

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held at Horspath Village Hall
on 6th December 2022 8.00pm.

Present: Mr D Burgess, Mrs P Cook, Mr L Coolman, Mr I Harris, Mr B Igoe, Mr P O'Brien, Mr E Parker, Mrs C Riley, Mrs H Kogel (Clerk), Mrs E Gillespie (District Councillor).

Apologies Mrs B Oakley (Chair), Mr P Ewart, Mr T Bearder.

Absent:

Public: 15

Mr Burgess informed Councillors and members of the public that Mrs Oakley is not well, so he will Chair the meeting this evening.

228/22 APOLOGIES FOR ABSENCE. – Apologies were made on behalf of Mrs Oakley, Mr Ewart and Mr Bearder.

229/22 DECLARATION OF INTERESTS. – None.

230/22 EMERGENCY BUSINESS. – None.

231/22 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 1st November 2022 were agreed and signed as correct by the Chairman.

The Minutes of the Parish Council Closed Finance Meeting held on 22nd November 2022 were agreed and signed as correct.

232/22 MATTERS ARISING. – None.

233/22 PARISH COUNCILLOR VACANCIES. – No applications received.

234/22 PLANNING APPLICATIONS.

P22/S4149/ FUL **Twelve Acres, Sandy Lane, Horspath (Full Application)**
Conversion of existing storage barn into a 2 bedroomed dwelling. – **Councillors have no Objections and recommend approval.**

P22/S4088/ S73 **4C Gidley Way, Horspath**
Variation of condition 2 (approved plans) on application P19/S2360/FUL - amendments to roof design to allow for alternative technologies (pv panels) to be installed. Amendment to planning permission P17/S4439/FUL for various alterations including change of internal ground floor layout, addition of external doors and windows and addition of first floor. - **Councillors object to this planning application on the grounds that it is an over-development of the site and will cause privacy issues to neighbours.**

P22/S4088/ S73 **4C Gidley Way, Horspath**
Variation of condition 2 (approved plans) on application P19/S2360/FUL - amendments to roof design to allow for alternative technologies (pv panels) to be installed. (As amended by revised ownership certificate received 28/11/22). Amendment to planning permission P17/S4439/FUL for various alterations including change of internal ground floor layout, addition of external doors and windows and addition of first floor. - **Councillors object to this planning application on the grounds that it is an over-development of the site and will cause privacy issues to**

neighbours.

- P22/S3651/ FUL** **Brookside Court, Cuddesdon Road, Horspath (Full Application)**
Planning application for office garden, additional parking spaces, and service yard ancillary to existing office, with associated works. - **Councillors object to this planning application and recommend refusal on the grounds that the site is over-developed and it is a conflict of planning policies and both previous and most recent enforcement notices that have been served. Councillors have never witnessed the car park being full and there has never been an over-spill of parking on Cuddesdon Road. Councillors also agree with the comments raised by Cathy Holwill in the ecology consultation.**
- P22/S3990/ HH** **2 Blenheim Way, Horspath (Householder)**
Replacement of roof structure with raised ridge and inclusion of box dormers to enable conversion of roof space to create habitable space. - **Councillors have no objections and recommend approval.**

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P22/S3464/ HH** **23 Gidley Way, Horspath (Householder)**
Ground and first floor front extension. Single storey flat roofed garden room rear extension, and enclose existing loggia and internal alterations. – **Granted.**
- P22/S3586/ HH** **14 Gateley, Horspath (Householder)**
Demolition of existing rear extension, proposed ground and first storey side and rear extensions. – **Granted.**

235/22 CLERK'S UPDATE.

Trees on the Green – Three quotations have now been received. Councillors agreed to accept the quotation from Cotswold Tree Surgery. The Clerk will make contact to arrange a meeting.

Repairs to Play Area – Councillors agreed to accept the quotation from ODS.

20mph Speed Limits – OCC has been notified that HPC want to introduce 20mph speed limits.

