

DUE TO THE CURRENT GOVERNMENT RESTRICTIONS IN PLACE FOR THE CORONAVIRUS EMERGENCY, HORSPATH PARISH COUNCIL CANCELLED THE AUGUST MEETING AND HELD THE PARISH COUNCIL MEETING REMOTELY.

**HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 3rd August 2021 at 8.00pm.**

Present: Mr D Burgess, Mr P Dobson (Chair), Mr J Dobson, Mrs J Dobson, Mr P Ewart, Mrs J Horne, Mrs B Oakley, Mr M Timbs, Mrs L Yendole, Mrs H Kogel (Clerk). Mr T Bearder (County Councillor), Mrs E Gillespie (District Councillor).

Apologies

Absent:

Public: 3

134/21 APOLOGIES FOR ABSENCE. – Mr Peter Dobson stated that Mr James Dobson will be late to the meeting. There were no apologies to be made.

135/21 DECLARATION OF INTEREST. – None.

136/21 EMERGENCY BUSINESS. – None.

137/21 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 6th July 2021 were amended on

Item: 129/21- Correspondence (m) to read:- Mrs Oakley proposed that HPC write to Oxford City Council and strongly object to the new cycle track. *In favour – 8, Against - 1.*

138/21 MATTERS ARISING.

129/21 – Correspondence (m) – Mr Ewart reported that he has spoken with representatives of Shotover Preservation Society regarding the proposal to formalise the Cycle Park, and they are also opposed to it and appalled that they have not been consulted on the proposals.

139/21 MRS VICKY SHEPPARD – Update on proposed summer village event.

Mrs Sheppard was not available to attend the meeting.

140/21 PLANNING APPLICATIONS.

P21/S0714/ FUL	Three Acres, Sandy Lane, Horspath	(Full Application)
	Proposed are 4 FDome glamping accommodations along with decking, parking and turning area and associated landscaping. ***Application withdrawn by the applicant**	
P21/S2823/ HH	35 Manor Drive, Horspath	(Householder)
	Side extension to single storey limb on front elevation. Hipped roof changed to pitch roof. Double doors replaced with window. French doors with sidelights changes to window on front elevation. Flat roof upgraded to front elevation. Front door and window to porch removed, opening enlarged & glazed screen with door fitted on front elevation. First floor extension to front elevation. Insertion of high level window to side elevation. First floor extension to rear elevation. Flat roof upgraded on rear elevation. Change brown windows to white except conservatory. - Councillors object to this planning application and recommend refusal on the grounds that it is a substantial over-development of the site and very un-neighbourly. There have been two letters of objection from neighbours.	

The proposed development would be contrary to green belt policy and harmful to visual amenity.

- P21/S2854/ HH** **5 Wrightson Close, Horspath (Householder)**
Raising ridge of roof above integral garage to provide additional bedroom accommodation, removal of existing dormer, new first floor windows to front elevation, raising side gable wall, addition of roof light to front roof slope and changing window to bi-fold glazed doors to rear. - **Councillors support this planning application and recommend approval.**
- P21/S1352/ FUL** **59 Gidley Way, Horspath (Full Application)**
As amended by revised energy statement received 22nd July 2021. - **Councillors support this planning application and recommend approval.**

PLANNING APPLICATIONS TO BE RECONSIDERED FOLLOWING A REQUEST FROM PLANNING OFFICER.

