

HORSPATH PARISH COUNCIL

Horspath Parish Council Meeting will be held at Horspath Village Hall on
Tuesday 5th December 2023 at 7.30pm.

AGENDA

1. **APOLOGIES FOR ABSENCE.**

2. **DECLARATION OF INTERESTS.**

3. **EMERGENCY BUSINESS.**

4. **MINUTES FOR APPROVAL.**

Minutes of the Parish Council Meeting held on Tuesday 7th November 2023.

Minutes of the Closed Finance Meeting held on Tuesday 7th November 2023.

5. **MATTERS ARISING.**

6. **PLANNING APPLICATIONS.**

P23/S3730/ FUL Land to the north of Oxford Road near Horspath. (Full Application)

Change of use of agricultural land to a 7.34 hectare low impact, landscape-led meadow burial space with a naturalistic character. One new vehicle access to the site to be constructed and a new footpath link to be provided from the existing council owned car park (in front of the athletics track) to the burial ground. A small, open-sided shelter, a number of benches, signs and hard access ways to be created. Headstones to be limited to 80cm in height and made from non-glossy stone or hardwood. Access to the site to be provided for hearse vehicles, maintenance vehicles and onsite priority parking spaces.

P23/S3458/ HH 2C Gidley Way, Horspath (Householder)

A new garden shed replacing previous ones (retrospective).

P23/S4065/ HH The Close, 27 Butts Road, Horspath (Householder)

Raising of roof over single storey rear outshot and creation of new first floor bedroom and conversion of existing first floor bedroom to bathroom.

P23/S4062/ FUL 47 Manor Farm Road, Horspath (Full Application)

New dwelling.

PLANNING PERMISSIONS/REFUSALS/APPEALS.

P22/S3242/ FUL 77 Gidley Way, Horspath (Full Application)

Partial conversion of existing garage into facility as kitchen area for catering business 'Cranston Pickles Ltd'. (As amplified by odour assessment received 5/7/23). –
Granted.

APP/Q3115 /C/21/ 84 Gidley Way, Horspath.

SODC has advised that the following appeals have been downgraded to written representations procedure. APP/Q3115/C/21/3285143, 3285144, 3285145, 3285146.

7. **CLERK'S UPDATE.**

Play Area Inspections – Waiting for a quotation from ODS to carry out the repairs.

Christmas Tree Collection – Trees to be left on 8th January in time for collection on 9th January 2024.

Conservation Area. – Mr Hamlet has now completed the work walkway. A quotation has been received to carry out regular maintenance and a Tree Surgeon will provide a quotation for work on the trees.

20mph Speed Limits – Mr Barrell, OCC has advised that 20mph speed limits will be implemented sometime between Easter 2024 and July 2025.

Internal Auditor – Letter of engagement.

FOI Request – Internal Review.

8. PRECEPT 2024/2025. – Details to follow.

9. UPDATE FROM VILLAGE BEAUTIFICATION TEAM. – Mrs Oakley.

10. CLOSURE OF SPRING LANE.

11. NORTHFIELD STAKEHOLDER FORUM – Update.

12. NEW VILLAGE HALL.

13. BUS SHELTER REPAIRS & SEATING.

14. CYCLE SPEEDWAY - Update.

15. DISTRICT & COUNTY COUNCILLOR REPORTS.

16. CORRESPONDENCE.

- a. NALC. – Newsletter 8/11/23, 22/11/23, 29/11/23. - (Circulated via email).
- b. SODC. – Plans to support the community of Berinsfield approved. – (Circulated via email).
- c. SODC. – Rural crime in your community – Online feedback survey. – (Circulated via email).
- d. Community First Oxfordshire. – AGM 8/11/23. – (Circulated via email).
- e. SODC. – Neighbourhood Planning Online Presentation 23/11/23. – (Circulated via email).
- f. NALC. – Events 7/11/23, 14/11/23, 21/11/23, 24/11/23, 28/11/23. (Circulated via email).
- g. RSN. - The Rural Bulletin. – 7/11/23, 14/11/23, 21/11/23, 28/11/23. – (Circulated via email).
- h. SODC. – Town & Parish Planning Training Slides. – (Circulated via email).
- i. SODC. – Over £440k awarded to support swimming pools in the South & Vale. – (Circulated via email).
- j. Cllr Tim Bearder. – New buses. – (Circulated via email).
- k. Open Spaces Society. – Why we need the law – donation request.*
- l. SODC. – South News November 2023. – (Circulated via email).
- m. Open Spaces Society. – Can you support our legal action fund this autumn. – (Circulated via email).
- n. SODC. – Repeat fly-tipper prosecuted after failing to learn lesson. – (Circulated via email).
- o. NALC – Chief Executive’s Bulletin. – 9/11/23, 16/11/23, 23/11/23, 30/11/23. – (Circulated via email).
- p. Bioabundance. – Bring & share festive supper 5/12/23. – (Circulated via email).
- q. Bioabundance. – Oxford Friends of the Earth “United for Nature” and clean rivers events. – (Circulated via email).
- r. Oxfordshire South & Vale Citizens Advice. – Grant Aid request. – (Circulated via email).
- s. OCC. – TTRO (T12819) Temporary road closure – Headington, Eastern Bypass Road. – (Circulated via email).
- t. OCC. – Oxford Local Plan 2040 & Partial CIL Charging Schedule Review Consultations Open. – (Circulated via email).
- u. Morland House Surgery. – November 2023 News. – (Circulated via email).
- v. CPRE. – Planning & the Green Belt Seminar 6/12/23. – (Circulated via email).
- w. OALC. – A few updates. – (Circulated via email).
- x. Big Give. – Green Match Fund 2024 – Applications now open. – (Circulated via email).
- y. Cllr James Lawrie. – Community Grants. – (Circulated via email).

