

**HORSPATH PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held at Horspath Village Hall**  
**on 5<sup>th</sup> July 2022 at 8.00pm.**

**Present:** Mrs B Oakley (Chair), Mr D Burgess, Mrs P Cook, Mr J Dobson, Mr P Dobson, Mr P Ewart, Mrs J Horne, Mrs C Riley, Mr M Timbs, Mrs L Yendole, Mrs H Kogel (Clerk). Mrs E Gillespie (District Councillor).

**Apologies** Mrs J Dobson. Mr T. Bearder (County Councillor).

**Absent:**

**Public:** 30

**119/22 APOLOGIES FOR ABSENCE.** – Apologies were given on behalf of Mrs Dobson and Mr Bearder.

**120/21 DECLARATION OF INTERESTS.** – None.

**121/22 EMERGENCY BUSINESS.**

Mrs Oakley reported that a tree fell on Oxford Road and was blocking the road. Mrs Oakley informed Councillors and reported it to FixMyStreet. Mr Peter Dobson, Mrs Riley and Mrs Cook all agreed for Mrs Oakley to contact a tree surgeon for emergency assistance to avoid a road accident. Mr James Prior, ARB attended the site and cut the tree down. Mr Prior will forward an invoice for the works.

Mr James Dobson stated that it was the right decision under the circumstances. Mrs Oakley reported that the fallen tree was close to where an accident took place the previous day and was on Parish Council land. Mr James Dobson asked if HPC carry out their own inspection of trees in the village, and suggested that a periodic inspection of trees is carried out. Mr Peter Dobson stated that it probably is a requirement. Mrs Oakley stated that there is nothing in place at the moment, but will check to see if there is a requirement for HPC to carry out annual inspections on the trees and if necessary that can be arranged. Mr Peter Dobson stated that the initial focus should be trees on the boundaries. Mrs Oakley stated that if necessary it should be all trees on HPC land.

**122/22 MINUTES FOR APPROVAL.**

The Minutes of the Parish Council Meeting held on 7<sup>th</sup> June 2022 were amended to read:- **Absent – 0**, and on **Item 118/22 – Date of Next Meetings to read:-** Horspath Parish Council Meeting – *Tuesday 5<sup>th</sup> July 2022.*

Mr Peter Dobson stated that he requested a recorded vote on **Item 106/22 Clerk’s Update – Payments to Sylo.** The Clerk apologised for not taking a recorded vote.

**Item 112/22 – HSPC Infrastructure Fund Application** was amended to read:- Mr Timbs states that approx. £250,000 is needed to carry out village projects that we can no longer obtain. What we really need to discuss is the actions of Mrs Oakley not applying. Mr Hamlet ordered Mr Timbs not to make threats to Mrs Oakley. Mr Timbs stated to Mr Hamlet that his comment was in no way a threat.

Mrs Oakley stated that Mr Timbs behaviour was actually bullying and there were two residents that agreed. The Minutes were then approved unanimously and signed by the Chairman.

**123/22 MATTERS ARISING.**

**117/22 AOB.** © - Mr Ewart reported that he has attended Transport Meeting today and Horspath are the only village in Oxfordshire that have a decent bus service. Mrs Oakley stated that Horspath now have an hourly service from 6am – 1am.

**111/22 Burial Ground** – Mr James Dobson asked when the review of the charges for the burial ground will be an agenda item. Mrs Oakley stated that an open meeting to discuss the burial ground will be held on 26<sup>th</sup> July 2022 so it can be discussed after that date. Mrs Oakley will contact Mr Horsley for his input and report back at the next meeting.

**124/22 PLANNING APPLICATIONS.** – None.

- P22/S2168/ 18 Blenheim Way, Horspath (Householder)**  
**HH** Demolition of existing garage and replace with single storey extension. Loft conversion of existing single storey bungalow and new extension incorporating new dormers and raised ridge height. – **Councillors agreed unanimously to recommend approval.**
- P22/S2145/ 27 Blenheim Way, Horspath (Householder)**  
**HH** Ground floor flat-roofed rear extension, ground floor front extension and ground floor side extension. Convert and extend hipped roof loft to new gables front & rear. Loft conversion. – **Councillors agreed to recommend approval.**
- P22/S2145/ 27 Blenheim Way, Horspath (Householder)**  
**HH** Ground floor flat roofed rear extension, ground floor front extension and ground floor side extension. Convert and extend hipped roof loft to new gables front and rear. Loft conversion (As amended by drawings received 29/6/22 omitting roof terrace). - **Councillors agreed to recommend approval.**

