

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held at Horspath Village Hall
on 6th September 2022 2022 at 8.00pm.

Present: Mrs B Oakley (Chair), Mr D Burgess, Mrs P Cook, Mr P Ewart, Mrs C Riley, Mr M Timbs, Mrs H Kogel (Clerk). Mrs E Gillespie (District Councillor). Mr T Bearder (County Councillor). **Apologies**
Absent:
Public: 26

Mrs Oakley reminded members of the public that they will have an opportunity to speak in AOB.

162/22 APOLOGIES FOR ABSENCE. – None.

163/21 DECLARATION OF INTERESTS. – None.

164/22 EMERGENCY BUSINESS.

Mrs Oakley stated that Mr James Dobson's letter of resignation was full of anomalies, one of which referred to an overtime payment made to the Clerk. The HR sub-committee had informed the Clerk that she was not entitled to holiday pay, which would mean all work that came in during her holiday dates, including the internal audit would not be covered. To ensure that all work was covered, as Chairman, Mrs Oakley authorised an overtime payment to the Clerk to cover the work during her holiday dates. Mrs Oakley informed Councillors and members of the public that the Clerk is not able to make payments to herself, she can only submit payments to the banking system which then has to be authorised by a Councillor which at the time was Mr Peter Dobson. Mrs Oakley confirmed that the Clerk cannot and has not authorised a payment to herself. Mrs Oakley stated that there were several other anomalies in Mr James Dobson's resignation which she found very upsetting. Mrs Oakley stated that recently she has had to ask 3 people to sit down and stop disrupting the meeting, and she does not consider this to be screaming at members of the public.

165/22 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 2nd August 2022 were agreed as correct and signed by the Chair.

Mr Timbs stated that he would like it minuted that Mrs Horne and Mrs Yendole didn't attend the August meeting out of protest. The Clerk stated that she had received an email from both Councillors giving their apologies for not attending. Mrs Cook stated that she has the email from Mrs Horne giving her apologies.

The Minutes of the Parish Council Closed Finance Meeting held on 10th August 2022 were agreed as correct and signed by the Chair.

166/22 MATTERS ARISING.

125/22 Clerks Update – Mr Timbs asked if there is any update with contractors being issued with contracts. Mrs Oakley stated that she has arranged a meeting later in the month with Mr Eason and Mr Parker to discuss contracts. She has not been able to meet with Mr Rob Gray as he has not been in the village as there hasn't been a need to cut the grass. Mrs Oakley stated that the other contract is for the Clerk and this will be done in a closed meeting. Mrs Oakley will arrange a meeting with Mr Aries. Mr Timbs asked if a contract has been prepared. Mrs Oakley stated that she will meet with the contractors and then prepare a contract which will be brought back to full Council for consideration.

167/22 CO-OPTION OF PARISH COUNCILLORS.

The Clerk confirmed that four applicants are present at the meeting who have applied for the vacancies. Mrs Oakley stated that there are currently 5 vacancies, and there appears to be some confusion over calling for an election. If SODC receive 10 or more letters from members of the public calling for an election, this would be for the current vacancies, and not for the full Council. Mrs Oakley invited each applicant to introduce themselves.

Mr Lee Coolman gave a short presentation and explained why he would like to be a Parish Councillor. Mr Burgess proposed that Mr Coolman is co-opted on to HPC, seconded by Mrs Cook, In Favour – Unanimous.

Mr Bernie Igoe gave a short presentation and explained why he would like to be a Parish Councillor. Mr Burgess proposed that Mr Igoe is co-opted on to HPC, seconded by Mrs Cook, In Favour – Unanimous.

Mr Paddy O'Brien gave a short presentation and explained why he would like to be a Parish Councillor. Mrs Cook proposed that Mr O'Brien is co-opted on to HPC, seconded by Mrs Riley, In Favour – Unanimous.

Mr Ian Harris gave a short presentation and explained why he would like to be a Parish Councillor. Mr Burgess proposed that Mr Harris is co-opted on to HPC, seconded by Mr Ewart, In Favour – Unanimous. All new Parish Councillors signed the Declaration of Acceptance of Office forms, and will complete the Register of Members Interest forms and return them to the Clerk.

