

# HORSPATH PARISH COUNCIL

Horspath Parish Council Meeting will be held at Horspath Village Hall on  
Tuesday 3<sup>rd</sup> October 2023 at 7.30pm.

## AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATION OF INTERESTS.**
3. **EMERGENCY BUSINESS.**
  
4. **MINUTES FOR APPROVAL.**  
Minutes of the Parish Council Meeting held on Tuesday 5<sup>th</sup> September 2023.
  
5. **MATTERS ARISING.**
  
6. **PLANNING APPLICATIONS.**
  - P23/S3026/ S73 27 Blenheim Way, Horspath**  
Variation of conditions 2 (plans/drawings) and 3 (materials/appearance) on planning application P22/S2145/HH. Height of flat roof edge above local ground level to be increased from 2.8m to 3.0m, rear extension French windows and roof window/lantern to be coloured grey, not white and existing external side door to kitchen to be blocked. (Ground floor flat-roofed rear extension, ground floor front extension and ground floor side extension. Convert and extend hipped roof loft to new gables front and rear. Loft conversion).
  
  - 23/02166/ FUL BMW UK Manufacturing Ltd, Garsington Road, Oxford**  
Demolition of buildings 30.5 and 31.5, extension of Integrated Logistics Centre (Building 80.0) and Body-in-White/Logistics building (Building 31.0/31.3). Provision of new lorry parking area, expansion of external waste storage area, realignment of internal road and installation of associated landscaping, delivery decks, canopies, shutter doors, windows, plant and equipment and all other associated works.
  
  - PLANNING PERMISSIONS/REFUSALS/APPEALS.**
    - P23/S0786/ HH 3 Spring Lane, Horspath (Householder)**  
Demolition of existing porch and erection of new porch and utility space. New dormer over kitchen, with internal alterations to ground and first floor, including new ground floor bathroom. Demolition of existing garage and replacement with new granny annex. New entrance gates. – **Granted.**
  
    - P23/S0787/ LB 3 Spring Lane, Horspath (Listed Building)**  
Demolition of existing porch and erection of new porch and utility space. New dormer over kitchen, with internal alterations to ground and first floor, including new ground floor bathroom. Demolition of existing garage and replacement with new granny annex. New entrance gates. – **Granted.**
  
    - P23/S2608/ FUL Barn at Overview Stables, Sandy Lane, Horspath (Full Application)**  
Conversion of barn to 1 x detached residential dwelling, including associated garden and parking provision. – **Granted.**
  
    - APP/Q3115/ C/22/3312174 Land to the north east of Brookside Court, Cuddesdon Road, Horspath.**  
The material change of use of land shown outlined red on the Plan from agricultural

to a mixed use comprising agriculture and non-agriculture storage, parking and outdoor amenity uses including outdoor seating. – **Subject to the variation, the appeal is dismissed and the enforcement notice is upheld.**

**APP/Q3115/ Land to the north east of Brookside Court, Cuddesdon Road, Horspath.**

**C/22/3312175** The undertaking of building, engineering and other operations comprising: 1) the erection of a non-agricultural building and surrounding paving in the approximate location shaded blue on the Plan and identified as “Building and adjacent paving” in the Plan key; 2) the laying of a tarmacked track and parking areas in the approximate location shaded purple on the Plan and identified as “Tarmacked Track and Parking Areas” in the Plan key; 3) hard landscaping works in the approximate locations shaded orange on the Plan and identified as “Hard Landscaped Area” in the Plan key including paving, walls and ornamental features; 4) the laying of hardstanding within the area shaded green on the Plan and identified as “Areas for Storage of Building equipment and Materials” in the Plan key and 5) Installation of security lighting and camera columns in the approximate location indicated on the Plan and identified as “X1& X2 Security Lighting and Cameras Columns” in the Plan key. – **Subject to the variation, the appeal is dismissed and the enforcement notice is upheld.**