**PLANNING PERMISSIONS/REFUSALS/APPEALS.**

- P22/S1174/ 3 College Way, Horspath (Householder)**  
**HH** Extension at the side and rear. (As amended by plans received 27/5/22). – **Granted.**
- P22/S1757/ 6 Fords Close, Horspath (Householder)**  
**HH** Raising of roof over single storey rear outshot and creation of new first floor bedroom and conversion of existing first floor bedroom to bathroom. – **Granted.**

**125/22 CLERK'S UPDATE.**

**Rospa Inspections** – Inspections are booked for July.

**Horspath Allotments** – One of the documents that they require for the lease was missing from the pack, so needs to be signed this evening so that the lease can be completed.

**Trees by the War Memorial** – The Clerk has requested two quotations for work to be carried out. One quotation has been received to date. It was agreed that we will wait to receive the second quotation before a decision is made.

**Grass Cutting of Recreation Ground** – The Clerk has received the invoice from Horspath Cricket Club for grass cutting. The price has increased this year from £2184.00 to £2380.00. Mrs Oakley stated that this increase is likely to be due to the increase in fuel costs.

Mr Timbs asked for an update on the review of contracts as this is another invoice from the Cricket Club and we don't know what it entails. Mr Peter Dobson stated that the review of contracts has been put on hold. Mrs Oakley stated that it is a good idea to have contracts but the proposed template is not beneficial for our contractors. Mrs Oakley proposed that HPC contacts Mr Eason, Mr Rob Gray, and Mr Rob Judge to find out what areas they cover and then write a contract to suit. We have people in the village that do a good job for us. There is not another recreation ground in Oxfordshire that looks as good as Horspath's. Mr James Dobson said that this can't be a proposal as it is not an agenda item, and we need to be careful to understand the difference between the scope and the contract as they are two separate things. Mrs Oakley will speak to the contractors who are carrying out work for HPC. Mr Burgess stated that earlier in the year he did speak with Rob Gray and identified the areas that he covers, but that is as far as that got. Mr Peter

Dobson stated that there will be a variation to that as he doesn't carry out the strimming anymore. Mrs Oakley stated that she has purchased a strimmer and she will do the strimming in the village as a volunteer. Mr Timbs suggested that proper contracts are put in place, questioning the quality of the work, find out who is doing what, and have proper documentation in place to cover us for insurance purposes and put those costs into the precept, and have a proper process. Mrs Oakley stated that is why she needs to speak to the contractors, who have in the past have contracts with previous council. Mr James Dobson stated that a lot of work has been done on contracts and has been presented back to HPC and there are no records available on any contracts that we have got. Mrs Riley asked if it is just Mr Rob Gray and the Cricket Club that need contracts. Mr Peter Dobson stated that there are other types of work as well that need contracts, but this is about getting a one off process in place. We should be comparing contracts and at some point the contractors that we use won't be able to do it anymore. At the moment we go back to the same person every time, which has worked before, but there are no processes in place which gives you risk. Mr Peter Dobson stated that a spreadsheet was circulated to all Councillors that gives all of the information and includes the details of what is missing. Mrs Oakley stated that Mr James Dobson did put in a lot of work with the contracts but there was a lot of information required from the contractors, and this village needs to remember that the people for are carrying out work for Horspath and have done an excellent job for many years should be given the opportunity to sign a contract that suits the work they do.

Mr James Dobson stated that we have a Finance Committee that have a clear action in May to move this forward and we are due a Finance meeting and that committee should report back to this meeting. Mrs Oakley stated that Mr Aries also carries out work for HPC. Mr Aries stated that he doesn't want a contract. Mr Peter Dobson stated that if a contractor is being paid to carry out work, they are not covered by HPC insurance. Mrs Oakley stated that most contractors carrying out work for HPC will have public liability insurance. Mrs Oakley will speak to contractors and if it doesn't work then we can review it. Mr Peter Dobson stated that it is about the process and protecting the Council. Mrs Cook stated that a contract is a contract. Mr James Dobson stated that there is a difference between a schedule which forms part of a contract and there is a lot of information that needs to be included. Mrs Riley asked if the existing contractors continue as they are with a contract and then use new contracts for new contractors. Mr James Dobson stated that all contracts need to have a start and end date. Mr Timbs stated that if any contractors do not want to sign a contract, they can't work for us. Mr Peter Dobson stated that there are around 14 different contractors that need to have a contract, and when processes are in place we can then issue a contract. Mr Timbs stated that there are two invoices on the Agenda this evening for grass cutting and strimming but no-one is sure what this work is for. Mr Burgess stated that the frequency of grass cutting in the village is variable depending on the need. Mr Timbs stated that we don't have a scope of work for Mr Gray, and we need to know who is carrying out what work. Councillors voted unanimously in favour of paying the invoice.