168/22 PLANNING APPLICATIONS.

- P22/S2798/ 59 Gidley Way, Horspath (Full Application)**
FUL Proposed sub-division of dwelling into two dwelling units with internal and external associated works. – **Councillors have no objections and recommend approval.**
- P22/S3036/ 21 Cuddesdon Road, Horspath (Householder)**
HH Revisions to consent ref P17/S0203/HH. Change of roof to side and rear extension from overhanging eaves to parapet detail, and increase in depth of rear extension by 550mm. - **Councillors have no objections and recommend approval.**
- P22/S3111/ 16 College Way, Horspath (Householder)**
HH Proposed alterations to existing approved planning (P21/S3464/HH) extending front pitched roof slightly and infill middle front with flat roof. To rear extend an additional 0.65m from original approved planning. - **Councillors have no objections and recommend approval.**
- P22/S3087/ 23 Cuddesdon Road, Horspath (Householder)**
HH Revisions to consent Ref P20/S4660/HH. Change of roof to side and rear extension from overhanging eaves to parapet detail, and increase in depth of rear extension by 550mm. - **Councillors have no objections and recommend approval.**
- P22/S2168/ 18 Blenheim Way, Horspath (Householder)**
HH Demolition of existing garage and replace with single-storey extension. Loft conversion of existing single-storey bungalow and new extension incorporating new dormers and raised ridge height. Provision of new vehicular access. (Amended & additional information received 5 & 26 August 2022). - **Councillors have no objections and recommend approval.**

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P22/S2550/ 2 Spring Lane, Horspath**
LB Replacement of existing “recent” timber doors and window with new stained hardwood

door in the north elevation (to the courtyard of the “recent” single storey south wing. –
Granted.

169/22 CLERK’S UPDATE.

Trees on the Green – The Clerk has requested two quotations for work to be carried out, one quotation has been received to date. Councillors agreed that the Clerk will look to obtain a second quotation. Following receipt of an email from a resident on the Green, emergency tree works were required to enable the resident to drive his motorhome off of his driveway. Emergency permission was granted from SODC as the tree is covered by a TPO. ARB UK carried out the work at very short notice.

Parish Councillor Vacancy – The vacancy notice will continue to be advertised.

Rospa Safety Reports – Copy of the Rospa reports circulated to all Councillors. The Clerk has been in contact with ODS who will confirm if they are able to carry out the repairs. OPFA have also provided a list of contractors who carry out repairs.

Horspath Feast – 12th September 2022.

Hedge Cutting – Councillors agreed that the Clerk contact Edward Hawes to cut the hedge between the burial ground and the Bowley Field and also along the main road and the over-flow car park. Mr Ewart stated that the drainage also needs to be checked.

Recycling Bins – David Langstaff, SODC has agreed to site a recycling bin near to the village shop but has asked for an exact location to be agreed. Mr Burgess stated that when the bins were sited last time it was a normal domestic recycling bin that was immediately filled with various waste so SODC would not empty it. It was agreed that a green recycling bin with a poster displayed on the front of it will be placed next to the other waste bins by the noticeboard. The Clerk will contact Mr Langstaff.

Oxfordshire Code of Conduct Training Sessions – The Clerk reminded Councillors that the training sessions are on 15th & 28th September 2022 at 7pm on Microsoft Teams.

Fly-Tipping at Sandy Lane – The Clerk circulated an email from a resident who is concerned about the fly-tipping at Sandy Lane. It was agreed that the Clerk will report this to SODC.

170/22 HPC MEETINGS – Start Time – Mrs Oakley stated that the start time is currently 8pm. It has been suggested that the start time is brought forward to 7.30pm to allow more elderly residents to attend and also will hopefully mean that the meeting finishes before 10pm. Mr Burgess proposed that the start time is 7.30pm, seconded by Mr Ewart, In Favour – 9, Against – 1. The Clerk will check that availability of the village hall.

171/22 INTERNAL AUDIT REPORT.

The Clerk circulated the Internal Audit report to all Councillors along with her comments. This report has been sent to the External Auditor and it was agreed that the points raised will be discussed at the next meeting.