CIL Payment – A payment of £4858.79 has been received from SODC.

Christmas Tree Collection – Trees must be left on the Village Green on 9th January ready for SODC to collect the trees on 10th January 2023.

Fence at Manor Drive – SODC Enforcement Officer has informed the Clerk that the homeowner will be submitting a retrospective planning application for the fence.

Motorbikes at Shotover – A complaint has been sent to the Countryside Supervisor Mr Julian Cooper, who has stated that new signage is going to be installed with regards to the motorbikes. Information on location, times and dates is required so that they can target the areas at the correct times. It is also an issue for the Police so any incidents should be reported.

Planning Applications – A letter has been sent to SODC Planning Department to request that hard copies of planning applications are provided.

Memorial Request – Councillors and Mr Horsley authorised a memorial request from Tony James memorials.

236/22 REVIEW OF STANDING ORDERS & FINANCIAL REGULATIONS.

The Clerk circulated the most recent model of Standing Orders & Financial Regulations. It was agreed that the Clerk will circulate suggested changes to both documents and review in January 2023.

237/22 PRECEPT 2023/24

The Clerk circulated the draft Precept for Councillors. This will need to be finalised at the January 2023 meeting.

238/22 SYLO BEYOND HR.

Mr O'Brien stated that he has previously written to Sylo regarding the outstanding invoice to let them know that the invoice had not been agreed and that we require further information before it can be considered for payment. Mr O'Brien has recently received an email from the Dept Collection Agency who stated that Sylo has provided all correspondence. The Clerk and Mrs Oakley have provided Mr O'Brien with all copies of correspondence that they have received from Sylo. Mr O'Brien will pass the information to Mr Parker to look through and then reply to the Dept Collection Agency. Mr Coolman stated that if Sylo provided the information that has been requested, this could have been dealt with.

239/22 CHICANE AT OXFORD ROAD.

Mr O'Brien contacted Jon Beale, OCC, who explained why OCC wouldn't be in favour of removing the chicane. The main reason being that the results of the traffic survey show that the chicane slowed the traffic coming into the village from 44mph to 26mph, and that there have been no recorded accidents for the last 20 years. Mr O'Brien will obtain more information. Mr O'Brien asked if residents want the chicane removed. Mr Burgess stated that this matter was raised at an APM around 7 years ago and had full support from residents. Mr O'Brien stated that the survey results show that the chicane reduces speed coming into the village, but not leaving the village. Mr Igoe stated that he has dash-cam footage showing the very near accidents, and although there may be no reported accidents, it is an accident waiting to happen.

240/22 HORSPATH VILLAGE HALL.

Mr Burgess stated that it has recently been reported that the external lights outside of the village hall are not working. Although the lights were working a few days ago, they are not working again this evening. Mrs Riley stated that Mr Peter Dobson has recently arranged for the lights to be repaired.

241/22 BURIAL GROUND.

Mr Burgess stated that three quotations have been received for the repairs to the burial ground wall. The quotations range from repairing just the top capping stones that have fallen, to repairing the whole wall. Mr Coolman recommended that the whole wall is repaired. Mr Burgess stated that he will ask Mr Walker to put up a barbed wire fence one metre away from the wall, to stop the horses from rubbing on the wall which is what has caused the damage. It was agreed to accept the quotation to repair just the top stones for the time being. Councillors agreed that the Clerk submit a grant application to HSPC.

242/22 UPDATE FROM VILLAGE BEAUTIFICATION SUB-COMMITTEE. – Deferred.

243/22 DISTRICT & COUNTY COUNCILLOR REPORTS.

