

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 3rd September 2019
At 8.00pm in HORSPATH VILLAGE HALL.

Present: Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mrs B Oakley, Mrs H Palmer, Mrs H Kogel (Clerk). Mrs Gillespie (District Councillor).

Apologies Mrs L Hofen, Mr T Bearder (County Councillor).

Absent:

Public: 4

144/19 APOLOGIES FOR ABSENCE. – Apologies were made on behalf of Mrs Hofen and Mr Bearder.

145/19 DECLARATION OF INTEREST. – None.

146/19 EMERGENCY BUSINESS. – None.

147/19 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 6th August 2019 were agreed as correct and signed by the Chairman.

148/19 MATTERS ARISING.

139/19 Correspondence (pp) – Mr Ewart reported that a letter of apology from the Hub has been sent to Mr Aries with regards to the damaged gas pip outside of his property. Mr Aries confirmed that he has received the letter.

149/19 PLANNING APPLICATIONS.

P19/S1871/ 71 Gidley Way, Horspath

(Full Application)

FUL

Demolition of an existing house and outbuildings and the erection of four flats and two semi-detached houses within the grounds of 69-71 Gidley Way, Horspath. As amended and clarified by amended site plan ref: 18160-PP0011-A (In response to Highways comments/holding objection. NB a pedestrian path has been added as requested, plot numbers have been corrected), bat survey and supporting documentation accompanying Agent's email dated 13th August 2019. – **Mrs Oakley stated that this application is an over-development of the site and it would affect people living opposite. Mr James Dobson stated that there are comments on SODC website from neighbours. The owner of the property stated that there are two comments from neighbours that have been sent to SODC which were mainly to do with traffic. This situation has been reviewed (see letter from agent) by putting in parking bays which exceed the statutory requirement, so the impact on neighbours is now negligible. The owner stated that OCC Highways Department do not have any objections. The owner asked that Councillors leave the decision to SODC. Councillors voted in favour of approving this planning application, In Favour – 3, Against – 3. Mr Peter Dobson had the casting vote, where he voted to approve the application.**

P19/S2406/ 18A Manor Drive, Horspath

(Householder)

HH

Conversion of a garage to single bedroom. Block up existing side kitchen door and replace rear kitchen window with new French doors. Remove garage door and replace with new casement window. – **Councillors have no objections to this planning application.**

P19/S2360/ Land north of Unit 3 4 Gidley Way, Horspath (Full Application)

FUL Amendment to planning permission P17/S4439/FUL for various alterations including change of internal ground floor layout, addition of external doors and windows and addition of first floor.
(Erection of single storey, two bedroom dwelling house with associated parking and amenity space (As amplified by Noise Exposure Assessment accompanying email from agent received 22nd February 2018) – **Councillors voted in favour of leaving the decision to SODC to determine, but do request that any comments from neighbours are taken into consideration.**

PLANNING PERMISSIONS/REFUSALS/APPEALS. – None.

150/19 CLERK'S UPDATE.

Cars Parked in Village Hall Car Park – The Clerk is waiting for an update with regards to the 5 abandoned vehicles. The details of another abandoned car have been passed onto SODC.

Tree by War Memorial – SODC has now given permission for crowns to be lifted on the two trees by the War Memorial. The Clerk has received a quote from Mr Prior. Councillors agreed to accept the quote from Mr Prior. The Clerk will ask Mr Prior to go ahead and carry out the work. Councillors also requested that Mr Prior look at the Horse Chestnut tree, reported in Correspondence (v) and give advice. The Clerk will check to see if the tree is covered by a TPO.

Pick-Me-Up Bus Service – The Clerk has received a reply stating that there are no plans in place to extend the Pick-Me-Up service to cover Horspath. This matter has been passed to the Service Manager to be considered and discussed at the next service review.

Horspath Church Yard – An email has been received from a resident about the church yard to see if HPC can arrange monthly grass cutting. Mr Peter Dobson has spoken with Mr Lowe who has agreed to trim the area initially and then submit a grant application to HSPT to cover the cost of regular maintenance.

Internal Audit 2019/20 – Letter of engagement.- Councillors agreed to accept the services of Arrow Accounting for the Internal Audit for 2019/20.

Speed Indicator Device – The Clerk reported that PCSO Jordan Ede no longer works for TVP, so she is now waiting for his replacement to make contact with regards to the Speed Indicator Device. Councillors agreed that the Clerk should write to the Police Commission stating that the Parish Council is trying to be pro-active on this and has been waiting for so long for the SID, to see if it can assist.

