

DUE TO THE CURRENT GOVERNMENT RESTRICTIONS IN PLACE FOR THE CORONAVIRUS EMERGENCY, HORSPATH PARISH COUNCIL CANCELLED THE OCTOBER MEETING AND HELD THE PARISH COUNCIL MEETING REMOTELY.

HORSPATH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 5th October 2021 at 8.00pm.

Present: Mr D Burgess, Mr P Dobson (Chair), Mr J Dobson, Mrs J Dobson, Mrs J Horne, Mrs B Oakley, Mr M Timbs, Mrs L Yendole, Mrs H Kogel (Clerk). Mrs E Gillespie (District Councillor).

Apologies Mr P Ewart, Mr T Bearder (County Councillor).

Absent:

Public: 5

180/21 ELECTION OF CHAIRMAN.

Following the resignation received from Mr Peter Dobson from his position as Chairman, the Clerk asked Councillors for nominations for a new Chairman, who will take this position until May 2022 when the Annual Parish Council meeting is held and the Election of Officers takes place.

Mr Peter Dobson proposed Mrs Oakley to take the position of Chairman, Seconded by Mr James Dobson, In Favour – 3.

Mrs Dobson proposed Mr Burgess to take the position of Chairman, Seconded by Mr Timbs, In Favour – 3. Mrs Horne proposed Mr James Dobson to take the position of Chairman. Mr James Dobson stated that he is not able to accept this position due to commitments with the Finance Committee and HSPC Infrastructure Fund.

The Clerk stated that the result is a split vote, and suggested that the Election of Chairman be deferred until the next meeting when all Councillors are present to take part in voting. The Clerk stated that a Councillor is required to take the temporary position of Acting Chairman until the next meeting.

Mr Burgess volunteered to take on this position. Councillors agreed that Mr Burgess will be Acting Chairman until the November meeting.

181/21 APOLOGIES FOR ABSENCE. – Apologies were made on behalf of Mr Ewart and Mr Bearder.

182/21 DECLARATION OF INTEREST. – None.

183/21 EMERGENCY BUSINESS. – None.

184/21 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 7th September 2021, were approved and signed by the Acting Chairman.

185/21 MATTERS ARISING.

Mr Peter Dobson stated that he has two matters that need to be passed onto Mr Bearder to deal with. Councillors agreed for Mr Peter Dobson to email the details to Mr Bearder.

186/21 PLANNING APPLICATIONS.

P21/S3666/ Sunnyhill Vineyard, 51 Cuddesdon Road, Horspath (Full Application)
FUL To erect a roof terrace to cover patio area for outdoor seating, connecting to existing agriculture steel building. Roof with 8 steel supporting pillars. – **Mr Timbs commented that the plans are not clear to see exactly what is proposed. Mrs Gillespie will raise this**

issue with SODC. Mr James Dobson proposed that the HPC recommends approval, Seconded by Mr Peter Dobson, In Favour – 7, Abstentions – 1.

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P21/S2002/ HH** **51 Gidley Way, Horspath** **(Householder)**
Raise the ridge height of the existing chalet bungalow and build a 1.5 storey rear extension (As amended by plans received 2021-06-17 to include obscure glazed and fixed shut side window on first floor side elevation). – **Granted.**
- P21/S2021/ FUL** **51 Gidley Way, Horspath** **(Full Application)**
Demolish the existing chalet bungalow and build a replacement chalet bungalow. (As amended by plans received 2021-06-17 to include obscure glazed and fixed shut side window on first floor side elevation). - **Granted.**
- P21/S1748/ HH** **21 Gidley Way, Horspath** **(Householder)**
Single and two storey rear extension and new vehicular access. (As amended by plans received 2021-07-09 and 2021-08-05 which include the installation of rear dormer constructed under permitted development). – **Granted.**
- P21/S2463/ FUL** **Garage on Blenheim Road, 46 Butts Road, Horspath** **(Full Application)**
Conversion of existing double garage with studio over to 2-bed dwelling with access from Blenheim Road. – **Granted.**
- P21/S3464/ HH** **16 College Way, Horspath** **(Householder)**
Proposed conversion & extension of garage into one bedroomed annex, plus extension to rear (single storey) to form open plan kitchen/dining area. Addition Of new small utility room to front to provide new storage bike area. – **Granted.**

187/21 CLERK'S UPDATE.