Mrs Gillespie (District Councillor) – Mrs Gillespie reported that she has been informed by Nicola Smith, SODC Officer dealing with Northfields that a planning in principle application has been agreed, but OCC is now refusing to sign it. Mrs Gillespie spoke to a representative at OCC, who has said that Brasenose College owns the majority of the land, but OCC own part of it. There is a part of OCC who think they should sell the land to Brasenose College. There is a very strong party within OCC who want the development to be car-less which is holding up the development. Mrs Gillespie stated that Brasenose along with Chelgate who are the developers are on board, and we can only trust that they will provide the 200

metre tree belt that the Inspector included in the main modifications. If this carries on, the development may not happen. Mrs Gillespie suggested that as a Council we could write to OCC.

Mrs Gillespie stated that OCC are delaying the car restrictions into Oxford.

Mrs Gillespie reported that SODC staff are still working from home. SODC has hired two rooms in Abbey Hall, Abingdon that are used occasionally. Mrs Gillespie has stressed her concerns with people working from home for mental health and team spirit reasons.

Mrs Gillespie stated that there are no gypsy traveler sites in the area which is a big issue. There was a development site in Didcot that was delegated for travelers, but this is no longer going ahead. Garsington has recently experienced problems with travelers.

244/22 CORRESPONDENCE.

- a. Oxfordshire Community Land Trust. – Launches Crofts Court Community Share Offer. – (Circulated via email).
- b. NALC. – Events 8/11/22, 15/11/22, 22/11/22, 29/11/22 – (Circulated via email).
- c. RSN. - The Rural Bulletin. – 1/11/22, 8/11/22, 15/11/22, 22/11/22, 29/11/22. – (Circulated via email).
- d. SODC. – Nearly £6.5 million awarded to help local businesses. – (Circulated via email).
- e. SODC. – A successful summer season at Riverside. – (Circulated via email).
- f. NALC – Chief Executive’s Bulletin. – 4/11/22, 11/11/22, 18/11/22, 25/11/22. – (Circulated via email).
- g. Open Spaces Society. – November Update. – (Circulated via email).
- h. SODC. – A new approach to community health & wellbeing. – (Circulated via email).
- i. Charity Commission. – Newsletter. – (Circulated via email).
- j. NALC. – Utility Aid. – (Circulated via email).
- k. SODC. – Offer of recycling talks. – (Circulated via email).
- l. NNGO. – Oxford Local Plan – Act now to prevent the housing overflow. – (Circulated via email).
- m. NALC. – Newsletter 9/11/22, 16/11/22, 23/11/22, 30/11/22. – (Circulated via email).
- n. OALC. – Two things with short deadlines. – (Circulated via email).
- o. SODC. – Nearly £900,000 given to local communities for local improvements. – (Circulated via email).
- p. Community First Oxfordshire. – Community building energy support scheme. – (Circulated via email).
- q. Community First Oxfordshire. – Planning consultancy. – (Circulated via email).
- r. OALC. – Q&A’s, Pay & Auditors. – (Circulated via email).
- s. NALC. – White Ribbon day. – (Circulated via email).
- t. RSN. – Rural Funding Digest November 2022. – (Circulated via email).
- u. TVP. – Police & Crime bulletin October 2022. – (Circulated via email).
- v. OALC. – October 2022 update. – (Circulated via email).
- w. SODC. – Erection of 1 new residential dwelling to be known as 126A Gidley Way, Horspath, OX33 1TD. – (Circulated via email).
- x. OALC. – Planning Training 21st November 2022. – (Circulated via email).
- y. SODC. – High Court case concerning interests and bias. – (Circulated via email).
- z. SODC. – South News November 2022. – (Circulated via email).
- aa. Morland House Surgery. – November Newsletter. – (Circulated via email).
- bb. OCC. – Cost of living support. – (Circulated via email).
- cc. Bioabundance. – Free trees. – (Circulated via email).
- dd. SODC. – Put your Christmas recycling knowledge to the test and you could win a hamper worth £100. – (Circulated via email).
- ee. Cllr Tim Bearder. – Traffic filters meeting. – (Circulated via email).

