

HORSPATH PARISH COUNCIL

Horspath Parish Council Meeting will be held at Horspath Village Hall on
Tuesday 1st August 2023 at 7.30pm.

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATION OF INTERESTS.**
3. **EMERGENCY BUSINESS.**

4. **MINUTES FOR APPROVAL.**
Minutes of the Parish Council Meeting held on Tuesday 4th July 2023.

5. **MATTERS ARISING.**

6. **PLANNING APPLICATIONS.**

P23/S1980/	The Old Piggeries, Sandy Lane, Horspath	(Householder)
HH	Erection of outbuilding (retrospective).	
P22/S3242/	77 Gidley Way, Horspath	(Full Application)
FUL	Partial conversion of existing garage into facility as kitchen area for catering business 'Cranston Pickles Ltd'. (As amplified by odour assessment received 5/7/23).	
P23/S2195/	Brookside Court, Cuddesdon Road, Horspath	(Full Application)
FUL	Extension to existing office, provision of plant room, and solar panels with associated works.	
P23/S2278	Twelve Acres, Sandy Lane, Horspath	(Full Application)
DIS	Discharge of condition 5 (contamination risk assessment) of P22/S4149/FUL (Conversion of existing storage barn into a 2 bedroomed dwelling).	
P23/S2231/	80 Gidley Way, Horspath	(Lawful Development)
LDP	Demolition of two garden sheds and rebuild.	

- PLANNING PERMISSIONS/REFUSALS/APPEALS. – None.**

7. **CLERK'S UPDATE.**

Burial Ground Sign – The two signs have now been put up. The two defibrillator location signs have been put up on the village noticeboards.

Play Area Inspections – The inspections will be carried out in July/August.

Data Protection Update – The Clerk is waiting for instructions.

Horspath Fair – Will take place on Monday 18th September 2023.

8. **SALARY INCREASE/BACKPAY & HOLIDAY PAY FOR THE CLERK. – Details to follow.**
9. **UPDATE FROM VILLAGE BEAUTIFICATION TEAM. – Mrs Oakley.**

