

HORSPATH PARISH COUNCIL
Horspath Parish Council Meeting will be held at
Horspath Village Hall on
Tuesday 4th October 2022 at 7.30pm. (Time to be confirmed)
AGENDA

1. APOLOGIES FOR ABSENCE.

2. DECLARATION OF INTERESTS.

3. EMERGENCY BUSINESS.

4. MINUTES FOR APPROVAL.

Minutes of the Parish Council Meeting held on 6th September 2022.

5. MATTERS ARISING.

6. PLANNING APPLICATIONS.

P22/S3242/ 77 Gidley Way, Horspath

(Full Application)

FUL Partial conversion of existing garage into facility as kitchen area for catering business
“Cranston Pickles Ltd”.

P22/S3344/ 95 Old Road, Wheatley

(Householder)

HH Proposed removal of the detached garage and the erection of a front extension and
carport. Alterations to the front elevation. (As amended by plans received 21/9/22).

P22/S3134/ Brookside Court, Cuddesdon Road, Horspath (Full Application)

FUL Proposed alterations to existing building to be retained and used for agriculture, with
Associated works.

PLANNING PERMISSIONS/REFUSALS/APPEALS.

P22/S3111/ 16 College Way, Horspath

(Householder)

HH Proposed alterations to existing approved planning (P21/S3464/HH) extending
front pitched roof slightly and infill middle front with flat roof. To rear extend an
additional 0.65m from original approved planning. – **Granted.**

7. CLERK’S UPDATE.

Trees on the Green – Two quotations have now been received.

Parish Councillor Vacancy – The vacancy notices will continue to be advertised.

Repairs to Play Area – The Clerk is waiting for a reply from ODS.

Lease for the Allotments – A copy of the completed lease has now been received.

Hedge Cutting – The Clerk has requested a quotation.

Recycling Bins – The clerk has informed David Langstaff, SODC to site a recycling bin next to the
existing bins by the noticeboard.

Change to the signatories on the bank accounts. – The changes have now been completed.

20mph Speed Limits – OCC has been notified that HPC want to introduce 20mph speed limits.

8. INTERNAL AUDIT REPORT.

Review of Standing Orders & Financial Regulations.

Official appointment of Responsible Financial Officer.

Review and approve bank signatory arrangements.
Formally set and approve Council budget.
Review the level of Council reserves.
Review invoicing arrangements for the burial ground.
Contract of employment for the Clerk.
Review of salaries for the Clerk.
Review HPC's asset register.
Exercise of Public Rights.

9. EXTERNAL AUDIT REPORT.

10. SYLO BEYOND HR.

11. UPDATE FROM VILLAGE BEAUTIFICATION SUB-COMMITTEE. – Mrs Oakley.

12. DISTRICT & COUNTY COUNCILLOR REPORTS.

13. CORRESPONDENCE.

- a. NALC. – Events 6/9/22, 13/9/22, 20/9/22, 27/9/22 – (Circulated via email).
- b. RSN. - The Rural Bulletin. – 6/9/22, 13/9/22, 21/9/22, 27/9/22. – (Circulated via email).
- c. OCC. – Oxfordshire Conversations. – (Circulated via email).
- d. SODC. – Grant to help improve the quality of life for people and communities. – (Circulated via email).
- e. NALC – Chief Executive's Bulletin. – 2/9/22, 9/9/22, 16/9/22, 23/9/22. – (Circulated via email).
- f. SODC. – Parish magazine enquiry – December issue. – (Circulated via email).
- g. Community First Oxfordshire. – Community engagement and Town and Parish Councils – A short survey to tell us about your experiences. – (Circulated via email).
- h. OALC. – 3 things for your Chair. – (Passed to Mrs Oakley).
- i. Open Spaces Society. – August Update. – (Circulated via email).
- j. SODC. – Statement of Condolence on the death of Her Majesty Queen Elizabeth II. – (Circulated via email).
- k. OCC. – Death of a Senior National figure protocol. – (Circulated via email).
- l. OCC. – Chief Executive – Her Majesty Queen Elizabeth II. – (Circulated via email).
- m. OALC. – Marking the death of a significant figure Zoom meeting. – (Circulated via email).
- n. SODC. – Homes urged to respond to vote registration reminder. – (Circulated via email).
- o. NALC. – Newsletter 7/9/22, 21/9/22. – (Circulated via email).
- p. RSN. – Rural Funding Digest September 2022. – (Circulated via email).
- q. Community First Oxfordshire. – AGM 17/10/22. – (Circulated via email).
- r. SODC. – Changes to Council services on 19/9/22. – (Circulated via email).
- s. Bioabundance. – Our meeting today and Fun 24/9/22. – (Circulated via email).
- t. SODC. – The Proclamation of King Charles III. – (Circulated via email).
- u. OALC. – The sad death of Her Majesty the Queen and the morning timetable. – (Circulated via email).
- v. SODC. – Reminder: Your views on the draft Diversity & Inclusion Strategy. – (Circulated via email).
- w. Ms Jane Cotton. – Litter & mowing in the Wheatley/Cuddesdon area. – (Circulated via email).
- x. OPFA. – AGM 3/10/2022.- (Circulated via email).
- y. Morland House Surgery. – September 2022 Newsletter. – (Circulated via email).
- z. SODC. – Council services on Monday 19th September 2022. – (Circulated via email).