Rospa Inspections – A copy of the recent Rospa reports were circulated to all Councillors. It was agreed that the Clerk will pass the report onto Oxford City Council Direct Services to request a quote to carry out the repairs.

Future Parish Council Meetings – Mrs Oakley proposed that the November meeting is held face to face in the Village Hall unless there is a large rise in Covid cases, in which case the decision will be reviewed closer to the meeting date, Seconded by Mr James Dobson, In Favour – Unanimous. Mr Peter Dobson gave his apologies for the November meeting.

Burial Ground – Mr Peter Dobson stated that he did meet with another contractor to look at the hedge work, but the contractor was unable to provide a quotation. Mr Peter Dobson personally cut back an area of around 20 metres of brambles that were encroaching the headstones. Mrs Oakley stated that two more quotations should be sought from two different companies, as the quote from Mr Surman did not include waste disposal, public liability insurance or waste carrier licence details. Mr Burgess stated that the problem is getting contractors to provide a quotation. Mr James Dobson stated that the work required should be built into a specification which outlines what is required, including public liability insurance, waste disposal licence details and a risk assessment, and sent out to contractors to request a quotation, and then the quotations can be compared. Mr Burgess will prepared a specification for the works.

Lime Tree on Village Green – An application for permission to carry out works on the tree has been submitted to SODC.

Oxfordshire Plan 2050 Consultation & the ARC Spatial Framework Consultation. – The Clerk has emailed over both responses to these consultations drafted by Mr Harris and approved by Mr Dick Burgess.

Link Path Bridge & Path Maintenance – An invoice for £150.00 has been passed on from Mr Ewart to cover the cost of maintenance work required. Mr Burgess asked if it is HPC's responsibility to maintain this area. Mr Peter Dobson stated that Mr Ewart said at the last meeting that this work is usually carried out by Mr Rob Gray. Mrs Oakley stated that the maintenance work did need doing but permission from HPC for

the cost of this work should have been sought before instructing a contractor to do it. Mrs Oakley stated that if Councillors are going to authorise for work to be done without permission from HPC, it will be very hard to manage the budget. Mr Peter Dobson stated that if HPC is not aware of work being carried out, there is no insurance in place. Mr Peter Dobson stated that using casual labour, with no idea of the costs involved for the work, and no proof of public liability insurance, there is no controlled management, and HPC needs to control how money is spent.

Mr Timbs proposed that provided that this work is the responsibility of HPC, this invoice is approved, and a reminder given to Mr Ewart not to authorize work in the future without the permission from HPC.

Seconded by Mrs Yendole, In Favour – 7, Against – 1.

Mr Peter Dobson stated that he voted against this proposal as HPC is again authorizing work to take place by a contractor and trusting that everything is in place, and at some stage someone will get injured and may result in a court case. HPC needs to have a system that safeguards contractors and HPC.

Northfield Plans – A meeting with representatives from Chelgate Ltd has been arranged for Friday 22nd November 2021 at 10am, meeting in the Morgan Room. Mr Harris, Mrs Oakley and Mrs Gillespie will attend the meeting.

Horspath Nursery – Mr Mead, Architect/Agent for the Nursery has sent an email asking if HPC is prepared to agree to a “roll-over” agreement for the Nursery building which lapsed on 1/1/20 into a new Agreement, using the same document, and as before, concluded without incurring solicitor’s fees. Mrs Horne stated that this is just a formality, and that she is in the process of renewing the lease. Mrs Dobson proposed that HPC agrees in principle, subject to receiving the new Agreement. Seconded by Mrs Yendole, In Favour – 6. (Mrs Horne and Mr Timbs did not take part in voting).

