

**HORSPATH PARISH COUNCIL**  
**Horspath Parish Council Meeting will be held at**  
**Horspath Village Hall on**  
**Tuesday 2<sup>nd</sup> August 2022 at 8.00pm.**  
**AGENDA**

**1. APOLOGIES FOR ABSENCE.**

**2. DECLARATION OF INTERESTS.**

**3. EMERGENCY BUSINESS.**

**4. MINUTES FOR APPROVAL.**

Minutes of the Parish Council Meeting held on 5<sup>th</sup> July 2022.

Minutes of the Parish Council Open Meeting held on 26<sup>th</sup> July 2022.

Minutes of the Additional Parish Council Meeting held on 26<sup>th</sup> July 2022.

**5. MATTERS ARISING.**

**6. PLANNING APPLICATIONS.**

**P22/S2550/ 2 Spring Lane, Horspath**

**LB** Replacement of existing “recent” timber doors and window with new stained hardwood door in the north elevation (to the courtyard of the “recent” single storey south wing.

**PLANNING PERMISSIONS/REFUSALS/APPEALS.**

**P22/S2145/ 27 Blenheim Way, Horspath**

**(Householder)**

**HH** Ground floor flat roofed rear extension, ground floor front extension and ground floor side extension. Convert and extend hipped roof loft to new gables front and rear. Loft conversion (As amended by drawings received 29/6/22 omitting roof terrace). – **Granted.**

**7. CLERK’S UPDATE.**

**Trees by the War Memorial** – The Clerk has requested two quotations for work to be carried out, one quotation has been received to date.

**Parish Councillor Vacancy** – The vacancy notice has been displayed on the noticeboard and on the website.

**New Register of Interests Form** – Councillors to return completed forms to the Clerk.

**8. INTERNAL AUDIT REPORT. – To be confirmed at the meeting.**

**9. UPDATE FROM VILLAGE BEAUTIFICATION SUB-COMMITTEE. – Mrs Oakley.**

**10. HORSPATH BURIAL GROUND – Review of charges.**

**11. DISTRICT & COUNTY COUNCILLOR REPORTS.**

**12. CORRESPONDENCE.**

a. SODC – Call for communities to plant trees in record numbers. – (Circulated via email).

b. OALC. – Webinar today about EV charge points and Parish Councils.

c. SODC. – Waste services and the heat. – (Circulated via email).

- d. SODC. – Financial boost to keep residents active. – (Circulated via email).
  - e. OCC. – Free testing of electric blankets #. – (Circulated via email).
  - f. NALC. – Events 20/7/22, 26/7/22 – (Circulated via email).
  - g. RSN. - The Rural Bulletin. – 5/7/22, 12/7/22, 19/7/22, 26/7/22. – (Circulated via email).
  - h. SODC. – Free shows, performances and sports sessions in Didcot Garden Town this summer. – (Circulated via email).
  - i. Clean Slate. – Donation Request. – (Circulated via email).
  - j. Mr Pete Aries. – New trees planted around the Green. – (Circulated via email).
  - k. SODC. – Revised focus for Didcot Garden Town. – (Circulated via email).
  - l. My Vision Oxfordshire. – South Oxfordshire Community Engagement Project. – (Circulated via email).
  - m. OALC. – June Update for Member Councils. – (Circulated via email).
  - n. NALC. – Star Council Awards 2022. – (Circulated via email).
  - o. OALC. – Roles & Responsibilities Course 27/7/22. – (Circulated via email).
  - p. Community First Oxfordshire. – Summer Newsletter. – (Circulated via email).
  - q. SODC. – Residents urged to check their voter registration details. – (Circulated via email).
  - r. NALC – Chief Executive’s Bulletin. – 22/7/22. – (Circulated via email).
  - s. SODC. – South News July 2022. – (Circulated via email).
  - t. SODC. – SODC sets out its plan to help with sustainable food production and the reduction of food waste. – (Circulated via email).
  - u. Wel Medical – Product recall iPad SP1. – (Circulated via email & passed to Mr Peter Dobson).
  - v. SODC. – Deep Cleanse Services – Horspath 31/10/22 – 2/11/22. – (Circulated via email).
  - w. OALC. – AGM Draft Minutes and Presentations. – (Circulated via email).
  - x. Morland House Surgery. – Newsletter. – (Circulated via email).
  - y. SODC. – Litter mapping project. – (Circulated via email).
  - z. The Shield Group. – Dog Bin Reports. – (Circulated via email).
  - aa. SODC. – Councils bring back their free activity trails competition for the school summer holidays. – (Circulated via email).
  - bb. OCC. – Winter Preparedness. – (Circulated via email).
  - cc. Trust for Oxfordshire’s Environment. – Help us to help you protect and restore Oxfordshire’s environment. – (Circulated via email).
  - dd. Ms Joanne Milton. – Street Recycling Bins. – (Circulated via email).
  - ee. OALC. – AGM Presentations. – (Circulated via email).
  - ff. TVP. – Recruitment materials. – (Circulated via email).
  - gg. NALC. – Newsletter 6/7/22, 27/7/22. – (Circulated via email).
  - hh. RSN. – Rural Funding Digest July 2022. – (Circulated via email).
  - ii. SODC. – Settlement Assessment Questionnaire for Town & Parish Councils. – (Circulated via email).
  - jj. Mr Jon Stacey. – Email regarding 20mph speed limits. – (Circulated via email).
  - kk. Ms Miller, Gidley Way. – Email regarding building works at Gidley way. – (Circulated via email).
  - ll. CPRE – Newsletter. – (Circulated via email)
- \* original held by the Clerk, copy available on request.  
# displayed on Village Hall & village noticeboards.*

### 13. PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
7/7/22	Nest	Pensions contribution for Mrs Kogel		25.67

8/7/22	Inty Ltd	Email address fee		5.40
6/7/22	Sylo Beyond HR	Monthly retainer fee	77.20	386.00
6/7/22	Horspath Cricket Club	Grass Cutting Recreation Field		2380.00
29/7/22	Shield Maintenance Ltd	Emptying Dog Bins	12.13	72.79
25/7/22	IAC Audit Consultancy	Internal Audit Fee	57.00	342.00
11/7/22	ARB UK	Emergency tree works	50.00	300.00
1/7/22	Chris Lewis Fire & Security	Annual maintenance plan	47.20	283.20
15/7/22	Brittons Solicitors	Professional services	80.00	480.00
BACS	Mrs Hayley Kogel	Home Office July 2022		30.00
		Zoom Monthly Subscription		14.39
		Stationery		22.00
BACS	Mrs Hayley Kogel	Salary 24/6/22 – 24/7/22		TBC
		Authorised overtime payment		
		Additional meetings		
2/8/22	Mr P Aries	Bus Shelter & Play Area Maintenance June & July		120.00
		<b>TOTAL</b>	<b>323.53</b>	<b>4461.45</b>

#### **HORSPATH RECREATION CHARITY**

<b>Paid by</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
22/7/22	Prospect House & Garden Maintenance	Repairs to Village Green from damage caused by lorry		290.00
2/8/22	SSE	Electricity supply to Village Green		36.85
		<b>TOTAL</b>		<b>326.85</b>

#### **14. RECEIPTS.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
14/7/22	Tesco Motor Policy	Insurance for damage caused to Village Green	180.00
		<b>TOTAL</b>	<b>180.00</b>

#### **15. ANY OTHER BUSINESS.**

#### **16. DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 19<sup>th</sup> July 2022 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 6<sup>th</sup> September 2022.

Prepared by .....