- P21/S2564 FUL** **Oxford Harlequins, RFC, Horspath Road, between Cowley & Horspath**
Floodlight installation to rugby pitch to include six 15m high lighting columns with 12 luminaires.
Mr Wells, Director of Oxford Harlequins apologised to Councillors for not making contact before the planning application was submitted. Mr Wells informed Councillors that in 2020 they started women's and girl's rugby, which has proved very successful and currently has 50 girls aged 11-18 training. They have recently launched "Inspire" to provide sports lessons after school but they don't have sufficient lighting for the winter months. A grant has been received to cover the cost of the floodlights and all was going well until HPC objected to the application. Mr Wells explained that the flood lights are next generation flood lights that are environmentally friendly and they will be on the boundary of the pitch and will not affect residents living in the cottages. The lights will be switched off at 10pm. All neighbours have stated that they have no objections to the floodlights. If HPC upholds the decision to object to this application, the application will have to go to SODC Planning Committee which will delay the application and it will mean that women and girls clubs will not be able to train in the winter months. Mr Wells asked Councillors to reconsider their decision. Mr Peter Dobson thanked Mr Wells for attending and explaining the planning application to Councillors.
Councillors re-considered this application based on the information that has been provided and as the neighbouring properties do not have any objections, Mr Ewart proposed that the previous decision to object to this planning application is withdrawn and HPC recommends approval, seconded by Mr Timbs, In Favour – unanimous.
- P21/S2021/ FUL** **51 Gidley Way, Horspath (Full Application)**
Demolish the existing chalet bungalow and build a replacement chalet bungalow. (As amended by plans received 2021-06-17 to include obscure glazed and fixed shut side window on first floor side elevation). –**Councillors re-considered this planning application based on details provided by the Planning Officer. Mr Burgess proposed that this application is approved, seconded by Mr Timbs, In Favour – 7, Abstentions – 1. The Clerk will also inform SODC that Councillors are concerned about the possibility of further amendments to increase the size in this property being submitted in the future, and would expect this planning application to remain as it is. Councillors also request that permitted development rights are removed on this application.**

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P21/S2236/ HH Brookside, 183 Cuddesdon Road, Horspath (Householder)**
New front porch, single storey rear extension, full width rear dormer and roof lights to existing roof. Existing walls to be rendered, new and replacement windows. – **Granted.**
- P21/S2547/ HH Shepherds Cottage, 2 Blenheim Road, Horspath (Householder)**
New front elevation, front entrance, single storey extension. - **Granted.**
- P21/S2329/ FUL Oxford City Athletics Club, Horspath Road, Horspath (Full Application)**
Removal of storage shed and erection of an indoor training building. – **Granted.**

141/21 CLERK'S UPDATE.

Horspath Feast – Mr Peter Dobson stated that he has tried to contact Mr Pettigrove to discuss his plans for the Feast. Mr Peter Dobson asked Councillors for their views on whether the Feast should be held this year. As Horspath Festival is going ahead, there will be some expectation for the Feast to go ahead. Councillors agreed that as there are currently no restrictions with Covid-19, if Mr Pettigrove is willing, the Feast should go ahead. Councillors also agreed that it should be held for one night only and not two nights.

Councillor Resignation – Mrs Lisa Hofen has confirmed that she is retiring with immediate effect.

The Chequers Inn – A letter has been sent to S T Properties requesting a date for when the maintenance issues raised will be carried out. S T Properties have requested a meeting to discuss the maintenance issues. It was agreed that Mr Peter Dobson, Mr Burgess and Mrs Dobson will attend a meeting.

Rospa Inspections – The play area inspections are due in July/August 2021.

Future Parish Council Meetings – Discussion regarding September meeting. The Clerk informed Councillors of the advice received from OALC, which was that from 6th May 2021 all meeting should be held face to face and no longer held remotely. Mr Peter Dobson stated that the concerns about Covid-19 remain the same and there has been no improvements since the restrictions have lifted and no reduction in new cases, and the new cases are high in Oxford at the moment. Mr Peter Dobson stated that due to his own concerns he can't guarantee that he will attend a face to face meeting. Mr Timbs suggested that HPC holds hybrid meetings. Mrs Gillespie stated that SODC hold hybrid meetings, but any Councillor not there in person is unable to vote. Mrs Oakley stated that if face to face meetings are held, they must be held in the main hall, with social distancing. Mrs Dobson suggested that all Councillors do a lateral flow test before attending the meeting, and wear face masks. Mr Burgess proposed that the September 2021 meeting should be a face to face meeting, held in the main hall, with social distancing, Seconded by Mrs Oakley, In Favour – 6, Against – 2. Councillors also agreed that if Covid-19 cases escalate in Oxford before the September meeting, further consideration will be given to the September meeting. This will be reviewed again for the October meeting. Mrs Dobson suggested that we should look into hybrid meetings for the future. Mr Burgess stated that the wifi in the village hall many not be sufficient for hybrid meetings. Mr Timbs stated that we will need a sufficient band and wifi connection. Mr Peter Dobson will carry out a test.

Burial Ground – Two quotations have been received to cut back the hedges in the burial ground. The quotations are currently being reviewed for the next meeting.