Parish Councillor Vacancies – The Clerk has placed a vacancy notice on the village noticeboard.

December Parish Council Meeting – The Clerk informed Councillors that she will not be available for the HPC meeting on Tuesday 7th December 2021. Councillors agreed that the December meeting will be held on Thursday 9th December 2021.

Invoice for Strimming areas around Village Green – The Clerk reported that she has received an invoice for £130.00 for strimming areas around the Village Green, which is handwritten and not addressed correctly to HPC. Mr Burgess has suggested that the invoice is paid for by Horspath Recreation Charity. Mr Burgess stated that HPC did agree that the work would be done. Mrs Oakley stated that this was discussed at the Beautification sub-committee, but it has not been ratified by HPC. Mr James Dobson stated that the Finance sub-committee is trying to write rules to move this forward, where contractors will be approved by HPC and all projects will be managed by a Councillor. This will take time to put together, so we need an interim understanding on how work will be managed. Mr Peter Dobson stated that the Beautification of the Village sub-committee have been allocated a budget, and this invoice should be paid from there, and it is up to the sub-committee to decide if permission was given to go ahead with this work. Mr Burgess stated that he only recommended that this invoice be paid by Horspath Recreation Charity as Mr Gray used to carry out this work. Mr Burgess stated that he will sort out the problem with the invoice. Mrs Oakley stated that it would be beneficial for the Clerk to contact Mr Surman to request that the invoice is submitted correctly. Mrs Oakley stated that in future all Parish Councillors should note that all expenditure has to be ratified by HPC before being authorised. Mr Peter Dobson stated that the Chairman has authority to authorise any emergency works, but this must be justified at the next HPC meeting.

Mrs Oakley reported that she has spoken with Mr Hamlet about the bench for the Village Green and he is prepared to do the work on behalf of HPC. Councillors agreed that Mrs Oakley request a quote from Mr Hamlet to carry out the work.

Street Lights from the Marathons to Oxford Road – The Clerk has spoken with SSE who have said that there is one account along that stretch of road but it is not active and they can only release details to the account holder. The Clerk also spoke with Dave Hendy at OCC again about the pumping station that was there for many years and he said that he has access to utility drawings, and there is no electricity supply

along that stretch of road. He said that there may be a service cable there but they would not be able to use that as they are not allowed to connect to service cables. Mr Hamlet stated that HPC should still ask OCC to provide a quotation to install the street lights. Councillors agreed that the Clerk contact Dave Hendy at OCC for a quotation.

188/21 CYCLE SPEEDWAY LEASE – Update. - No information available.

189/21 NEW WEBSITE. – Update.

Mr Burgess stated that Mrs Riley has passed on more photographs for the website. Mr Peter Dobson stated that he thought that the additional photographs were for the HSPC website. Mr Burgess stated that more photographs for both websites are required.

190/21 HORSPATH ALLOTMENTS – DRAFT LEASE.

Mr Cotterill from Winckworth Sherwood Solicitors has confirmed that the final cost is £1536.00 and he will not be submitting a further invoice. Councillors approved for the Clerk to arrange the payment.

191/21 UPDATE FROM VILLAGE BEAUTIFICATION SUB-COMMITTEE.

Mr Burgess reported that apart from Mr Hamlet providing a quotation to install the bench on the Village Green, there is no further update. Mr Peter Dobson stated that at the last meeting other areas around the village were identified as requiring work that is to be included in the Beautification of the Village, one of which was outside of Horspath School. Mr Peter Dobson asked if this work has been carried out. Mr Peter Dobson stated that the Beautification of the Village is not only for work on the Village Green, it is for all areas in the village, and he himself used to carry out maintenance outside of the School, but it has now got too much for him to do. Mr Burgess stated that Mr Surman doesn't seem to be available so we will need to look for someone else to carry out the work. Mrs Oakley asked if the bench can be ordered and installed before we look at finding someone else to carry out the work. Mr Burgess stated that his priority area is the lane by Manor Farm Road to the meadow. Mr James Dobson asked the Beautification of the Village sub-committee to be sympathetic with the installation of the bench on the Village Green by 11th November 2021. Mr Burgess stated that he hasn't requested that the bench is ordered yet. Mr James Dobson stated that it would be nice for the bench to be installed by 11th November or wait until after this date.

