

HORSPATH PARISH COUNCIL  
**Minutes of the Parish Council Meeting held on 6<sup>th</sup> February 2020**  
**At 8.00pm in HORSPATH VILLAGE HALL.**

**Present:** Mr D Burgess, Mr P Dobson (Chair),  
Mr P Ewart, Mrs B Oakley, Mrs H Kogel  
(Clerk). Mrs E Gillespie (District Councillor),  
Mr T Bearder (County Councillor).

**Apologies** Mr J Dobson, Mr M Harris

**Absent:** Mrs L Hofen

**Public:** 3

**32/20 APOLOGIES FOR ABSENCE.** – Apologies were made on behalf of Mr J Dobson and Mr M Harris. Mrs Hofen was absent from the meeting.

**33/20 DECLARATION OF INTEREST.** – None.

**34/20 EMERGENCY BUSINESS.**

Mr Peter Dobson reported that he has asked Mr Hamlet to rod the drains at the Village Hall as the sewers in the men's toilets are blocked. It may be that we have to have a cctv survey of the drains carried out as it is becoming a regular occurrence. Mrs Oakley stated that Thames Water deals with sewerage problems free of charge.

**35/20 MINUTES FOR APPROVAL.**

The Minutes of the Parish Council Meeting held on 6<sup>th</sup> February 2020 were agreed as correct and signed by the Chairman.

**36/20 MATTERS ARISING.**

**19/20 Emergency Business** – Mr Peter Dobson confirmed that the replacement doors in the Village Hall kitchen and boiler room have been fitted. Mr Peter Dobson passed thanks to R Hamlet Ltd.

**23/20 Clerk Update – OCC Highways** - Mr Peter Dobson reported that a meeting has taken place with Jon Beale, OCC Highways, with Mr Ewart and Mr Hamlet also present, to discuss mainly the chicane at Oxford Road. Mr Peter Dobson outlined HPC's concerns about the behaviour of drivers approaching the chicane both entering and leaving the village, and also made a suggestion that a flat top option of traffic calming may resolve the problem. Mr Beale stated that the first stage would be to carry out a number of traffic surveys at a cost of £120.00 per location, to provide OCC with up to date traffic information, as the last surveys were carried out in 2012. After the surveys have been carried out, a consultation may also be required, which can take up to 12 weeks. When OCC has all of the information, they will carry out a review and then look at suitable options to replace the existing chicane. Mr Beale stated that each section of work will generate a cost, but it is difficult to identify a budget cost for the project. Mr Peter Dobson asked if HPC could approach an approved contractor to project manage a solution. Mr Beale stated that the contractor would still have to liaise with OCC.

Councillors agreed to ask OCC Highways to go ahead and arrange for traffic surveys to be carried out at 3 or 4 locations in the village, to record speed, volume and type of vehicle. Mr Peter Dobson stated that Mr Bob Hamlet has agreed to help support this project, but we may also approach an approved OCC contractor to assist with the project.

Mr Peter Dobson also arranged for Mr Beale to inspect the chicane at Cuddesdon Road, which was full of silt and requires cleaning.

Mr Peter Ewart stated that the white lines on the road also need re-doing.

**25/20 – Playground Project** – Mr Peter Dobson stated that two quotations have been received for the ground work and paving slabs in the Play Area. Mr Peter Dobson proposed that HPC should instruct R. Hamlet Ltd, a local contractor and who is village-orientated, to go ahead with the works. Although his quotation was higher than the other quotation, this is due to more materials being used for the project. Councillors agreed that R Hamlet Ltd carry out the works. Mr Peter Dobson stated that the Play Area will be closed while the work is being carried out.