Lime Tree on Village Green – The Clerk has asked James Prior ARB UK to inspect the tree and forward his recommendations. An application for permission to carry out works on the tree will then be made to SODC.

Planning Issue at Gidley Way – A copy of the email from SODC Enforcement Team was circulated to all Councillors.

Horspath Festival – Councillors agreed that if a suitable risk assessment is not received from Mrs Sheppard the event cannot go ahead. Mrs Horne asked if there will be first aiders on site at the Festival. The Clerk will contact Mrs Sheppard for confirmation.

Grass Cutting – The Clerk will arrange payment of the invoices for grass cutting on the Village Green Burial Ground and Play Area.

142/21 EXTERNAL AUDIT REPORT 2020/2021.

The report has now yet been received, therefore this item will be deferred until the next meeting.

143/21 CYCLE SPEEDWAY LEASE – Update.

Mr Lee Clarke is looking into the information required and will report back at the next meeting.

144/21 NEW WEBSITE. – Update.

Mr Burgess reported that the new website is now live. Mr Brendon Mills, the web designer is willing to provide support for no additional cost. Mr Burgess will arrange for a banner directing people to the new Parish Council website to be displayed on the village website. Mr Peter Dobson stated that the Parish Council information is now out of date on the village website. Mr Peter Dobson stated that the booking system for the village hall needs to be added to the new website. Mr Burgess stated that you can access Hallmaster booking system on the new website. (Mr James Dobson arrived at 9.30pm).

145/21 HORSPATH ALLOTMENTS – DRAFT LEASE.

The Clerk contacted Mr Cotterill at Winckworth Sherwood Solicitors to query the cost of the invoice received. Mr Cotterill stated that the bill was in accordance with the estimate given to his client. When the invoice is paid Mr Cotterill will deal with our email. It was agreed that the Clerk will contact Fiona Smith to find out why the cost has increased and to request a breakdown of costs.

146/21 PLAY AREA – Update.

Mrs Oakley reported that two plans have been received and circulated to all Councillors for the new Play Area and the sub-committee have all agreed that the preferred plan is from Wickstead. Mrs Oakley has contacted several organisations with regards to funding the project and apart from Biffa, all organisations, including SODC have used all of their grant allocations for this year. Mr Peter Dobson stated that it has previously been mentioned that we are unable to apply for funding until a decision is made on which plan is preferred. Mrs Oakley suggested that the new Play Area project is put on hold until grant applications open again next year, and then submit our application as soon as they open. Mrs Oakley stated that the sub-committee need to know which plan Councillors prefer. Mr Ewart proposed that HPC choose the Wickstead plan. Seconded by Mr Burgess, In Favour – Unanimous. Mr Timbs will now publicise the Wickstead plan around the village, including the Village Hall and the Hub for comments from residents. Mr Burgess asked Mrs Gillespie if HPC will be able to secure 100% grant funding from SODC. Mrs Gillespie stated that we will not get 100% funding, but SODC has supported similar applications. Mrs Oakley stated that most of the funding was coming from Biffa, with a top up grant from SODC. Mr Peter Dobson thanked the sub-committee for their support with this project.

147/21 BEAUTIFICATION OF THE VILLAGE GREEN. – Mr Burgess.

Mr Burgess reported that the sub-committee walked around the village and identified areas that need work carried out. The sub-committee would like to install a bench under the horse chestnut tree on the village green. Mr Peter Dobson stated that the cost of a bench could come from HPC, or a grant application could be made to HSPC, but the next meeting is not until September 2021.

Mr Peter Dobson stated that he is concerned about employing a contractor to trim areas around the village, when we already have a contractor who carries out all of the grass cutting and strimming.

Mr Burgess stated that he has recently spoken with Rob Gray with regards to the strimming, who stated that he arranged for someone else to do the strimming as he didn't have time. Mr Burgess stated that there are lots of areas in the village that are not strimmed twice a year. Mr Peter Dobson stated that HPC needs to look at the strimming contracts and need to fully understand the work that is required. Mr Burgess stated

that it is hard to put a time frame and cost to the work. Mr Peter Dobson stated that we do not have any estimates for the work required. Mrs Oakley suggested that we obtain quotations for strimming the village green for three months and also for the short term. Mr Peter Dobson stated that we need to know what work is being carried out by Rob Gray before this can be done. Mr James Dobson stated that HPC increased the Precept this year to be able to carry out projects like this. Mr James Dobson stated that this should be considered a one off project to get to a standard and then write a specification to either put out to tender or to obtain a fixed price or an hourly rate for it to be maintained at that standard. Mr James Dobson stated that HPC also needs to look at the contracts that are in place. Mr Ewart suggested that we seek advice from Rob Gray with regards to the strimming and to ensure that the wild flowers remain in the area. Mr Ewart also suggested a memorial garden by the war memorial with planters and a bench.