172/22 CHANGE TO SIGNATORIES ON THE BANK MANDATE.

Mrs Oakley stated that following the resignation of Mr Peter Dobson who was the Councillor nominated to authorise all HPC payments, the bank signatories need to be changed. Mrs Oakley stated that there will now be two Councillors set up to authorise payments, which will be Mrs Oakley and Mr Burgess. Barclays Bank have said that the changes will be made within 5 days. Mrs Oakley stated that a new debit card in her name has also been requested as the previous card was in Mr Peter Dobson’s name and has now been destroyed.

173/22 CIVILITY & RESPECT PROJECT & PLEDGE.

Mrs Oakley asked that Councillors all agree that HPC will adhere to the Civility & Respect Project which means all Councillors treat each other with respect and acknowledge that HPC is a working environment. Mr Timbs stated that HPC has already adopted the Oxfordshire Code of Conduct. Mrs Oakley stated that the Civility & Respect Project is similar but is completely separate. Mrs Cook proposed that HPC join the Civility & Respect Pledge, seconded by Mr Ewart, In Favour – Unanimous.

174/22 SYLO.

Mrs Oakley informed Councillors that Sylo Behond HR was employed by HPC, although the contract was signed by Mr James Dobson, to try and alleviate some of the problems occurring with regards to grievances, contracts, processes etc. Following the resignation of Mr James Dobson, Mrs Oakley has contacted Sylo on numerous occasions as HPC is paying a monthly retainer fee of £465, plus to date HPC has spent almost £8,000 and most Councillors have not seen any of the work carried out. Mrs Oakley explained to Sylo that HPC is not in receipt of any of the work, and requested that Sylo provide the information. Following several requests, Sylo then terminated the contract on 31st August 2022. Mrs Oakley has made several requests for details of the work that has been carried out, and Sylo supplied copies of some of the work that they have done, most of which is generic with HPC inserted on the pages. Mr Timbs stated that it is common for companies to use generic websites. Mr Timbs stated that this is a damning statement against Sylo. Mr Timbs stated that Sylo has provided a whole selection of policies that will make up a contract. The plan was to outsource our HR obligation and that is what Sylo have done, but the cost has increased as solicitors are also involved. As an HR company they will have a catalogue of templates which is what they have used. HPC would not have known that we needed those policies. Mr Timbs stated that we are no further forward as we haven't finalised the contract, which is a bad situation and goes against the original directive of outsourcing the HR. Mrs Oakley stated that all of the templates that they have been provided could have been accessed from OALC free of charge. Mr Timbs stated that HPC didn't know that. Mrs Oakley stated that HPC were aware that all employment templates were available from OALC. Mrs Oakley stated that Sylo were mainly employed to deal with a specific problem, and after 3 separate meetings costing around £4,000, they didn't progress the grievance. Mr Timbs stated that Sylo had got to the point where the contract was coming into place, just not finalised, so they were obviously doing something. Mr O'Brien asked Mr Timbs what they were doing, as he's mentioned several times about policies that HPC didn't know they needed. Mr Timbs stated that it's easy to say now that we could access the policies from OALC. Mrs Cook stated that the Clerk informed HPC about the templates being available at OALC before Sylo were employed. Mr Timbs stated that all Councillors voted in favour of setting up an HR sub-committee. Mrs Oakley stated that Councillors agreed to set up an HR sub-committee, who would then report back to full Council before making any decisions. Mr James Dobson informed HPC that Sylo's costs would be £1300.00 every six months. HPC were not informed about the monthly retainer fee or the additional costs incurred. Mr James Dobson asked an HR company to deal with the issues that the HR sub-committee couldn't. Mrs Oakley confirmed that Sylo Beyond HR terminated the contract, not HPC, as they didn't like the questions being asked. Mrs Oakley stated that Sylo are still demanding payment of the outstanding invoice of £2337.00. Mr Timbs stated that this doesn't change his opinion, HPC needed an HR company as we have an obligation to employees, and the decision was made to outsource it. Mr O'Brien asked if Councillors were aware of the costs involved. Mr Burgess stated that Councillors were not kept up to date and had no idea of the costs that were escalating. Mrs Legg stated that NALC provide all employment contracts, policies and procedures free of charge. Mrs Oakley stated that the Clerk had previously informed HPC of this option before Sylo were employed.