**Sylo Beyond HR** – The Clerk has received an invoice from Sylo for the retainer fee. Mr Peter Dobson proposed that the invoice is paid, In Favour – 6, Against – 4.

Mrs Oakley asked if Sylo have done anything this month. Mr James Dobson stated that they have done a substantial amount of work and we agreed the schedules last month. Mrs Oakley stated that Sylo have still not moved forward with the grievance reported by the Clerk. Mr Peter Dobson stated that this is an unfair statement. Mrs Oakley stated that HPC is paying £465.00 a month as a retainer for an HR company when the grievance has not been dealt with. Mr Peter Dobson stated that this should not be discussed in an open meeting.

**Holiday Dates** – The Clerk reported that she has informed the Chairman that she will be holiday from 6<sup>th</sup>-17<sup>th</sup> July 2022. Mrs Oakley stated that there appears to be a problem with this. Mrs Oakley stated that she was notified of the holiday dates on 15<sup>th</sup> June 2022, and for the first time, a query has been raised by the HR sub-committee that there wasn't enough notice of her intention to take holiday. The process has always been that the Clerk notifies the Chairman of her holiday dates and then informs Councillors at the next

meeting. Mrs Oakley stated that she was fully aware of the holiday dates. The problem is that the Clerk cannot claim holiday pay, so has said that on her return she will deal with all matters received during those dates but will require an overtime payment to do so. Unfortunately she is not permitted to claim overtime, so if any Councillors have any issues, contact either the Chairman or the Vice Chairman.

Mr James Dobson stated that the Clerk works for HPC not for the Chairman. Mrs Oakley stated that this is historic and asked Mr Peter Dobson if that was the process that the Clerk followed during his time as Chairman. Mr Peter Dobson agreed that this is correct but the Chairman didn't tell anyone else, and we were given two days' notice that we will be without a Clerk for 10 days and in the same notification the HR sub-committee were asked to provide a replacement to cover the work. Mr Peter Dobson spoke with OALC who have given him some options.

The Clerk stated that over the last 22 years the process has always been that she informs the Chairman of her holiday dates and then informs Councillors at the next meeting. She has never in 22 years been asked to complete a holiday request form and has never had to wait for holiday to be authorised. If the HR sub-committee have put new processes in place the very least they should do is let her know. The Clerk stated that she has followed the same process that she has always followed. The Clerk stated that she only notified the HR sub-committee because at the grievance meeting held with James Dobson and Sylo, Mr James Dobson stated that he was going to look at options for someone to cover her work while she is away, but that is impossible as everything that is done is in her house, on her own personal computer on her own personal email address. The Clerk stated that the Parish Council email address can be monitored but not many people use that email address. Mr Peter Dobson asked why the Clerk is expecting the HR sub-committee to arrange cover why she is away. The Clerk stated that she does not expect the HR sub-committee to provide cover, it was Mr James Dobson who suggested that option at the grievance meeting on 31<sup>st</sup> May 2022. Another suggestion from James Dobson was to close HPC during August, but the Clerk stated that she would then return to work in September to a huge amount of work. The Clerk stated that as the HR sub-committee have said that she is not entitled to holiday pay she was notifying the HR sub-committee that she is taking unpaid leave. The Clerk stated that the only way that someone can cover her work, but unless she gives someone the key to her house and the password to her computer it is not possible as all of the documents are in her filing cabinet and all Council work is on her computer and on her personal email address. Mr Peter Dobson stated that this is why the Clerk should not be using her personal email address, and this has been discussed during the last year. The Clerk stated that we have done this for 22 years and has never been asked not to use her personal email address. Mr Peter Dobson stated that using a Parish Council email address has been discussed. The Clerk stated that it has been discussed but has not been done, and she is only following the process that has been in place over the last 22 years. Mr Peter Dobson asked what will happen with the banking while she is away. The Clerk stated that she will put all payments onto the banking system tonight so they can be authorised, and other payments would not usually be made during the month. The bank card can be left with either the Chairman or Mr Peter Dobson to deal with any hardship fund referrals. Mr Peter Dobson stated that the bank card should not be left with anyone as it is his name on the card. The Clerk requested that the HR sub-committee inform her of any changes to current processes. Mr Peter Dobson stated that processes haven't changed, it's about the short notice. The Clerk stated that if she gave a months' notice it won't change the fact that all HPC work is in her house and on her computer. Mr Peter Dobson stated that he doesn't have a problem with closing down for 10 days. The Clerk stated that the email that she received indicates that the HR sub-committee do have a problem with it. Mr James Dobson stated that emails are open to mis-interpretation. Mrs Cook asked when was it decided that the Clerk wouldn't get holiday pay. Mr Peter Dobson stated that the Clerk does get holiday pay. The Clerk stated that there is no provision in for holiday entitlement in her salary. Mrs Cook stated that legally she has to have holiday pay. Mrs Oakley stated that Sylo advised the HR sub-committee that the Clerk was not entitled to holiday pay. Mrs Cook stated that she thought that all employees were entitled to holiday pay. Mr Timbs stated that this is an HR matter that should not be discussed in an open meeting.