Mrs Oakley stated that she understood from the sub-committee meeting that they wanted to start with sorting the paths out in the village, purchase a bench for the village green, with an option for a second bench if required. With regards to planters by the war memorial, these would need to be maintained, so it was decided to plant bulbs instead. Mr Burgess stated that it is important to get the paths swept, and purchase just one bench, but a skip will be required to take the waste.

Mr James Dobson stated that to move this project forward, HPC should allocate a sum of money for the clearing of paths and purchasing a bench and measure how far the funds go. Mrs Oakley stated that the bench will need to be concreted into the ground. Mr Timbs stated that this could be for HSPC to have a grounds person who carries out work on our behalf, which could be considered by the Finance Committee. Mr Timbs suggested that the sub-committee put together a plan for the work required. Mr Peter Dobson stated that if a sum of money was allocated to this project, he would have concerns about controlling the labour. Mrs Oakley stated that two quotations should be sought to be able to take this project forward. Mr Peter Dobson stated that a specification for the works will be needed, and also the sub-committee need to liaise with Rob Gray to check if he covers the areas that require work and also to make him aware of the additional work required. Mr Timbs stated that the sub-committee need to produce a plan and a specification and put out for tender, and apply for a grant from HSPC to look at carrying out the work in the spring. Mr James Dobson stated that this should also be given to Rob Gray to give him the opportunity to provide a quotation. Mr James Dobson is willing to help the sub-committee with this if required.

Councillors agreed to defer this project until the next meeting when more information is available.

148/21 DISTRICT & COUNTY COUNCILLOR REPORTS.

Mr Tim Bearder – County Councillor – Mr Bearder informed Councillors that the Daily Mail newspaper reported on Horspath Bridge.

Mr Bearder reported that OCC is trying to bring in the “20 mph zones” where they are wanted in villages. This will be discussed at the cabinet meeting in October and OCC will prioritise areas who require the zones. Mr Bearder asked if HPC would like the “20 mph zones” in the village. Mr Peter Dobson asked if there will be any money available for the enforcement of the speed limit. Mr Bearder stated that the rules will be the same as they are for 30 mph speed limits, but there is no extra money available for additional resources.

Mr Bearder stated that there is lots of correspondence regarding the glamping site at Sandy Lane. If anyone has any questions, please contact Mr Bearder. (Mr Bearder left the meeting).

Mrs Elizabeth Gillespie – District Councillor – Mrs Gillespie stated that it is very quiet at SODC with the offices still being empty. Mrs Gillespie stated that SODC has not pulled out of the Growth Plan.

149/21 CORRESPONDENCE.

- a. NALC – Chief Executive’s Bulletin. 2/7/21, 9/7/21, 17/7/21, 23/7/21. – (Circulated via email).
- b. OALC. – DCMS research into poor rural mobile coverage. – (Circulated via email).
- c. OPNA. – Oxfordshire 2050 Plan Event. – (circulated via email).