**7. CLERK’S UPDATE.**

**Play Area Inspections** – A copy of the report has been sent to ODS for a quotation to carry out the repairs.

**Hedge Cutting** – Will be carried out in September or early October.

**Silver Birch Tree on the Village Green** – Arrangements to be made for the tree to be felled.

**Christmas Tree Collection** – The Clerk has registered for the collection again on the village green.

**Footpath between Manor Drive & the Church** – Work will start on the footpath on Thursday 5<sup>th</sup> October 2023.

**8. UPDATE FROM VILLAGE BEAUTIFICATION TEAM. – Mrs Oakley.**

**9. EXTERNAL AUDIT REPORT 2022/23.**

**10. BUS SHELTER REPAIRS & SEATING.**

**11. CYCLE SPEEDWAY - Update.**

**12. GIDLEY WAY.**

**13. DISTRICT & COUNTY COUNCILLOR REPORTS.**

**14. CORRESPONDENCE.**

- a. Bioabundance. – What we talked about today. – (Circulated via email).
- b. NALC – Chief Executive’s Bulletin. – 7/9/23, 14/9/23, 21/9/23, 28/9/23. – (Circulated via email).
- c. ONPA. – September 2023 News. – (Circulated via email).
- d. NALC. – Newsletter 6/9/23, 13/9/23, 20/9/23, 27/9/23. - (Circulated via email).
- e. NALC. – Events 5/9/23, 12/9/23, 19/9/23, 26/9/23 (Circulated via email).
- f. RSN. - The Rural Bulletin. – 5/9/23, 12/9/23, 19/9/23, 26/9/23. – (Circulated via email).
- g. SODC. - £50,000 available for nature recovery projects in South Oxfordshire. – (Circulated via email).

- h. SODC. – Electric vehicle charging & hire offers across Oxfordshire this World EV day. – (Circulated via email).
- i. Open Spaces Society. – Dartmoor back-pack camping success. – (Circulated via email).
- j. OCC. – Community Grant Transport Applications – Deadline Extended. – (Circulated via email).
- k. Gigaclear. – The Green, Horspath. – (Circulated via email).
- l. Morland House Surgery. – September 2023 Newsletter. – (Circulated via email).
- m. RSN. – Rural Digest September 2023. – (Circulated via email).
- n. SODC. – Grant to improve the quality of life for people and communities. – (Circulated via email).
- o. SODC. – Man ordered to pay more than £1700 for dumping car pet in a ditch near Henley. – (Circulated via email).
- p. Ms Hayley Nash. – Email regarding Horspath Fair. – (Circulated via email).
- q. SODC. – South News September 2023. – (Circulated via email).
- r. SODC. –New Oxfordshire wide air quality website launched. – (Circulated via email).
- s. SODC. – Invitation to SODC Town & Parish Training. – (Circulated via email).
- t. Community First Oxfordshire. – Connected Communities Fund Part 2. – (Circulated via email).
- u. SODC. – Conversion of a redundant barn to 1 new residential dwelling to be known as Lower Acres, Sandy Lane, Horspath. – (Circulated via email).
- v. SODC. – Statement to mark World Rivers Day 24/9/23. – (Circulated via email).
- w. Ms Brogan. – Email regarding the play area. – (Circulated via email).
- x. OCC. – Invitation to OCC’s Town & Parish Council Charter Summit 26/10/23. – (Circulated via email).
- y. Mr & Mrs Mander. – Email regarding trees on the Village Green. – (Circulated via email).
- z. Mrs Ing. – Email regarding 6 Oxford Road, Horspath. – (Circulated via email).
- aa. SODC. – Residents urged to “check before you chuck it”. – (Circulated via email).
- bb. NALC. – Utility Aid. – (Circulated via email).
- cc. Cllr Tim Bearder. – Horspath Parish Council. – (Circulated via email).

*\* original held by the Clerk, copy available on request.  
# displayed on Village Hall & village noticeboards.*

**15. PAYMENTS.**

<b>Paid by</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
BACS	Inty Ltd	Email Address Fee 8.9.23	1.18	7.06
BACS	Shield Maintenance	Emptying Dog Hygiene Bins	12.13	72.79
BACS	Mrs Hayley Kogel	Home Office September 2023 Stationery		30.00 37.87
BACS	Mrs Hayley Kogel	Salary 24/8/23 – 24/9/23		1389.33
BACS	Moore	External Audit Fees 2022/23	63.00	378.00
BACS	Mr P Aries	Bus shelter maintenance Aug/Sept 2023		120.00
		<b>TOTAL</b>	<b>76.31</b>	<b>2035.05</b>

**Bank balances as of 28.9.23 - £37,181.42**

**16. RECEIPTS.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
4.9.23	Barclays Bank	Interest Bus Premium Account	54.25
8.9.23	SODC	2 <sup>nd</sup> Instalment of Precept	26,500.00
		<b>TOTAL</b>	<b>26,554.25</b>

**RECEIPTS – HORSPATH RECREATION GROUND.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
25.9.23	ST Properties Ltd	Rent for Chequers Inn Car Park	712.50
		<b>TOTAL</b>	<b>712.50</b>

**17. ANY OTHER BUSINESS.**

**18. DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 17<sup>th</sup> October 2023 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 7<sup>th</sup> November 2023.

Prepared by .....