192/21 REQUEST FOR CHRISTMAS FESTIVAL. – Vicky Sheppard.

Mrs Sheppard has withdrawn her request for the festival as there is not enough time to organise the event. Mr Burgess stated that until we receive a firm proposal from Vicky Sheppard, there is nothing to discuss. Mr James Dobson stated that based on the last minutes regarding the Festival, Councillors agreed that we would not support another event. Mr Peter Dobson stated that a Parish Councillor was threatened by a person who was present with Mrs Sheppard at the meeting and Ms Sheppard has made derogative remarks about HPC on social media and has since criticised HPC. Mr Peter Dobson stated that HPC must have a working relationship and be comfortable with people who are organising events. Mrs Dobson stated that if HPC was not happy with the event, we need to clear with our expectations on future events, and if Mrs Sheppard has made remarks on social media, HPC should respond.

The Clerk reported that Mrs Sheppard has sent an email stating that £175.00 was raised at the Festival, and this amount will be shared between Horspath Primary School, Horspath Nursery and St Giles Church. Pony Pursuits will be donating a voucher to Horspath Primary School and Horspath Nursery.

Mr Peter Dobson stated that we are waiting to receive a balance sheet from Ms Sheppard detailing the money raised. HSPC donated £450.00 for the stage and we are assuming that the event raised £175.00. This event was held to advertise Boys & Girls Promotions. Mr Burgess stated that Ms Sheppard did make some

mistakes with the Festival and should have asked for a site fee from stallholders and not a donation. Mr Peter Dobson stated that Ms Sheppard needs to provide a balance sheet to declare the money raised. It was agreed that the Clerk will email Ms Sheppard requesting a balance sheet from the Festival and also ask if the three organisations have received their donations. Councillors also asked that Ms Sheppard remove the posters that are still displayed in Wheatley and Littleworth.

Mr Peter Dobson suggested that the comments made on social media should be discussed next time Ms Sheppard wants to organise an event. Mr James Dobson stated that as a Parish Council, we need to be open to sending messages and we need rules of engagement for organised events, especially when we are trying to work with people who criticise HPC on social media.

193/21 DISTRICT & COUNTY COUNCILLOR REPORTS.

Mrs Elizabeth Gillespie – District Councillor – Mrs Gillespie reported that Mrs Sue Cooper is stepping down from her position as Leader of SODC. Mr David Rouane, Cabinet Member is being supported to take over this position.

Mrs Gillespie stated that Biffa will be compensating and offering free collections of garden waste to its customers who have still been charged for this service during the period where there were no collections. Hopefully the collection of garden waste services has now been resolved.

Mrs Gillespie has discussed the Oxfordshire Plan 2050 Consultation & the ARC Spatial Framework Consultation with Mr Harris who is assisting HPC with the responses. SODC has a new Planning Officer, Mr Elliott Ward who has been informed how important it is to have the buffer of trees in the Northfield development. This is also in the policy, so it has to be done. Mrs Gillespie stated that there will be a lot more housing put forward with the Oxfordshire Plan 2050 and the ARC Spatial Framework.

Mrs Gillespie stated that there is no one more dedicated to the village than Mr Peter Dobson, and thanked him for his time as Chairman.

194/21 CORRESPONDENCE.