**126/22 INTERNAL AUDIT REPORT.** – The Clerk stated that the internal audit report has not yet been received so this item will be deferred until the next meeting.

**127/22 UPDATE FROM VILLAGE BEAUTIFICATION SUB-COMMITTEE.**

Mrs Oakley reported that she has been doing the strimming around the village. The planters are doing well, and the wild flowers have been planted at the top of Littleworth hill and Cuddesdon Road.

**128/22 CODE OF CONDUCT TRAINING.**

Mr James Dobson stated that at the last meeting all Councillors voted in favour of adopting the new Oxfordshire Code of Conduct. Mr Patrick Arran, SODC Monitoring Officer, is offering 3 dates for training sessions on the Code of Conduct, one of which is specifically for Clerks and Officers as well as 2 other training dates in September. Mr James Dobson stated that he would like a commitment from Councillors to attend at least one of the training sessions. Mr Peter Dobson suggested that all Councillors do their utmost to attend the training sessions as it will provide a better approach in the future. All Councillors agreed to attend the training.

**129/22 PROPOSED PARKING RESTRICTION FROM VILLAGE SHOP ENTRANCE DOWN TO THE CHEQUERS PUBLIC HOUSE ON OXFORD ROAD.**

Mrs Oakley stated that when the School bus pulls up, the children are getting off the bus into the middle of the road as there are always 2 cars parked next to the Green between the shop and the Pub, which is dangerous for children getting off the bus. Mrs Oakley and Mr Burgess spoke with Jon Beale, OCC at a site meeting, and he agreed. Mrs Oakley has a meeting next week with Mr Whiting from OCC who will make the final decision. The proposal is for yellow lines/hatching to stop cars from parking there to enable to bus to reverse so that children get off of the bus on to the grass. Mr James Dobson asked what greater level of enforcement will this give us. Mr Burgess stated that from April 2022 OCC took over parking and have employed a company to deal with it. Mrs Gillespie stated that SODC do deal with cars parked illegally but anything else is dealt with by OCC. Mr James Dobson suggested that we contact the owners of the cars and ask that they do not park there. Mrs Oakley stated that we do not know who the cars belong to.

**130/22 DISTRICT & COUNTY COUNCILLOR REPORTS.**

**Mrs Gillespie (District Councillor)** – Mrs Gillespie stated that rented SODC Offices will be returned to their owners in September but have been empty anyway. SODC is doing the new plan combined with VWHDC which she thinks is a bad idea because VWHDC is very different to SODC. The coalition party is stronger than the SODC party, and moving forward is balanced more in favour of them than it is us. Going forward there is a consultation out and she recommends that HPC submits a reply.

Mrs Gillespie has put forward a motion to Council about sewerage, at the moment no sewerage has to be proven to be adequate until a house has been sold, which is wrong. We cannot keep doing this, what is doing to our rivers. We have very old infrastructure and it's a failing system and we are overloading the rivers. The motion she wanted to put forward is that for the larger building developments, we need evidence of sustainability before it gets to planning.

Mrs Oakley asked about Neighbourhood Development Plan, there are 300 pages that you need to read to get to 32 multiple choice questions, which takes several hours to do. Mrs Gillespie stated that she has 3 councils, Garsington have responded but it is a huge document but you do need to have your say.