HVHMC Meeting – Mr Peter Dobson stated that in July 2019, it was requested that a meeting with HVHMC take place to address concerns with the Village Hall. Mr Peter Dobson stated that the meeting will take place on Monday 9th September 2019 at 8pm in the Morgan Room to look at responsibilities and accountabilities and identify any problems as well as how the Village Hall can move forward.

Representative from HVHMC, Cricket Club, and Cycle Speedway will be invited to attend. It was agreed that Mr Peter Dobson, Mr James Dobson, Mrs Oakley, Mr Burgess and Mrs Hofen will form a sub-committee to attend the meeting and report back to the Parish Council. Mr Peter Dobson stated that the Parish Council is still waiting for more information about the income and expenditure of the Village Hall. Mr James Dobson stated that information on the village structure has also been requested so that we can understand how it was intended to work and to see if it does work. Mr Harris stated that there is in place a lease or licence to occupy agreement between HVHMC and Horspath Cricket Club as part of the Horspath Village Sports Association (HVSA). HVSA is no longer running, so the lease document may need to be updated. Mr Peter Dobson stated that he is aware that discussions between HVHMC and Horspath Cricket Club have taken place with regards to the increase of annual payments without any involvement from any other HVHMC representatives.

Oxford Preservation Trust – Horspath Parish Council has received a letter of commendation for the new War Memorial. Mr Peter Dobson will arrange for the letter to be framed.

Paving Slabs in Play Area – Mr Peter Dobson stated that he has just this evening received the quote to replace the paving slabs. Mr Dobson will circulate the quote and it will be discussed at the next meeting.

151/19 REVIEW OF RISK ASSESSMENTS.

Mr Harris stated that the inspection of the Bus Depot has not been carried out this year. Mr Harris has inspected the Wildlife Conservation Area and used Mr Prior to carry out any necessary works on trees. Mr Burgess stated that parts of the wildlife end of the Bowley Field needs tidying as it is impassable now. Mr Harris stated that the area requires a good tidy.

152/19 SOUTH OXFORDSHIRE LOCAL PLAN 2034 – Update on its status and the need for HPC to take any action.

Mr Harris stated that this has been covered in the update given by our District Councillor, Mrs Elizabeth Gillespie.

153/19 UPDATE ON THE DEVELOPMENT OF PUMPING STATION SITE.

The Clerk sent a copy of the map detailing any gas mains pipe to Mr Ewart and Mr Peter Dobson. Mr James Dobson stated that there is nothing on our land but there are gas pipes on either boundary. Mr James Dobson stated that the original proposal was to get enough information to be able to obtain 3 quotes to clear and secure the site, which we now have. Mr Horsley stated that there is a 15” pipe that runs across the road into the Bowley Field. Mr Horsley has spoken to a contractor who has suggested that 4 people go into the site and knock the building down, however, HPC needs to decide what will go in there when the building is down. Mr James Dobson stated that the site needs to be made secure and needs to be cleared, so there is no reason at this point to take the building down.

Mr James Dobson proposed that HPC obtains 3 quotes to clear and secure the site. Seconded by Mr Burgess, all Councillors voted in favour.

154/19 DISTRICT & COUNTY COUNCILLOR REPORTS.

Mrs Elizabeth Gillespie (District Councillor) – Mrs Gillespie reported that the new Councillors at SODC are nice, young and bright people, who are passionate about what they are doing. The Chief Executive of SODC is not on our side with regards to or criticism of the Local Plan 2034. The Local Plan is due to be considered by full Council in October 2019. Mrs Gillespie stated that Councillors will possibly take Option 3, to modify it, but Option 4, to withdraw it, would be the preferred option. The Government and the County Council has stated that the HIF money will not be paid if the Local Plan does not go ahead. The Minister for Housing has also stated that if SODC does not support the already submitted Local Plan 2034, they will not receive their share of the money. Mrs Gillespie has stated at SODC, that we cannot sacrifice our electorate in SODC for the advantage of the Vale of White Horse District Council. The Planning Inspectors have started working on the Local Plan 2034. Mr Adrian Duffield, Head of SODC’s Planning Service, has stated that there is a risk that the Secretary of State could come in and take over the Local Plan from SODC, which is very worrying. More information should be available in October.

Mrs Gillespie stated that with regard to Oxford-Cambridge Expressway, Robin Bennett, Leader of the Greens in SODC has stated that all references to this Expressway should be removed from all District Council policy documents. SODC Councillors have recently discovered that Mrs Jane Murphy, former Leader of SODC, and Ms Holly Jones, SODC’s Planning Policy Manager, have signed a non-disclosure agreement with Highways England about the Expressway. The current Lib Dem/Green Administration in

SODC will be contacting Highways England to let them know that they are new Councillors and that they are looking at the Local Plan.