Mr O'Brien stated that the issue with Sylo still needs to be resolved. Mrs Oakley stated that the last invoice of £2337.00 has still not been paid as Councillors are not aware of what the invoice is for. Mr Igoe stated that as there is a contract, HPC is obliged to pay the invoice unless we can prove that the work hasn't been done. Mr Burgess stated that HPC should withhold the payment until Sylo have fulfilled their obligations. Mr Lee Coolman stated that HPC needs to request clarification of the invoice for £2337.00. Mrs Oakley has requested this information but Sylo have not provided it. Mrs Oakley stated that Sylo have requested payment of the outstanding invoice by 31st August 2022. Mr O'Brien suggested that Mrs Oakley requests a meeting with Sylo to discuss all of the issues, and if they haven't fulfilled their obligations HPC should be requesting a refund.

Mr Ewart reported that at 2.30pm this afternoon Mr James Dobson left all of the files at his house, so he will forward them to Mrs Oakley. Mrs Oakley has requested this information from Mr James Dobson on several occasions, who said that all information had been passed to Mr Ewart and Mr Peter Dobson. Mr Igoe suggested that Mrs Oakley looks at the documents received and then make a decision. Mrs Oakley stated that a separate meeting may be required to just discuss Sylo. Mr Coolman stated that if Mrs Oakley has requested the documents from Sylo, they should provide them. It was agreed that the outstanding invoice will be withheld until all documents have been received.

175/22 UPDATE FROM VILLAGE BEAUTIFICATION SUB-COMMITTEE.

Mrs Oakley stated that last month a resident requested that a flag pole is purchased and sited by the war memorial. Mrs Oakley has received confirmation from the old NHW committee that they would like to donate £400.00 to go towards the cost of the flag pole, which will hopefully be in place by Armistice Day. Mr Burgess proposed that a flag pole is purchased, seconded by Mrs Cook, In Favour – 9, Against – 1. Mrs Oakley stated that along with Mrs Riley and Mrs Cook, they will change the flowers in the planters. Mr Burgess stated that he has reported the manhole cover by the war memorial that has been lifted due to the heavy rain to Fix-My-Street. This caused flooding to the road which was cleared by Mr Aries. Mr Burgess stated that it the roots of the Horse Chestnut tree that have grown in to the drain that need to be removed to allow the water to flow.

Mrs Oakley has reported several times the water leak outside the school for the last 10 days to Thames Water. A resident reported that a family member has also reported several water leaks in the village to Thames Water, but it is not showing on their website.

176/22 20mph SPEED LIMITS.

Mrs Oakley informed Councillors that a survey was carried out in the village to see how many residents were in favour of 20mph speed limits being introduced in certain areas of the village. 81% of residents who completed the survey were in favour of 20mph, and 13% were against. The main reason for residents being against the speed limit was because they didn't think it would be enforced. There were some very positive comments that came out of the survey. A suggestion was for HPC to purchase 2 x speed indicator devices, one at Sandy Lane and one at Cuddesdon Road. OCC have said that SID's are usually placed as a temporary measure, so that they can be moved around. Mrs Oakley thinks that the SID's will be beneficial for the village. Another suggestion was to install a metal barrier under the railway bridge on the pavement on the left hand side, as there has been several cases where people walking on the pavement have almost been struck by the wind mirror of cars. Other suggestions were that the priority to cycle should be increased from the Village Hall down to the Garage, and also to remove the chicane on Oxford Road.

Mr Ewart stated that there is not enough room under the bridge to install a barrier. Mr Burgess stated that it might also be a problem for buses to pass through. Mrs Cook stated that it is very narrow and asked if there

would be enough room for a pushchair to pass through. Mr Bearder stated that there is no record of accidents under the bridge and if a barrier is installed, if a car hits the barrier that then might hit a person. It may also cause a problem to agricultural vehicles passing through. Mr Bearder will speak to OCC for their advice. Councillors agreed that SID's in the village are a good idea. Mr Timbs stated that the permanent SID's would be better. Mr Bearder stated that they are more effective if they are moved on a regular basis. Mr Bearder stated that 20mph speed limits are enforceable, the Police will enforce the set speed limit in the area. The evidence shows that having a 20mph, motorists may do 25mph rather than 35mph in a 30mph. Mr O'Brien stated that there is not a single person who will do 20mph. Mr Bearder stated that HPC's survey correlates with the survey that he carried out last year.