- d. CPRE. – Oxfordshire Plan 2050 Event. – (Circulated via email).
- e. Shotover Preservation Society. – AGM Tuesday 13th July 2021. – (Circulated via email).
- f. OCC. – Oxfordshire libraries announce children’s Summer Reading Challenge. – (Circulated via email).
- g. NALC. – Newsletter 7/7/21, 14/7/21, 28/7/21. – (Circulated via email).
- h. RSN – Rural Funding Digest July 2021. – (Circulated via email).
- i. RSN. - The Rural Bulletin. – 6/7/21, 13/7/21, 20/7/21, 27/7/21. – (Circulated via email).
- j. NALC. – Future Communities 2021, 5/7/21, 12/7/21, 19/7/21, 26/7/21, – (Circulated via email).
- k. Bioabundance. – Have fun, enjoy, finally meet. – (Circulated via email).
- l. OALC. – All Party Parliamentary Group on Levelling Up wants to hear from Parish Councils. – (Circulated via email).
- m. OALC. – June 2021 Update. – (Circulated via email).
- n. OCC. – Revised TTRO (T9245) Temporary road closure and No Waiting at Oxford, A40 Northern Bypass (West bound only) night time closure. – (Circulated via email).
- o. OCC. – Revised TTRO (T8949) Temporary road closure and No Waiting at Oxford, A40 Northern Bypass (West bound only) day time closure. – (Circulated via email).
- p. SODC. – Riverside splash pads to reopen soon for families and two new riverside characters need your help to find them names. – (Circulated via email).
- q. OALC. – Council Meetings after 19th July 2021. – (Circulated via email).
- r. SODC – Get involved with a review of a Local Development Order for Milton Park. – (Circulated via email).
- s. Oxfordshire Plan 2050. – Oxfordshire Infrastructure Strategy consultation opens. – (Circulated via email)
- t. Morland House Surgery. – July News. – (Circulated via email).
- u. NALC. – The future of high streets and town centres. – (Circulated via email).
- v. OALC. – Chairmanship and new Mapping Training. – (Circulated via email).
- w. SODC. – Have your say on our proposed new gambling policy. – (Circulated via email).
- x. Bioabundance. – Minutes from previous meeting. – (Circulated via email).
- y. Ms Lower. – Email regarding parking at 24 The Green. – (Circulated via email).
- z. Bioabundance. – Minutes from the meeting on 15/7/21. – (Circulated via email).
- aa. SODC. – South News July 2021. – (Circulated via email).
- bb. Wheatley Park School. – July 2021 Newsletter. – (Circulated via email).
- cc. NALC. – Making rural housing more affordable. – (Circulated via email).
- dd. SODC. – Lots of fun for all the family at the Didcot garden party this summer. – (Circulated via email).
- ee. SODC. – Grant scheme launches to help community groups in South Oxfordshire. – (Circulated via email).
- ff. SODC. – Update for South Oxfordshire Town & Parish Councils. – (Circulated via email).
- gg. TVP. – Think before you dial campaign starting 15th July 2021. – (Circulated via email).
- hh. SODC. – SODC to support the creation of new protected areas. – (Circulated via email).
- ii. Bioabundance. – Ox Plan 2050 tonight at 6pm. – (Circulated via email).
- jj. Soldiers of Oxford Museum. – Launch crowd funding campaign to build WW2 air raid shelter. – (Circulated via email).
- kk. SODC. – People across South & Vale urged to have their say on the Ox-Cam Arc. – (Circulated via email).
- ll. Citizen’s Advice Oxfordshire South & Vale. – In touch with you. – (Circulated via email).
- mm. Healthwatch Oxfordshire. – An invitation to Healthwatch Oxfordshire’s Annual Report presentation 29/7/21. – (Circulated via email).
- nn. NALC. – Make rural housing more affordable. – (Circulated via email).
- oo. Bioabundance. – Meeting Thursday 29/7/21. – (Circulated via email).
- pp. Bioabundance. – Boris Johnson’s Plans. – (Circulated via email).

- qq. SODC. – Your annual voter registration letter is coming, please check the details. – (Circulated via email).
- rr. SODC. – Electric vehicle events in Oxfordshire next month. – (Circulated via email).
- ss. Horspath Cycle Speedway. – August bank holiday weekend. – (Circulated via email). – **Permission was given to Cycle Speedway at the recent HVHMC meeting.**
- tt. SODC. – Councils expands their free activity trails for the children for the school summer holidays. – (Circulated via email).
- uu. SODC. – Dog Fouling. – (Circulated via email).
- vv. SODC. – Building work starts on affordable extra care housing on Great Western Park. – (Circulated via email).
- ww. Mrs Jane Dobson. – Covid 19 recognition. – (Circulated via email).
- xx. OCC. – Winter Preparedness 2021/22. – (Circulated via email)
- yy. Mr Jon Crooks. – Football goal posts on field behind cricket nets. – (Circulated via email).
- zz. Lord Lieutenant of Oxfordshire. – Platinum Jubilee celebrations. – (Circulated via email).
- * original held by the Clerk, copy available on request.
displayed on Village Hall & village noticeboards.*

150/21 PAYMENTS.