## 131/22 CORRESPONDENCE.

- a. NALC. – Dementia survey. – (Circulated via email).
- b. NALC. – Newsletter 15/6/22. – (Circulated via email).
- c. NALC. – Events 14/6/22, 21/6/22, 28/6/22 – (Circulated via email).
- d. RSN. - The Rural Bulletin. – 7/6/22, 14/6/22, 21/6/22, 28/6/22. – (Circulated via email).
- e. Bioabundance. – War footing for retrofit. – (Circulated via email).
- f. Morland House Surgery. – Newsletter June 2022. – (Circulated via email).
- g. Bioabundance. – Can you help us. – (Circulated via email).
- h. OALC. – June training for your Councillors. – (Circulated via email).
- i. SODC. – Community Infrastructure Levy – Notice of submission for examination and modifications to Draft Charging Schedule. – (Circulated via email).
- j. NALC – Chief Executive’s Bulletin. – 10/6/22, 24/6/22. – (Circulated via email).
- k. Shotover Preservation Society. – Newsletter & AGM. – (Circulated via email).
- l. OALC. – Invitation to AGM 4/7/22. – (Circulated via email).
- m. NHS Team. – Covid vaccinations 5-11 year olds. – (Circulated via email).#
- n. SODC. – Litter pickers urged to join the Councils new litter mapping project. – (Circulated via email).
- o. OALC. – Message for Chairs of OALC members. – (Circulated via email).
- p. SODC. – South News June 2022. – (Circulated via email).
- q. OALC. – Three vacancies. – (Circulated via email).
- r. SODC. – Invitation to join the celebrations at District Community Centre. – (Circulated via email).
- s. Mr Aries. – Email regarding the Pound. – (Circulated via email). – **Mrs Oakley to action.**
- t. Bioabundance. – Bioabundance & Planning. – (Circulated via email).
- u. Bioabundance. – Housing numbers petition and 1 minute animation. – (Circulated via email).
- v. OALC. – Play Training 13/7/22 whole day, hands on practical session. – (Circulated via email).
- w. SODC. – New cleaning project for South Oxfordshire. – (Circulated via email).
- x. SODC. – Government pledges £100,000 of support for two local garden villages. – (Circulated via email).
- y. SODC. – Asset of Community Value Notice of Expiry – Horspath Village Store. – (Circulated via email). – **Mr James Dobson stated that the ACV is set to expire on 11<sup>th</sup> September 2022. Councillors agreed for Mr Burgess and Mrs Oakley re-apply for this ACV.**
- z. The Shield Group. – Parish & Town Council Services. – (Circulated via email).
- aa. OALC. – Three vacancies. – (Circulated via email).
- bb. SODC. – Oxfordshire Code of Conduct Training Session 18/8/22. – (Circulated via email).
- cc. Open Spaces Society. – AGM 2022. – (Circulated via email).
- dd. Garsington Parish Council – Email regarding the 2041 Joint Local Plan Issues Consultation. – (Circulated via email).
- ee. Mr Martin Harris – Response from HPC to Joint Local Plan 2041 submitted. – (Circulated via email).
- ff. SODC. – More help for people to pay food and energy bills. – (Circulated via email).
- gg. Citizen’s Advice South & Vale. – Guess what we are talking about this quarter? – (Circulated via email).
- hh. Open Spaces Society. – Annual Subscription. – (Circulated via email).
- ii. CPRE. – South & Vale Local Plan – Let’s keep our countryside open. – (Circulated via email).
- jj. SODC. – Could your Parish be about to change – Have your say. – (Circulated via email).
- kk. Open Spaces Society. – June update. – (Circulated via email).
- ll. TVP. – Police & Crime Bulletin June 2022. – (circulated via email).
- mm. CPRE. – June 2022 Newsletter. – (Circulated via email).

Mrs Oakley has been made aware by Mr Harris about the Oxford Shotover Management Plan Consultation which ended on 3<sup>rd</sup> July 2022. HPC has not been contacted by Oxford City Council about this consultation that refers to the Shotover Management Plan. The Plan says that they want to put cycle tracks all over Shotover. There was an informal consultation previously and it was discussed by HPC and Councillors stated that they weren't in favour of the cycle tracks going across Shotover especially when some of them fell within the parish of Horspath, mainly because of health & safety and that most places on Shotover are not accessible by an ambulance. Mrs Oakley has sent emails to Oxford City Council asking why we were not contacted. There are also other stakeholders that were not made aware of the consultation. Mr Timbs stated that around a year ago he attended a video meeting with Oxford City Council and they asked questions about Shotover and had a vague plan for the cycle tracks. Mr Timbs stated that at the video meeting he stated that he was giving his own view, which was there is no need for additional cycle tracks across Shotover. Mrs Oakley stated that he was supposed to be representing HPC.