Councillors agreed that Mrs Oakley submit a grant application to HSPC for 2 x speed indicator devices. Mr Ewart proposed that 20mph speed limits are introduced into the village, excluding Cuddesdon Road as it is classed as a rural road. Mr Bearder stated that if HPC want Cuddesdon Road and Gidley Way included, let him know. Seconded by Mr Coolman, In Favour – 9, Against -1. Mr Bearder stated that HPC will be able to decide at a later date which roads in the village should be included in the 20mph.

177/22 IMPROVEMENTS TO HORSPATH BURIAL GROUND.

Mrs Oakley reported that 84% of residents who completed the survey were in favour of improvements to the burial ground, most of which were improvements to the drainage and the path. Mrs Oakley stated that Mr John Underdown is not keen to progress with his original suggestions as he is too busy. Mrs Oakley put posters around the village asking for volunteers to help to carry out remedial works, to meet on a regular basis to keep the burial ground tidy. Six volunteers turned up to help, four of which were Councillors who carried out a good amount of work. Mrs Oakley will display further notices for volunteers. A bench is required for the burial ground, and a resident is willing install the bench and pay for the engraving of the bench in memory of his mother. Mr Coolman reported that the head of the burial ground wall has been knocked off and needs to be repaired. Mrs Oakley will obtain quotations for the repairs. Mr Coolman will arrange for the repairs to be carried out on the gate.

178/22 DISTRICT & COUNTY COUNCILLOR REPORTS.

Mrs Gillespie (District Councillor) – Mrs Gillespie stated that there is not much going on at SODC due to holidays. Mrs Gillespie stated that the information that SODC receives from Thames Water with regards to planning applications is not clear. A group has been formed with 3 ex Thames Water staff to translate the information from Thames Water on planning applications. A motion has been put forward to full Council, seconded by Mrs Gillespie, to say that with any development Thames Water must provide more precise knowledge on the capacity for planning applications and information on how they intend to provide the service and when.

Mrs Gillespie stated that the Northfield development is coming closer to an agreement. It is hopeful that there will be the buffer of trees as it is important for air quality and will prevent coalescence so we need to make certain that we get that as protection for our villages.

Mr Bearder (County Councillor) – Mr Bearder stated that with regards to Northfields, OCC own the farm which is around half of the area sold for development, with the other half owned by Brasenose College. Mr Bearder is fighting hard to reduce the amount of cars on the estate which will result in less cars on the road and in the villages.

Mr Bearder is now the cabinet member for adult social care which comes at a very difficult time. Care homes do not get any help with the recent increase in fuel costs. Mr Bearder stated that it is easier to make cuts in Highways than what is it to do with people.

A resident asked about the possible closure of Holloway which causes problems accessing the Doctors Surgery in Cowley and is just pushing more traffic on to the main roads. It also stops people from having visitors as they do not have permits. Mr Bearder stated that he lives in Wheatley so he has experienced the problems, and it is unfair for the people who live in Oxford. Mr Bearder does support the principle of doing something with the amount of traffic but it needs to be done with people who live outside of the City. Mr Bearder stated that the consultation is available on OCC's website until 3rd October 2022. Mr Bearder stated that if the bus filters are signed off, this will come in next year. Mr Bearder is fighting to ensure that carers and people with a disabled badge will be able to get access. A resident stated that it will leave people feeling very isolated as lots of people do not have a disabled badge. Mr Bearder stated that traffic filters won't prevent people from going into Oxford, they will stop internal traffic movements.

The bus service at the moment is very poor, and the only way to have a viable bus service is to encourage people to use them. Mr Bearder stated that you will still be able to get in to any part of Oxford.