- a. NALC – Chief Executive’s Bulletin. – 10/9/21, 17/9/21, 24/9/21. – (Circulated via email).
- b. SODC. – Land to the south of 84 Gidley Way Horspath. – (Circulated via email).
- c. SODC. – Council meeting to discuss garden waste. – (Circulated via email).
- d. SODC. Three Acres, Sandy Lane, Horspath. – (Circulated via email).
- e. Bioabundance. – Oxfordshire finds fatal flaws in Oxfordshire’s Infrastructure Strategy. – (Circulated via email).
- f. SODC. – You are invited to comment on the Draft Joint Statement of Community Involvement (SCI). – (Circulated via email).
- g. SODC. – The Women’s Tour set to inspire South Oxfordshire on 4/10/21. – (Circulated via email).
- h. SODC. – Councils pledge their support for the Great Big Green Week and urge residents to get involved. – (Circulated via email).
- i. RSN. - The Rural Bulletin. – 7/9/21, 14/9/21, 28/9/21. – (Circulated via email).
- j. NALC. – Future Communities 13/9/21, 23/9/21, 30/7/21. – (Circulated via email).
- k. Mr Cull, 11 The Green, Horspath. – Fair, Village Green 2021. – (Circulated via email). – **Mr Peter Dobson stated that Mr Pettigrove spoke with Mr Cull who was now happy with the situation, but we need to make sure that it is ok for next year. Mr Burgess stated that Mr Pettigrove tried to squeeze too much equipment into a small space. Mr James Dobson stated that HPC has an elected Councillor to deal with the fair.**
- l. Bioabundance. – Oxfordshire Plan 2050 Urgent – Easy thing to do. – (Circulated via email).
- m. Morland House Surgery. – September newsletter. – (Circulated via email).
- n. Mr Minns, MD of Liminal Music. – The Get Together 2021, 11/9/21. – (Circulated via email).

- o. OALC. – NALC nominations for larger and smaller Council committees. – (Circulated via email).
- p. Ms Vicky Sheppard. – Horspath Christmas Festival. – (Circulated via email).
- q. SODC. – Great success as children across Southern Oxfordshire become Litter Bug Detectives – (Circulated via email).
- r. OALC. – Free IT session for Councils on Microsoft 365. – (Circulated via email).
- s. OPFA. – Notice of AGM 26/10/21. – (Circulated via email).
- t. London Hearts. – Council grants available. – (Circulated via email).
- u. Open Spaces Society. – Group Member Survey. – (Circulated via email).
- v. Bioabundance. – Oxfordshire finds flaws in Oxfordshire’s Infrastructure Strategy. – (Circulated via email).
- w. Bioabundance. – Great big green week. – (Circulated via email).
- x. NALC. – Newsletter 8/9/21, 29/9/21. – (Circulated via email).
- y. RSN – Rural Funding Digest September 2021. – (Circulated via email).
- z. SODC. – Get involved with the Thames river clean up. – (Circulated via email).
- aa. Bioabundance. – Update from Thursday. – (Circulated via email).
- bb. OALC. – Update from Public Works Loan Board. – (Circulated via email).
- cc. Bioabundance. – Open Letter. – (Circulated via email).
- dd. NNGO. – Consultation OP2050 – What future do we want? – (Circulated via email).
- ee. Mr Bearder. – Brown Bins. – (Circulated via email).
- ff. Community First Oxfordshire. – Quick round-up of CFO news. – (Circulated via email).
- gg. Bioabundance. – Didcot. – (Circulated via email).
- hh. SODC. – Garden waste collections re-start next week. – (Circulated via email).
- ii. Bioabundance. – Planning and the housing crisis. – (Circulated via email).
- jj. CPRE. – September 2021 Newsletter. – (Circulated via email).
- kk. SODC. – Get ready for the Women’s Tour in South Oxfordshire on 4/10/21. – (Circulated via email).
- ll. NALC. – New Publication. – (Circulated via email).
- mm. OALC. – September Update for Member Councils. - (Circulated via email).
- nn. Bioabundance. – Biodiversity network presents the new NHM Biodiversity Portal. (Circulated via email).
- oo. Ms Mcbain. – Email regarding 4 Church Road, Horspath. - (Circulated via email). – **Councillors agreed that this is a civil matter, not a matter for HPC.**
- pp. SODC. – Ethical Standards Training. – (Circulated via email).
- qq. Oxford City Council. – Oxford/Chiltern League – Cross Country, Horspath Sports Ground, Athletics Track. – (Circulated via email).
- rr. NALC. – Election Survey. – (Circulated via email).
- ss. Rebel Business School. – Free finance course in South Oxfordshire. – (circulated via email).
- tt. Bioabundance. – Cycling and Oxfordshire Development Plan 2050 Consultation. – (Circulated via email).
- uu. Reeves Memorial Co Ltd. – Memorial request. – (Circulated via email). – **Councillors approved this request, subject to approval from Mr Horsley.**
- vv. Mrs Milton. – Street recycling bins, Horspath Village. – (Circulated via email). – **Mr Burgess stated that SODC did supply a domestic green recycling bin which was put alongside the other two bins outside of the shop. The bin was filled with all sorts of waste and not just recycled waste. The bins was knocked over every night for three nights with the contents scattered everywhere. Mr Burgess then transferred the bin to Village Hall bin area. Mr Burgess spoke with Biffa to discuss an alternative bin but they only supply large commercial wheeled bins, which cost around £125.00 to empty.**
- ww. Cllr Tim Bearder. – County Report. – (Circulated via email).
- xx. SODC. – Licensed Premises Newsletter. – (Circulated via email).
- yy. SODC. – Dog Bin Emptying 2022/23. – (Circulated via email).