- z. SODC. – Free briefing about grant application subsidy control/MFA questions. – (Circulated via email).
- aa. Community First Oxfordshire. – Delivering the housing that your rural community needs. – (Circulated via email).
- bb. Community First Oxfordshire. – Job Opening – Rural Housing Enabler. – (Circulated via email).
- cc. SODC. – Neighbourhood Planning Online Presentation 23/11/23 at 7pm. – (Circulated via email).
- dd. CPRE. – Planning & the Green Belt seminar 6/12/23. – (Circulated via email).
- ee. SODC. – Deep cleanse service 29/1/24 - 31/1/24. – (Circulated via email).
- ff. SODC. – Joint Local Plan update. – (Circulated via email).
- gg. OCC. – TTRO – Temporary Road Closure at Spring Road Horspath. – (Circulated via email).
- hh. OALC. – Oxfordshire Councils Charter – What is your experience of working with the District, City & County Council and what do you think could be done better? – (Circulated via email).
- ii. TVP. – Police & Crime Bulletin November 2023. – (Circulated via email).
- jj. Mr Wells, Oxford Harlequins. – Email regarding Oxford Burial Meadow Planning Application. – (Circulated via email).
- kk. OCC. – School Admission Poster for Reception Applications. – (Circulated via email).
- ll. Mr Elton Jones. – Horspath Electric Vehicle Sharing Service. – (Circulated via email).
- mm. Set In Stone Didcot Ltd. – Request for a memorial. – (Circulated via email).
- nn. Friends of Littleworth Nature Reserve. – Leaky Dams Update. – (Circulated via email).
- oo. SODC. – Interim Monitoring Officer. – (Circulated via email).
- pp. CPRE. – The Big Give. – (Circulated via email).
- qq. Varchas Patel. – Letter to HPC – All Councillors. – (Circulated via email).
- rr. CPRE. – November Newsletter. – (Circulated via email).
- ss. Bioabundance. – Party Tuesday 5th December 2023. – (Circulated via email).
- tt. OCC. – Oxford Local Plan 2040 and Partial CIL Charging Schedule Review – Consultations Open. – (Circulated via email).
- uu. Gigaclear. – Written Agreement.*
- vv. Mr Kandel. – Email update on the damage to the wall at the Chequers Inn.
- ww. OALC. – November 2023 Update. – (Circulated via email).
- xx. Oxford Brookes University. – Horspath Village Hall Energy Audit from 2019. – (Circulated via email).
- yy. 360 Globalnet. – Trees on the Village Green. – (Circulated via email).
- zz. OCC. – We want to hear your views – Oxfordshire councils Charter Survey. – (Circulated via email).
- aaa. A J Landscapes. – Quotation for work on the Green. – (Circulated via email).

** original held by the Clerk, copy available on request.*

displayed on Village Hall & village noticeboards.

17. PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
BACS	Nest 21.11.23	Pension Contributions		75.24
BACS	Inty Ltd	Email Address Fee 8.11.23	1.18	7.06
BACS	Shield Maintenance	Emptying Dog Hygiene Bins (7124)	12.13	72.79
BACS	Mrs Hayley Kogel	Home Office November 2023 Stationery		30.00 66.93
BACS	Mrs Hayley Kogel	Salary 24/9/23 – 24/10/23		1389.53
BACS	Mr Martin Harris	Lock for Conservation Area		12.00
BACS	Mrs C Riley	Bulbs for flower pots (February 2023)		54.75
BACS	Alan Stone Engineers	Service of tractor & topper tractor	91.87	551.20

BACS	AW Mobbs	Materials for Conservation Area	154.70	928.20
BACS	Mr R Hamlet	Machinery hire for Conservation Area		297.19
BACS	AJ Landscapes	Cut hedge and brambles in Burial Grd		360.00
BACS	Mr P Aries	Bus shelter maintenance Oct/Nov 2023		120.00
		Xmas Box		20.00
		TOTAL	259.88	3984.89

Bank balances as of 30.11.23 - £37,059.51

18. RECEIPTS.

Date	Received from	Details	Total £
27.11.23	HSPC	Grant for works carried out in Conservation Area	1225.39
9.10.23	Barclays Bank	Interest	7.06
		TOTAL	1232.45

19. ANY OTHER BUSINESS.

20. DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 12th December 2023 (To be confirmed).

Horspath Stone Pit Charity Meeting – Tuesday 12th December 2023.

Horspath Parish Council Meeting – Tuesday 2nd January 2024.

Prepared by