A resident stated that it will just gridlock the roads. Mr Bearder stated that the reason for doing this is to reduce the traffic on the roads. People making short journeys will use the bus service which will reduce congestion on the roads. OCC will be investing in new buses, they will all be electric, and the price for bus journeys will be reduced. Mr Coolman stated that people living in the City have an exemption, and it is people living outside of the City that do the longer journeys. Mr Bearder stated that the Consultation is open now and if it is signed off it will be implemented next August as an experimental traffic order to see how it works. If it causes gridlocks on the roads it may need to be modified or scrapped. OCC is listening to people to ensure that they get it right.

A resident stated that the LTN's put in are stopping people from going anywhere and is stopping people from going to local businesses as people can't get there. People from Oxford City have objected to the LTN's. The resident has requested that a map is available on line to show where the LTN's are located but this is not available. Although OCC carry out consultations, they do not listen to the people which is a real concern. Mr Bearder will follow up on the map being available. Mr Bearder has found it easy to get into Oxford over the summer months.

Mr O'Brien asked how easy it is to run a business in Oxford. Mr Bearder stated that this has worked in many cities in Europe and it has got to the stage where it is impossible to run a business in Oxford as there is so much traffic at certain times of the day when the roads are gridlocked.

Mr Clarke stated that in his job he used to be able to carry out 8 jobs a day but he can't do that now. The LTN's are only in the Cowley area, why don't they put them on Banbury Road.

Mrs Oakley stated that there is a plan to put a bus gate at the top of Holloway which is a busy road, but there are at least 12 businesses that will close after being open for many years. OCC are not listening to the people. Mr Bearder stated that this is a set of measures coming in and LTN's are part of it. Mrs Cook asked if OCC will listen if people say they don't want the new measures. Mr Bearder stated that OCC is trying to change the traffic in Oxford for a better outcome. The Consultation is open until 3rd October 2022, but anyone can write directly to Mr Bearder.

179/22 CORRESPONDENCE.

- a. NALC – Chief Executive's Bulletin. – 12/8/22, 19/8/22, 26/8/22. – (Circulated via email).
- b. Parish Online. – Newsletter. – (Circulated via email).
- c. SODC. – Additional Tour Date STGP. – (Circulated via email).
- d. NALC. – Newsletter 10/8/22, 17/8/22, 26/8/22. – (Circulated via email).
- e. SODC. – Help with energy bills – new support for those on low income in South Oxfordshire. – (Circulated via email).