- zz. Mrs Dean. – Letter regarding 2 Sycamore trees in the corner of the Cricket field. – (Circulated via email). – **Mr Peter Dobson stated that maintenance on these trees is carried out regularly by HPC. Mr Burgess will look at the trees and the Clerk will contact Mr Prior and ask him to inspect the trees and offer his recommendation.**
- aaa. Tony James Memorials. – Memorial request. – (Circulated via email). - **Councillors approved this request, subject to approval from Mr Horsley.**
- bbb. Cllr Bearder. - TTRO (T9362) Temporary Road Closure - Horspath, Cuddesdon Road. – (Circulated via email).
** original held by the Clerk, copy available on request.
 # displayed on Village Hall & village noticeboards.*

195/21 PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
BACS	Playsafety Ltd	Rospa Play Area Inspections	33.70	202.20
BACS	AW Mobbs	Type 1 material for village hall car park repairs	27.32	163.95
BACS	Alan Stone Engineers	Repairs to small holder tractor	21.56	129.38
BACS	Mr Bob Surman	Clear weeds from around and under the bridge by the Hub		150.00
BACS	Moore	External Audit Fees	40.00	240.00
BACS	Mr P Aries	Bus shelter/Play area maintenance August/Sept 2021		120.00
BACS	Mrs Hayley Kogel	Home Office September 2021		30.00
		Zoom Monthly Subscription		14.39
		Stationery		68.05
BACS	Mrs Hayley Kogel	Salary 24/8/21 – 24/9/21		800.98
7.9.21	NEST Pension Scheme	Pension contribution for Mrs H Kogel		22.91
BACS	Bob Surman	Strimming the Green, bus stop, around/in front of Chequers Pub, in front of railway bridge, outside of shop.		130.00
		TOTAL		2071.86

196/21 RECEIPTS.

Date	Received from	Details	Total £
8.9.21	SODC	2 nd Instalment of Precept	20,000.00
30.9.21	Mr Pettigrove	Horspath Feast	100.00
		TOTAL	20,100.00

HORSPATH RECREATION CHARITY

Date	Received from	Details	Total £
24.9.21	S T Properties Ltd	Quarterly rent for Chequers Car Park	712.50
		TOTAL	712.50

197/21 AOB.