Mrs Oakley stated that Mr Jon Beale, OCC stated at the site meeting on 8<sup>th</sup> June 2022 that for us to remove the chicane, and replace with speed pillows, HPC will need to apply for 20mph speed limits in the village. Mrs Oakley stated that there is an Open Meeting on 26<sup>th</sup> July 2022 to discuss this with the residents. Mrs Oakley has since found out that it can take up to two and half years to get 20mph introduced. Mrs Oakley asked Mr Jon Beale how long it will take to remove the chicane and replace it with speed pillows. Mr Jon Beale stated that there is not a design service at OCC so we will need to contact a company who will do the design, which then has to be sent back to OCC for permission.

*\* original held by the Clerk, copy available on request.*

*# displayed on Village Hall & village noticeboards.*

#### 132/22 PAYMENTS.

<b>Paid by</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
10.6.22	BHIB	Renewal of Motor Policy		9.37
10.6.22	Mr Rob Gray	Grass cutting Burial Ground, empty bins, collect mower Grass cutting Play Area		263.50 45.00
9.6.22	Open Spaces Society	Annual Subscription		45.00
24.7.22	Shield Maintenance Ltd	Emptying Dog Bins	12.13	72.79
9.5.22	Alan Stone Engineers	Repairs to smallholder tractor	57.00	342.00
9.6.22	OALC	Chairmanship course	22.00	132.00
20.6.22	M&M Skip Hire	Skip Hire	47.00	282.00
BACS	Mrs Hayley Kogel	Home Office June 2022 Zoom Monthly Subscription Postage & Stationery		30.00 14.39 53.80
BACS	Mrs Hayley Kogel	Salary 24/5/22 – 24/6/22		858.90
30.6.22	HMRC	Employers contributions for Mrs H Kogel		657.12
21.6.22	NEST Pension Scheme	Pension contribution for Mrs H Kogel		25.67
15.6.22	OALC	Charity Law Course	22.00	132.00
10.5.22	OALC	Charity Law Course	22.00	132.00
11.6.22	Mr Peter Dobson	Purchase of Electrode Pads for Defibrillator – Wel Medical	7.99	47.94

11.6.22	Mr Peter Dobson	Purchase of Electrode Pads for Defibrillator	15.98	95.88
8.6.22	Inty Ltd	Email address fee		5.40
		<b>TOTAL</b>	<b>206.10</b>	<b>3244.76</b>

#### **HORSPATH RECREATION CHARITY**

<b>Paid by</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
10.6.22	Mr Rob Gray	Grass cutting Village Green		770.00
		Diesel		158.00
		Mower Battery		62.94
28.6.22	Prospect Maintenance	Remove fencing by the Pound		180.00
1.6.22	Prospect Maintenance	Strimming Village Green		120.00
		<b>TOTAL</b>		<b>1290.94</b>

#### **133/22 RECEIPTS.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
6.6.22	Barclays Bank	Interest	2.37
7.6.22	Mrs Oakley	Refund of un-spent beautification allowance	31.44
24.6.22	HVHMC	Contribution towards skip hire	117.50
		<b>TOTAL</b>	<b>151.31</b>

#### **HORSPATH RECREATION CHARITY**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
24.6.22	ST Properties Ltd	Quarterly rent for Chequers Inn Car Park	712.50
		<b>TOTAL</b>	<b>712.50</b>

#### **134/22 AOB.**

- a. Mr James Dobson stated that in May there was a presentation from a lady about some recommendations to HPC and we said that we would discuss. Mr James Dobson asked if this could be an Agenda item. Mr James Dobson asked for an update on the bridge. Mrs Oakley reported that she has had several conversations with Matthew Irwin, HRE, who has confirmed that there is still antisocial behavior taking place on top of the bridge, but the original problem with the fence is not a problem anymore as the plants have grown and you can't see it any more. Mr James Dobson stated that we have a fence with panels missing and it seems sensible to decide on what option. Mrs Oakley stated that the gaps in the fence are being used by wildlife and the cameras have now been removed. No further emails have been received about the wildlife not being able to get through. Mr James Dobson asked if HRE are looking to move to a permanent solution. Mrs Oakley stated that this is a permanent solution.