- ff. Bioabundance. – Job at Oxford University Estates. – (Circulated via email).
- gg. Community First Oxfordshire. – Autumn Newsletter. – (Circulated via email).
- hh. SLCC. – Branch Meeting 1/12/22. – (Circulated via email).
- ii. Cllr Tim Bearder. – County Council Priority Fund. – (Circulated via email).
- jj. SODC. – Local actors get stuck into rehearsals of a Christmas classic at Cornerstone. – (Circulated via email).
- kk. Wheatley Park School. – Invitation to Prize Giving Awards 14/12/22. – (Circulated via email).
- ll. Shotover Preservation Society. – Winter newsletter. – (Circulated via email).
- mm. SODC. – Unlicensed taxi driver convicted and fined for driving unsafe vehicle. – (Circulated via email).
- nn. OCC. – School Admissions Information. – (Circulated via email).*#
- oo. SODC. – New strategy and plan approved for more affordable homes. – (Circulated via email).
- pp. OCC. – Garsington – Proposed 20mph speed limit. – (Circulated via email).
- qq. Mr Martin Harris. – Email regarding OCC traffic filters. – (Circulated via email).
- rr. SODC. – SODC encourages tree planting ahead of National Tree Week. – (Circulated via email).
- ss. SODC. – Waste facility tours 2023. – (Circulated via email).
- tt. OCC. – Communications kit: A safer pace for Oxfordshire. – (Circulated via email).
- uu. OCC. – Vision Zero Road Safety Summit 24/11/22. – (Circulated via email).
- vv. CPRE. – November Newsletter. – (Circulated via email).
- ww. Bioabundance. – Meeting postponed to 11am on 7th December 2022. – (Circulated via email).
- xx. Jenny Bowen-Pine. – Email regarding lost phone traced in Horspath. – (Circulated via email).
- yy. Mr David Matthews. – Footpath between 10 & 12 Manor Farm Road. – (Circulated via email). – **Mr Burgess stated that footpath was re-surfaced a few years ago and the slate always washes down when it rains. Mr O’Brien has agreed to look at the footpath.**
- zz. Ms Tanya Miller-Waite. – Email regarding motorbikes at Shotover. – (circulated via email).
- aaa. The Howe Trust Wheatley. – Request for financial support. – (Circulated via email). – **Councillors agreed that no donation will be made on this occasion.**
- bbb. Gigaclear. – Ultra Fast Broadband Build Update – Horspath. – (Circulated via email). – **Noted.**
- ccc. Mrs Foot. – Thank you card.*
- ddd. Cllr Bearder. – December Report. – (Circulated via email).
- eee. OALC. – November Update for Members. – (Circulated via email).
- fff. SODC. – Council Tax Precept recording and slides. – (Circulated via email).
- ggg. OCC. – Budget Consultation 2023/24.*#
- hhh. Wheatley Park School. – Request to sponsor an award. – **Councillors agreed a donation of £150.00.**
** original held by the Clerk, copy available on request.*
displayed on Village Hall & village noticeboards.

245/22 PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
1.12.22	HMRC	Employers Contributions		272.50
1.12.22	Blake Morgan Solicitors	Legal Fees for Cycle Speedway	220.00	1320.00
31.10.22	Lexis Nexis	Arnold Baker 13 th Edition Book		171.99
25.11.22	Nest	Pensions contribution for Mrs Kogel		67.05
1.11.22	Inty Ltd	Email address fee		5.40
1.12.22	Inty Ltd	Email Address fee		5.40
1.12.22	Mrs Hayley Kogel	Home Office November 2022		30.00

		Zoom Monthly Subscription		14.39
1.12.22	Mrs Hayley Kogel	Salary 24/10/22 – 24/11/22		1265.04
25.11.22	Shield Maintenance	Emptying Dog Bins	12.13	72.79
6.12.22	Mr Aries	Bus shelter & play area maintenance October/November & Xmas Box		140.00
		TOTAL	232.13	3364.56

HORSPATH RECREATION ACCOUNT

Paid by	To Whom Paid	Details	Vat	Total £
1.12.22	SSE	Electricity Supply to Village Green		36.85
		Total		36.85

246/22 RECEIPTS.