Mr Harris stated that Mrs Gillespie has covered everything in the update, however, some of the new Councillors are committed not to build new housing at Chalgrove Airfield. Mr Harris stated that the best option for new Councillors to take would be Option 4 and then to draw up an entirely new Local Plan.

155/19 CORRESPONDENCE.

- a. SODC – South News August 2019. – (Circulated via email).
- b. NALC – Chief Executive’s Bulletin 9/8/19, 16/8/19, 23/8/19. – (Circulated via email).
- c. SODC – Earth Trust Charity Quiz Night. – (Circulated via email).
- d. RSN – Rural Funding Digest August 2019. – (Circulated via email).
- e. SODC – Free Pop Up Business School is coming to Shrivenham. – (Circulated via email).
- f. SODC – Charity Fundraising Events. – (Circulated via email).
- g. RSN. - The Rural Bulletin. – 6/8/19, 13/8/19, 20/8/19, 28/8/19. – (Circulated via email).
- h. SODC – Polling District & Polling Places Review: - Returning Officer’s Comments. – (Circulated via email).
- i. CPRE – Event August 2109 – Oxfordshire 2050: Vision or Eyesore? – (Circulated via email).
- j. SODC – Residents must confirm their details. – (Circulated via email).
- k. SODC – Littlemore resident ordered to pay over £1,400 following a fly-tipping prosecution. – (Circulated via email).
- l. OCC – Survey for residents to help shape cycling and walking infrastructure plans (LCWIP’s). – (Circulated via email).
- m. OCC – Oxfordshire Revised Draft Statement of Community Involvement – Consultation. – (Circulated via email).
- n. SODC – Oxford Catering Company ordered to pay over £2,800.00 after their waste was fly-tipped in Chalgrove. – (Circulated via email).
- o. SODC – Speed up investment in Oxfordshire’s railways – Council urges government. – (Circulated via email).
- p. NALC – Opens nominations to its Larger Councils Committee. – (Circulated via email).
- q. OCC – Deddington Depot Open Day 5th October 2019. – (Circulated via email).
- r. NALC – Newsletter 14/8/19. – (Circulated via email).
- s. TVP – Police & Crime Bulletin August 2019. – (Circulated via email).
- t. OALC – Vacancy for Planning & Environment Officer – Didcot Town Council. – (Circulated via email).
- u. SODC – Concern over Oxford City’s Local Plan laid out in letter to the Council’s Leader. – (Circulated via email).
- v. Jenny & Tim Ing and Mrs Edwards – Email regarding Horse Chestnut tree on the Village Green. – (Circulated via email). – **The Clerk will arrange for Mr Prior to inspect the tree and also check to see if there is a TPO.**
- w. Cuddesdon and Denton Neighbourhood Plan – Pre-Submission Consultation. – (Circulated via email).
- x. Mr Wright – Donation for Commemoration at the new War Memorial on 11th November 2019. – (Circulated via email). – **Councillors voted in favour of a donation of £195.00.**
- y. NALC – LCR Autumn 2019 Survey. – (Circulated via email).
- z. SODC – Community Infrastructure Levy (CIL) – SODC asked HPC if it wished to receive the Horspath Parish CIL share or for SODC to retain the monies on behalf of the Parish Council. – (Circulated via email). – **Councillors agreed to receive the CIL payment due.**

- aa. Headington Funerals – Memorial Request. – (Circulated via email). – **Councillors agreed that a sample of the stone is required before a decision can be made. Mr Horsley stated that as Manager of the Burial Ground he has not seen this application. It was agreed that the Clerk will copy Mr Horsley in any correspondence relating to the Burial Ground in the future. Mr Horsley stated that a Councillor should take on this role as he is still waiting after four months to hear about the “Poors land”. Mr Peter Dobson stated that this is a matter to be discussed at a HSPT meeting, not Parish Council.**
- bb. Playsafety Ltd – Rospa Report for Play Area. – (Circulated via email). – **Councillors agreed that the Clerk contact Oxford City Council to request that they inspect the items noted in the Rospa Report. Mr Peter Dobson stated that Councillors need to decide what to do with the Play Area in the future.**
- cc. OCC – Winter Salt/Salt Bin Request. – (Circulated via email). – **Councillors agreed to order just the free bags of salt as we still have a pallet full of it remaining from last year.**
** original held by the Clerk, copy available on request.*
displayed on Village Hall & village noticeboards.