- f. SODC. – Hot weather and waste collections. – (Circulated via email).
- g. NALC. – Events 9/8/22, 16/8/22, 23/8/22, 30/8/22 – (Circulated via email).
- h. RSN. - The Rural Bulletin. – 2/8/22, 9/8/22, 16/8/22, 23/8/22, 31/8/22. – (Circulated via email).
- i. London Hearts. – Grant towards obtaining a defibrillator. – (Circulated via email).
- j. SODC. – Everyone’s different so tell us how Council services can be easier to access. – (Circulated via email).
- k. SODC. – Your views on the Draft Diversity and Inclusion Strategy. – (Circulated via email).
- l. ONPA. – August 2022 Newsletter. – (Circulated via email).
- m. OALC. – July Update for members. – (Circulated via email).
- n. Wheatley Parish Council. – August/September Newsletter. – (Circulated via email).
- o. RSN. – Rural Funding Digest August 2022. – (Circulated via email).
- p. TVP. – Police & Crime Bulletin July 2022. – (Circulated via email).
- q. Open Spaces Society. – July 2022 Update. – (Circulated via email).
- r. OCC. – Notification of Consultation – Draft Central Oxfordshire Travel Plan. – (Circulated via email).
- s. SODC. – District Councils to be temporarily based in Abingdon. – (Circulated via email).
- t. Morland House Surgery. – Newsletter. – (Circulated via email).
- u. SODC. – South News August 2022. – (Circulated via email).
- v. IAC Audit Services. – Withdrawal of internal audit services. – (Circulated via email). – **The Clerk will contact OALC for details of alternative Auditors.**
- w. SAAA Ltd. – Opt out communication. – (Circulated via email).
- x. SODC. – Community Infrastructure Levy – Meeting Date. – (Circulated via email).
- y. Mrs Jo Milton. – Street Recycling Bins. – (Circulated via email). – **The Clerk will arrange for a recycling bin to be sited with the other bins by the noticeboard.**
- z. Jon Beale OCC. – Speed Indicator Signs. – (Circulated via email).
- aa. Mr Martin Harris. – Invitation to attend the OGBN AGM on 8/9/22. – (Circulated via email)
- bb. SODC. – Fly Tipper caught thanks to litter-pickers social media appeal. – (Circulated via email).
- cc. CPRE. – August Newsletter. – (Circulated via email).
- dd. OALC. – August 2022 Update for Members. – (Circulated via email).
- ee. OPFA. – The inspection of children’s playgrounds. – (Circulated via email).
- ff. OALC. – 4 things for your council’s attention. – (Circulated via email).
- gg. Oxfordshire Community Land Trust. – Oxfordshire Community tackle local housing crisis themselves. – (Circulated via email).
- hh. OCC. – Oxford Transport Proposals. – Update. – (Circulated via email).
- ii. Bioabundance. – Oxford Science Park Expansion Consultation. – (Circulated via email).
- jj. TVP. – Police & Crime Bulletin August 2022. – (Circulated via email).
- kk. London Hearts. – Community Defibrillator Grant. – (Circulated via email).
- ll. IF Oxford. – Promoting IF Oxford science and ideas festival. – (Circulated via email).
- mm. Open Spaces Society. – August 2022 Update. – (Circulated via email).
- nn. SLCC. – Managing conflict and difficult conversations training event 14/9/22. – (Circulated via email).
- oo. SODC. – Conversion of double garage to separate dwelling to be known as 2A Blenheim Road, Horspath. – (Circulated via email). – **Noted.**
- pp. Mrs Jane Dobson. – Email regarding the installation of a flag pole. – (Circulated via email). – **Councillors agreed for a flag pole to be purchased.**
** original held by the Clerk, copy available on request.*
displayed on Village Hall & village noticeboards.

180/22 PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
11/8/22	Nest	Pensions contribution for Mrs Kogel		59.69
8/8/22	Inty Ltd	Email address fee		5.40
25/8/22	Shield Maintenance Ltd	Emptying Dog Bins	12.13	72.79
16.8.22	Rospa Playsafety	Annual inspection of 2 play areas	34.30	205.80
BACS	Mrs Hayley Kogel	Home Office July 2022		30.00
		Zoom Monthly Subscription		14.39
		Stationery		36.50
BACS	Mrs Hayley Kogel	Salary 24/7/22 – 24/8/22		867.33
BACS	Mr R Burgess	Land Registry Fee		6.00
		TOTAL	46.63	1297.90

The Clerk stated that the invoice for ARB UK for the emergency tree works is not showing on the list of payments.

181/22 RECEIPTS. – None.**182/22 AOB.**

- a. Mrs O'Day asked for an update on the new noticeboard at the top of Gidley Way. Mrs Oakley stated that a volunteer was going to provide the noticeboards but it hasn't happened, so HPC will be looking at other options.

Public:

- b. Mr Clarke reported that someone has put a marker in the ground of his property at 2 The Green. Mrs Oakley stated that this was done by HRE and the marker shows the edge of their land. Mr Clarke asked who gave HRE permission to go onto his land. Mrs Oakley stated that she saw someone from HRE on his land, and they said that they were putting markers on the land. Mrs Oakley stated that this is a civil matter that should be taken up with HRE.

Mr Clarke asked why Horspath can't have a magazine like other villages have, where businesses can advertise. Mrs Oakley stated that this is a good idea and was suggested by Mrs Riley several years ago, but we need volunteers to do it. Mrs Cook produced a newsletter recently to see if people were interested in it with a view to expanding it. Mrs Oakley agreed to ask for volunteers to produce a village magazine.

183/22 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 20th September 2022 (To be confirmed).

Horspath Stone Pit Charity Meeting – Tuesday 27th September 2022.

Horspath Parish Council Meeting – Tuesday 4th October 2022.

Signed.....

Date.....