Date	Received from	Details	Total £
28.10.22	SODC	CIL Payment	4858.79
		TOTAL	4858.79

Mr O'Brien stated that he doesn't agree with CIL payments, as years ago SODC wanted a contribution from developers by way of affordable housing. It appears now that SODC are not building houses for tenants, when there are not enough council houses being built, they are just splitting the money up for Parish Councils. SODC receive a huge amount of CIL and he doesn't see why they can't be building houses for people in desperate need.

247/22 AOB.

- a. Mr Coolman asked about the noticeboards. The Clerk stated that she has missed putting this on the Agenda and suggested that a short meeting is held after the HSPC next week to make a decision.

Public:

- b. Mrs Woodcock reported that she has been informed that there is a crack in the burial ground wall that is visible from the other side. Mr Burgess will inspect the wall.
- c. A resident stated that in her opinion the chicane on Oxford Road should stay as it does slow the traffic, and asked if residents have been asked for their opinion. Mrs Walker stated that it would help with visibility when coming into the village if the hedge was cut back. Mr Burgess stated that the hedge is due to be cut in the New Year. Mr Burgess stated that it was the villagers request at the APM several years ago that the chicane is removed. The resident requested that villagers should be asked for an updated opinion. Mr Parker stated that HPC is liaising with OCC to see if it is possible to remove the chicane and will then open it up to the residents. Mr Burgess stated that OCC only record accidents if there is personal injury, but there have been a lot of non-injury accidents. Mr O'Brien stated that sleeping policemen on both sides of the road would be more effective and would slow the traffic coming in and leaving the village. Mr Burgess stated that if the chicane is taken out, it will be replaced with another traffic calming measure. A resident asked for information on the chicane to be published in the village magazine.
- d. Mrs Walker reported that the storm drains at the top of Blenheim Road are blocked. Mr Burgess asked that she report this to FixMyStreet. Mrs Walker stated that it takes OCC so long to clear the drains. Mrs Walker reported that before her property, there is a sign on the gate about motorbikes that has been turned around so that it is not visible. A resident stated that the signs were installed by OCC. Mr Burgess will have a look next time he is in the area.

- e. A resident asked where the proposed 20mph zones will be in the village. Mr Coolman stated that it will be all of the village apart from the main road to Cuddesdon Road and the top of Gidley Way will revert to 30mph. Mr Burgess stated that Mr Bearder will be able to answer more questions on 20mph.
- f. A resident reported that there are cars parking on the bottom half of Gidley Hill on both sides of the road during the day time which is constantly blocking the road. Mrs Gillespie stated that in Pettiwell in Garsington they installed yellow lines to stop this problem. Mr Parker suggested residents parking permits, but residents would have to pay for these. A resident reported that that he has seen people parking on Gidley Way and then getting on the bus.
- g. Mr Clarke reported that outside 2 Manor Drive the footpath has been coned off for approximately two months, and FixMyStreet have still not carried out the repairs.
Mr Clarke reported that OCC were checking the drains yesterday by the shop. Mr Clarke asked the workmen if they were going to clear the drains at Manor Drive at the same time but they weren't aware of the problem there. Mr Clarke asked if HPC can pay for someone to clear the gullies. Mr O'Brien stated that that is why we pay our rates, OCC are not providing the service.
Mr Clarke asked if double yellow lines could be installed from the Queens up towards the School. Mr Burgess stated that people will still park there even if lines were installed.

248/22 DATE OF NEXT MEETINGS.

Horspath Stone Pit Charity Meeting – Tuesday 13th December 2022.
 Parish Council Planning Meeting – Tuesday 20th December 2022 (To be confirmed).
 Horspath Parish Council Meeting – Tuesday 3rd January 2023.

Signed..... Date.....