156/19 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
DD	PWLB	Loan Repayment for Burial Ground		1916.50
2682	Mrs H Kogel	Stationery for Mr P Dobson		48.99
2683	Playsafety Ltd	Rospa Inspection of Play Area	16.50	99.00
2684	001 Taxis	August Minibus 1 st , 8 th , 15 th , 22 nd , 29 th		240.00
2685	Mrs C Riley	Replacement chq no. 102617, for Armistice Decorations		46.00
2686	Wheatley Park School	Annual Prize Giving Donation		150.00
2687	ARB UK	Emergency tree work in Wildlife Conservation Area		280.00
2688	Mrs Hayley Kogel	Salary 24/7/19-24/8/19		566.68
2689	001 Taxis	September Minibus 5 th , 12 th , 19 th , 26 th		192.00
2690	Mrs Hayley Kogel	Home Office August 2019		30.00
		Postage		22.10
		TOTAL	16.50	3591.27

157/19 RECEIPTS.

Date	Received from	Details	Total £
26.4.19	SODC	CIL Payment	390.27
15.7.19	Funeral Director	Interment of Ashes	125.00
		TOTAL	515.27

158/19 AOB.

- a. Mrs Oakley reported that a recent hirer of the Village Hall parked six cars in the children’s Play Area and when asked to move the cars, they refused. They were able to do this as the double gates were open. Mrs Oakley stated that the gate needs a lock with two keys, one for HPC and one for Max Eason. Mrs Oakley contacted Dr. Angela Julian to inform her about the cars and Dr. Julian stated that she is unable to police hirers of the Village Hall. Mr Peter Dobson stated that this needs to be discussed at the meeting on 9th September 2019, but in the meantime, he will arrange for the gate to be locked.

Mrs Oakley stated that she still has the replacement bollards for the Village Green on her drive. As they are not required at the moment, Mrs Oakley will store the bollards in her shed.

Mrs Oakley reported that last week someone put a car in the pub car park with a "For Sale" sign in it, but it has now gone. Mr Clarke stated that the car is now in the village garage for sale.

Mrs Oakley asked for the stinging nettles to be cut down in the Conservation Wildlife Area. Councillors agreed for Rob Judges to be asked to carry this out.

- b. Mr James Dobson asked for confirmation that the date of Horspath Feast is 16th September 2019. The Clerk has been trying to make contact with Mr Pettigrove but he has not returned her calls, so a letter has been sent to him asking him to confirm the date.
- c. Mr Ewart reported that he has received two positive comments about the traffic mirror from residents who have also asked if a traffic mirror could be installed at the junction between Gidley Way and Cuddesdon Road.

Mr Ewart asked about fibre broadband connection in the village. Mr Peter Dobson stated that Virgin say that we already have it in the village, but it appears that we haven't. Mr Burgess stated that fibre broadband goes up as far as the Hub.

Public:-

- d. A resident asked who is responsible for the upkeep of the Conservation Area behind Gidley Way, as someone has recently cut down trees and left one by his back gate, so now he can't get out. The resident stated that he is very grateful for the work on the tree and that they have done a good job. Mr Harris asked if the resident has a legitimate back access gate. The resident was not sure, as it appears that it has always been there. The resident stated that he can get the tree moved.
- e. Mrs Riley stated that she will be attending the meeting on 9th September 2019 as there a quite a few problems with the Village Hall that need to be discussed, but Dr. Julian has not mentioned this to her.
- f. Mr Horsley asked for the date of the next HSPT meeting. Mr Peter Dobson stated that the date is to be arranged.

Mr Horsley stated that four months ago, Mr Peter Dobson passed over to him all of the files for Horspath Parochial Charities for him to look at the charity's land at the top of Sandy Lane, which he has done, but nothing further has been done about it. Mr Horsley stated that some time ago he received an email from Mr Harris who had taken legal advice from the solicitors Blake Morgan LLP stating that you cannot merge two charities, but you can donate assets from one charity to another. Mr Peter Dobson stated that the priority was to sort out HSPT with the Charity Commission before adding anything further to it.

- g. Mr Clarke reported that on a recent dog walk, he noticed there were tracks around the cricket pitch where a car had driven round it. Mr Clarke also picked up food, rubbish and empty cans that had been left. Mr Peter Dobson stated that this needs to be discussed further to see how it can be resolved as there is no-one checking the facilities after being hired out. Mr James Dobson stated that the Village Hall income will show how many deposits from hirers have been retained.

Mr Clarke reported that there are two sofas and a gas fire that have been fly-tipped on Butts Road. Mrs Oakley stated that she has reported these to SODC.

Councillors agreed that the next meeting of HSPT will be on Monday 23rd September 2019 at 8pm.

159/19 DATE OF NEXT MEETINGS.

- Parish Council Planning Meeting – Tuesday 17th September 2019
- Horspath Stone Pit Trust Meeting – Monday 23rd September 2019
- Horspath Parish Council Meeting – Tuesday 1st October 2019.

Signed.....

Date