- a. Mrs Oakley asked for permission to remove the wreaths by the war memorial now so that there is around a month with no wreaths before the new wreaths are laid in November. Mr James Dobson suggested that HPC have an agreed period of time, maybe four weeks that the wreaths are there before being removed. Mr Peter Dobson stated that when the previous vicar was in the village this used to happen. It was agreed that the wreaths will be kept until Christingle, and then will be removed.
- Mrs Oakley stated with the refurbishment of the bridge due to start, diversion signs desperately need to be in place. Mrs Oakley stated that traffic lights at the bottom of Church Road and Butts Road would be a good idea, but OCC will not do this. Mr Peter Dobson stated that he has spoken with HRE and the contractors today, who have said that the diversion signs should be in place by now. Mr Peter Dobson stated that this is OCC's responsibility and he has emailed Mr Bearder about the signage but has not received a reply. Mr Peter Dobson will make contact with the contractors again tomorrow and ask for a "road closed, residents only" on Manor Farm Road, Church Road and at the end of Butts Road, which will reduce the numbers of motorists coming through.
- Mrs Oakley stated that she has been contacted by several people about the property on the Village Green opposite the bus shelter whose trees are over-hanging onto the public footpath. The Clerk will write to the property owner to request that the trees are cut back away from the footpath.
- Mrs Oakley stated that a notice should be displayed in the bus shelter informing residents that the book facility in the bus shelter needs to end as we are going into winter and the books will get wet. This also applies to the books in the bus shelter at Gateley. Mr Burgess asked where the books will be stored. Mrs Riley stated that the books were stored in the village hall changing rooms last time. Mr Peter Dobson stated that the village hall is not a storage facility and is regularly hired out. Mr Peter Dobson stated that we need to look to see where they can be stored safely without impacting on the village hall.
- Mrs Oakley asked for permission to get quotations for new village noticeboards outside the village shop and also at Gateley. Mrs Oakley stated that the Hub also require a noticeboard. Councillors agreed that the money allocated for new noticeboards is £for Mrs Oakley to obtain quotations.
- b. Mr Peter Dobson stated that on Thursday 11th November 2021 there will be a full service held by the Vicar at the Church for Armistice Day, and refreshments will be available at the Hub. Mr David Wright has agreed to do the readings unless anyone else would like to do them.
- c. Mr James Dobson and Mr Peter Dobson gave their apologies for the November meeting.
- d. Mr Timbs asked if a decision was made about the two sycamore trees on the edge of the cricket field. It was agreed that the Clerk will ask James Prior to look at the tree and give his recommendations.
- e. Mr Peter Dobson asked Mr Burgess who will deal with any emergency matters in his absence.

Public:

- e. Mr Hamlet asked how far HPC has got with the traffic calming on Oxford Road as it has now been six years since the chicane outside the village hall was deemed unsuitable. Mr Peter Dobson stated that HPC has committed to this project and work had started before the lockdown, and at the time we were waiting for speed surveys to be carried out. Mr Hamlet stated that he is still prepared to support the traffic calming and is willing to be the project manager. Mr Burgess suggested that the Clerk contact OCC to arrange a meeting to move this project forward, nominating Mr Hamlet as HPC's agent, who will report back to HPC. Mr Peter Dobson thanked Mr Hamlet for his support. Mr James Dobson suggested that this should be an Agenda item for the next meeting and a sub-committee formed with terms of reference. Mr James Dobson stated that there will be a lot of work involved, including meetings with consultants which will be too much for Mr Hamlet on his own. Mr Burgess asked that the Clerk go ahead and arrange a meeting for himself and Mr Hamlet to attend.
- Mr Timbs asked if there will be any financial contribution from OCC for the traffic calming. Mr Burgess stated that OCC will not contribute towards the cost, it will need to be paid for from HSPC. Mr Peter Dobson stated that OCC will advise HPC of the costs involved.

Mr Hamlet stated that the village hall car park is constantly full of cars that do not move, and suggested that a company is employed to manage the car park, allowing people a set time period for parking and if not removed within that time, a fine is issued. Mr Peter Dobson stated that the car park is a public car park and people have been encouraged to use it. There was a period when we identified cars that were parked in the car park that were sorn, but this has been resolved.

198/21 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 19th October 2021. (To be confirmed).
Horspath Parish Council Meeting – Tuesday 2nd November 2021

Signed..... Date.....