10. **BURIAL GROUND.**
11. **HEDGE CUTTING.**

12. **BUS SHELTER SEATING.**
13. **FOOTPATH BETWEEN MANOR DRIVE AND THE CHURCH YARD.**

14. PEDESTRIAN CROSSING.

15. WILDLIFE CONSERVATION AREA. – Tree works & approval of approximately £100 for service of HPC’s hedge trimmer.

16. CYCLE SPEEDWAY.

17. DISTRICT & COUNTY COUNCILLOR REPORTS.

18. CORRESPONDENCE.

- a. Cllr Bearder. – Newsletter July 2023. – (Circulated via email).
- b. SODC. – Get ready to make a splash at Riverside. - (Circulated via email).
- c. SODC. – Councillor community grants funding now open for local charities. – (Circulated via email).
- d. SODC. – Summer activities. – (Circulated via email).
- e. NALC – Chief Executive’s Bulletin. – 6/7/23, 13/7/23, 20/7/23, 27/7/23. – (Circulated via email).
- f. Community First Oxfordshire. – Councillor Priority Funding. – (Circulated via email).
- g. Community First Oxfordshire. – Conference 2023. – (Circulated via email).
- h. NALC. – Newsletter 5/7/23, 12/7/23, 19/7/23, 26/7/23. - (Circulated via email).
- i. RSN. – Rural Digest July 2023. – (Circulated via email).
- j. NALC. – Events 4/7/23, 11/7/23, 18/7/23, 25/7/23 (Circulated via email).
- k. RSN. - The Rural Bulletin. – 4/7/23, 11/7/23, 18/7/23, 25/7/23. – (Circulated via email).
- l. SODC. – Waste Survey 2023. – (Circulated via email).
- m. Open Spaces Society. – Vote in our 2023 AGM. – (circulated via email).
- n. OCC. – Immediate Road Closure Alert – Shotover Hill, Hill House, Old Road. – (Circulated via email).
- o. OCC. – Highway Maintenance Open Day 15/7/23. **Cancelled** – (Circulated via email).
- p. Morland House Surgery. – July 2023 Newsletter. – (Circulated via email).
- q. Oxford City Council – Proposed burial meadow drop in event 19th July 2023. – (Circulated via email).
- r. OALC. – Roles & Responsibilities Training 18/7/23. – (Circulated via email).
- s. SODC. – Lots of fun for everyone this summer. – (Circulated via email).
- t. Open Spaces Society. – Watch live:- The Dartmoor backpack-camping appeal. – (Circulated via email).
- u. SODC. – Rail ticket office closures will put off passengers and effect the vulnerable says Council Leader. – (Circulated via email).
- v. Ms Brogan. – Email regarding the Play Area. – (Circulated via email).
- w. Prem Kandel. – Email regarding parking at the Chequers Inn Car Park. – (Circulated via email).
- x. OCC. – TTRO (T12468) Emergency temporary road closure – Butts Road, Horspath. – (Circulated via email).
- y. TVP. – Police & Crime Bulletin July 2023. – (Circulated via email).
- z. Against Breast Cancer. – Charity Walk 10th September 2023. – (Circulated via email)#.
- aa. SODC. – How we’re “Letting it Bee” for love parks week. – (Circulated via email).
- bb. SODC. – Anticipated Community Infrastructure Levy (CIL) payments: Meeting Reminder. – (Circulated via email).
- cc. Mrs Ing. – Email regarding pop-up garden. – (Circulated via email).
- dd. Reeves Memorials. – Memorial Request. – (Circulated via email).
- ee. OALC. – July 2023 Newsletter. – (Circulated via email).
- ff. Energy Information Exchange. – Westmill Solar community grant scheme now open. – (Circulated via email).
- gg. DTRE. – Email regarding Stagecoach Bus Depot. – (Circulated via email).
- hh. OALC. – Newsletter & Training Survey. – (Circulated via email).

* original held by the Clerk, copy available on request.
displayed on Village Hall & village noticeboards.

19. PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
BACS	Inty Ltd	Email Address Fee 5.7.23	0.98	5.88
BACS	Shield Maintenance	Emptying Dog Hygiene Bins	12.13	72.79
BACS	Nest 5.7.23	Pension contribution for Mrs Kogel		67.05
BACS	Mrs Hayley Kogel	Home Office July 2023		30.00
		Stationery		30.00
	Mrs Hayley Kogel	Salary 24/6/23 – 24/7/23		TBC
BACS	WEL Medical	2 x Defibrillator Batteries	91.19	547.14
BACS	Chris Lewis Fire & Security	Annual Maintenance Support	47.20	283.20
BACS	Mr R Surman	Repair bollards on Village Green and trim the area		125.00
BACS	HMRC	Employer Contributions		672.27
BACS	Mr Lee Coolman	Reimbursement for materials to carry out repairs on bus shelter at Gateley		249.12
BACS	Mrs B Oakley	Purchase of plants		14.49
		TOTAL	151.50	2096.94

Bank balances as of 27.7.23 - £20,859.62

PAYMENTS – HORSPATH RECREATION GROUND

Paid by	To Whom Paid	Details	Vat	Total £
BACS	SSE	Electricity supply to village green		148.06
		TOTAL		148.06

20. RECEIPTS.

Date	Received from	Details	Total £
24.7.23	Mrs Cara Brown	Donation for engraving burial ground bench.	50.00
11.7.23	HMRC	VAT Repayment	3658.23
		TOTAL	3708.23

RECEIPTS – HORSPATH RECREATION GROUND.

Date	Received from	Details	Total £
26.6.23	ST Properties Ltd	Rent for Chequers Inn Car Park	712.50
		TOTAL	712.50

21. ANY OTHER BUSINESS.

22. DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 15th August 2023 (To be confirmed).
Horspath Parish Council Meeting – Tuesday 5th September 2023.

Prepared by