#### **Public:**

- b. A resident living at Sandy asked if there is an update on who owns Sandy Lane. Mr Burgess stated that he has spoken with Jon Beale at OCC who has stated that it is an un-adopted highway, therefore it has no owner, and the online map does not identify an owner. The resident asked if HPC can take ownership. Mr Burgess stated that this would not be possible, it would be best to contact OCC. The resident reported that someone is proposing to install sleeping policemen and a 5mph speed limit, so who will enforce that. Mr Lowe stated that Sandy Lane is an enclosure road put in in the 1850's so it would be a public highway. Mr Burgess stated that it would be OCC who would be responsible. OCC has installed signs saying that the



road is a bridleway. Mrs Cook stated that there is a restricted access sign is by the lane going along the reservoir. Mrs Gillespie will speak to Mr Bearder, OCC to see if he is able to assist. The resident stated that there is a lady who drives at 50mph along the lane and something has to be done.

- c. Mr Goss stated that 20 years ago he was one of the volunteers who put in a lot of work into reclaiming the conservation area on Butts Road. It is an asset and it has fallen into disrepair. Mr Goss asked if HPC can apply to HSPC for a grant of approximately £15k to repair the bridge and replace the steps. Mrs Oakley has been awarded a grant of £5,000 from HSPC, which will cover the cost of the materials and then look for volunteers to carry out the repairs. The contractor who is going to oversee it has had a site meeting with the person who built the bridge to look at what is required. Mr Timbs stated that if £5k is not enough and volunteers can't assist, then this could be considered for the Infrastructure Fund.
- d. Mr Underdown asked for an update on the new noticeboard. Mrs Oakley stated that the contractor who is doing it has been busy but he will do it. The contractor is only charging for materials.
- e. Mr Yates stated that the pavements and the roads in Horspath are disgusting. There are a lot of elderly people walking around in the village. Manor Drive and Butts Road and the corner of Manor Farm Road are both really bad. Wheatley and Garsington do not have this problem. Mrs Oakley stated that the pavement from Butts Road up to bridge is disappearing, and she will report it to FixMyStreet. Mrs Oakley agreed that most of the pavements in the village are bad and she has reported all of them to FixMyStreet, but has not received a reply.
- f. Mr Clarke asked if there is any update on the fence at Manor Drive. The Clerk stated that it has been reported to SODC Enforcement Team. The Clerk will forward the reference number to Mr Clarke.
- g. Mr Coolman asked the Clerk if she has a contract. The Clerk stated that she does not have a contract. Mr Coolman stated that all the nonsense tonight about grass cutting contracts and the Clerk hasn't got a contract of employment, and having worked for HPC for 22 years you deserve a little more respect. Members of the public applauded Mr Coolman's comment. Mr Coolman stated that if he had a gold star he would give it to the Clerk. Mrs Oakley stated that on 24<sup>th</sup> July 2022, the Clerk will have worked for HPC for 22 years. Mrs Oakley stated that next month there will be a little celebration for the Clerk.
- h. Mrs Mayling asked if the Clerk receives sick pay. The Clerk stated that she has never been off sick apart from having Covid, but she caught up on the outstanding work on her return.
- i. Mrs Gray stated that Rob Gray knows exactly where he carries out the grass cutting and has no objection to having a contract. As far as Rob Gray is concerned he is covered by HPC's PL insurance which is what he was informed of when he first started. Mr Timbs stated that HPC needs a formal contract in place.
- j. Mrs Oakley stated that there are two HSPC grant applications that need to be considered at the end of this meeting with two independent trustees present. Mrs Gillespie and Mr Lowe, both independent advisors both voted agreed to the grants being awarded.
- k. Mrs Woodcock stated that many years ago Horspath village frequently won the Best Kept Village award. That wasn't done by contracts it was done by the goodwill of people. Mrs Oakley stated that during the pandemic she had over 45 volunteers taking people to appointments and collecting prescriptions and shopping for residents, so there are people in this village that want it to look good.

**135/22 DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 19<sup>th</sup> July 2022 (To be confirmed).  
Horspath Parish Council Meeting – Tuesday 2<sup>nd</sup> August 2022.

Signed..... Date.....