- aa. OALC. – Further guidance on national mourning. – (Circulated via email).
- bb. SODC. - Oxfordshire Code of Conduct training 27/10/22. – (Circulated via email).
- cc. OALC. – Two places available on the Roles & Responsibilities Training Session on 28/9/22. – (Circulated via email).
- dd. Age UK Oxfordshire. – Oxfordshire’s cost of living campaign. – (Circulated via email).
- ee. SODC. – South News September 2022. – (Circulated via email).
- ff. OCC. – Notice of Consultation Extension – Draft Central Ox’shire Travel Plan. – (Circulated via email).
- gg. Maple Tree Centre – Summer Fete & AGM. – (Circulated via email).
- hh. SODC. – Settlement Assessment Questionnaire. – (Circulated via email).
- ii. OCC – Oxford Transport Proposals. – (Circulated via email).
- jj. Community First Oxfordshire – AGM 17/10/22. – (Circulated via email).
- kk. Alex Young – Cycling in Shotover. – (Circulated via email).
- ll. Age UK. – Oxfordshire’s cost of living campaign. – (Circulated via email).
- mm. Ms Jane Cotton. – Litter & mowing in the Wheatley/Cuddesdon area. – (Circulated via email).
- nn. OALC. – Your feedback on Operation London Bridge. – (Circulated via email).

* *original held by the Clerk, copy available on request.*

displayed on Village Hall & village noticeboards.

14. PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
27.9.22	Moore	External Audit Services	40.00	240.00
30.9.22	Mr P Aries	Bus shelter & Play are maintenance August & September		120.00
2.9.22	Nest	Pensions contribution for Mrs Kogel		25.67
8.9.22	Inty Ltd	Email address fee		5.40
2.10.22	Mrs Hayley Kogel	Home Office September 2022		30.00
		Zoom Monthly Subscription		14.39
		Stationery		52.00
		Postage		4.05
30.9.22	Mrs Hayley Kogel	Salary 24/8/22 – 24/9/22		867.33
30.9.22	Mr Lee Coolman	Materials for repair to burial ground gate	10.00	60.00
30.9.22	Shield Maintenance	Emptying Dog Bins	12.13	72.79
		TOTAL	62.13	1,491.63

HORSPATH RECREATION ACCOUNT

Paid by	To Whom Paid	Details	Vat	Total £
6.9.22	ARB UK	Emergency tree works on the Green	40.00	240.00
		Total	40.00	240.00

15. RECEIPTS.

Date	Received from	Details	Total £
7.9.22	SODC	2 nd Instalment of Precept	22,500.00
8.9.22	Environment Agency	Outstanding rent for Borehole	750.00
8.9.22	Neighbourhood Watch	Donation towards the flag pole	400.00
5.9.22	Barclays Bank	Interest	6.36
27.9.22	HMRC	Repayment of VAT paid	2,256.46

		TOTAL	25,912.82
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16. ANY OTHER BUSINESS.

17. DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 18th October 2022 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 1st November 2022.

Prepared by