Paid by	To Whom Paid	Details	Vat	Total £
BACS	Horspath Cricket Club	Grass cutting recreation ground March – September 2021		2,184.00
BACS	Chris Lewis Fire & Security	Annual Maintenance Contract	45.00	270.00
BACS	Alan Stone Engineers	Tractor service	46.38	278.26
BACS	Garsington PC	Repayment of VAT charged in error		1,475.00
CABS	SODC	Emptying Dog Bins	125.58	753.48
BACS	Mrs Hayley Kogel	Home Office July 2021		30.00
		Zoom Monthly Subscription		14.39
BACS	Mrs Hayley Kogel	Salary 24/6/21 – 24/7/21		800.18
BACS	Mr P Aries	Bus Shelter & Play Area Maintenance June/July 2021		120.00
BACS	Mr R Surman	Strimming village hall overspill car park.		120.00
		Concrete & straighten posts outside of shop.		60.00
		1 bag of fence crete.		7.08
		Strimming Blenheim Way & Spring Lane around salt bins, including petrol.		40.00
		Trimming overhanging branches on the tree between the village shop & pub.		80.00
		Straightening village sign.		40.00
BACS	Open Spaces Society	Annual Subscription		45.00
22.6.21	NEST Pension Scheme	Pension contribution for Mrs H Kogel		45.82
		TOTAL	216.96	6363.21

HORSPATH RECREATION CHARITY

Paid	To Whom Paid	Details	Vat	Total £
BACS	SSE	Power Supply on Village Green		55.08
		TOTAL		55.08

151/21 RECEIPTS. – None.

152/21 AOB.

a. Mrs Horne stated that she is concerned about the Horspath Festival as it is only three weeks away and we are not been updated on the event. Mr Peter Dobson stated that the Clerk will contact Mrs Sheppard for details on the event, such as who is attending, risk assessments, details about the traders/food outlets, fun fair etc attending the event as no correspondence has been received to date. Mr James Dobson stated that if we are not comfortable with the event taking place due to loss of confidence, we can cancel the event from taking place. Mr Timbs stated that we should wait until Friday to see if the required information is provided. Mr Peter Dobson stated that HPC is at risk with this event, and can be held accountable.

b. Mrs Oakley stated that a payment has been made to Mr Surman for work carried out in the village, could he be asked to provide a quotation for the work on the paths.

Mrs Oakley stated that the Clerk circulated an email from NALC on 8th July 2021 about Civility and Respect Working Group promoting civility and respect should be at the heart of public life. Mrs Oakley stated that she has been made aware that at a recent Play Area sub-committee meeting, Mr Timbs recorded the meeting without informing her that this was taking place. Mrs Oakley stated that under data protection, recordings are not allowed without the permission of those attending the meeting. Mr Peter Dobson stated that meetings can be recorded, but people attending the meeting must be aware that it is being recorded. Mrs Oakley stated that she has been informed that building has started at the bottom of Gidley Way/Cuddesdon Road.

Mrs Oakley asked for the date of the next HSPC meeting for grant applications to be submitted. Mr Peter Dobson stated that grant applications must be submitted by 1st September 2021.

c. Mr James Dobson gave his apologies for the September 2021 meeting.

Public:

d. Mr Hamlet asked if for the installation of street lighting from the Marathons into the village and a 30mph speed limit along this road to go on the September Agenda for discussion. The Clerk will contact OCC Highways for advice.

Mr Hamlet asked who collects the rent for the Poors Land. Mr Peter Dobson stated that the Parochial Charity is the custodians of the land, and there is no rent to be collected as it is not rented out. Mr Peter Dobson and the Vicar are the only members of the Parochial Charity.

Mr Peter Dobson stated that he will not be allowing Parish Council meetings to go on until 10.30pm in the future. Mr James Dobson stated that in the Standing Orders it states 5 minutes per topic. Mr Peter Dobson stated that the Standing Orders do state that meetings can go on past 10pm, but we will be reducing the Agenda to stay within the time limit.

153/21 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 17th August 2021. (To be confirmed).

Horspath Parish Council Meeting – Tuesday 7th September 2021.

Signed.....

Date.....