10.23	SODC	CIL Share October 2023	9717.58
		<b>TOTAL</b>	<b>9717.58</b>

**17. ANY OTHER BUSINESS.**

**18. DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 21<sup>st</sup> November 2023 (To be confirmed).  
Horspath Parish Council Meeting – Tuesday 5<sup>th</sup> December 2023.

Prepared by .....