### **37/20 PLANNING APPLICATIONS.**

**P19/S1871/ 69-71 Gidley Way, Horspath (Full Application)**  
**FUL** This application seeks approval to make modest alterations to an extant planning permission for 4 flats and 2 houses at the above address. This proposal seeks approval to create the same residential development with the exception of an additional 1-bedroom flat within the roof space of the proposed apartment building. The roof form has been altered slightly to accommodate the additional dwelling, however the height and footprint of the apartment building has not changed.  
(The details of this application has been received from the Architect, full planning details have not yet been received from SODC). – **This planning application was deferred as the plans have not yet been received from SODC.**

### **PLANNING PERMISSIONS/REFUSALS/APPEALS.**

**P19/S3188/ 37 Cuddesdon Road, Horspath (Householder)**  
**HH** Double storey side and part double storey rear extension. Single storey rear extension (as amended by drawing No's CUDDSDON 04 Rev C and CUDDSDON 05 Rev C to obscure glaze first floor side window, replace garage with reception room, relocate front entrance and replace existing entrance door with full length window. Received on 20/1/20).  
– **Granted.**

**P19/S4613/ Land to rear of 128 Gidley Way, Horspath (Full Application)**  
**FUL** Variation of condition 2 of application P19/S1778/FUL to enable for the provision of fully submerged basement area and minor changes to external appearance and surface treatments.  
– **Granted.**

**P19/S4621/ 34 Blenheim Road, Horspath (Householder)**  
**HH** Demolition of existing “Nissen” type shed building, erection of replacement garage/summer room with gym over. (Arboricultural Impact Assessment & Tree Protection Plan received 28<sup>th</sup> January 2020 and roof lights position raised on roof slope on drawing no. 19-004-P-10C. – **Granted.**

### **38/20 CLERK’S UPDATE.**

**Horse Chestnut Tree at Manor Farm Rd** – The work on the tree has now been carried out. Mrs Ing has passed on her thanks to HPC.

**Large Pothole, Oxford Road** – OCC has inspected the pothole by the Hub but it does not meet their current intervention criteria, therefore will not be repaired. Mr Peter Dobson asked Mr Beale, OCC Highways to inspect the pothole.

**Power Supply on Village Green** – SSE now charge £79+vat to de/re-energise the power supply on the Village Green, which would be a cost of £190.00. They are offering a contract which would mean the power supply is active all year round, and the standing charge would be £23.20 per quarter, with an annual cost of £97.28, plus any usage throughout the year. The power supply has not yet been de-energised. Councillors agreed that the Clerk arrange for a contract to be set up.

**Litter Bin – Butts Road** – A new bin has been requested for this location.

**Mrs Brooks – Email regarding driveway** – Mrs Brooks has decided not to go ahead with the works. Mr Peter Dobson stated that any works that will effect a public footpath need to be discussed with OCC.

**Village Noticeboard** – The Clerk has obtained an estimate cost for a new noticeboard which is around £1,000.00. Mr Peter Dobson will measure the existing noticeboard and pass the information to the Clerk.

### **39/20 BUS SERVICE - Update.**

Mr Ewart stated that he has recently attended a PTR meeting with David Miles, who has stated that he expects the shuttle service to start in April 2020, but there is a problem at the moment as they cannot confirm the route through Littleworth.

Mr Bearder stated that he attended a meeting yesterday with Wheatley Parish Clerk, and they agreed to look through all of the recent surveys received and then arrange a meeting in April to see what Parishes want to be involved. Mr Bearder has received lots of tips from the Bartons who run a successful, self-sufficient scheduled bus service that people are enjoying. Mr Bearder stated that financial models are in place but it is unknown if they have the people who want to take on a challenge. Mr Peter Dobson asked if the proposed service will include Horspath. Mr Bearder stated that the service will run from Asda, Wheatley, Littleworth, Horspath, and Cowley.

Mr Bearder stated that the PMU service is being trialled for 6 months, and hopefully at the end of that time it will be at a point where it can be offered as an alternative service. Mr Bearder stated that the PMU service is great, but it is quite expensive. Mr Bearder stated that Wheatley have £57,000.00 of Section 106 money, which can only be used for Community Transport, so they will collaborate it with the PMU service. Mr Peter Dobson stated that HPC will be meeting with Oxford Bus Company in the near future to discuss the service to date. Mr Peter Dobson stated that we need to be mindful that there are a lot of people that are very happy with the PMU service. Mr Bearder stated that he will not jeopardise or compete with the PMU service, but it is important to have an alternative service as well, and Wheatley and Horspath Parish Council will be in charge of the project. Mr Bearder stated that there are various models on how the service can be operated, but it will need to fit in with the volunteer drivers. Mr Peter Dobson stated that at the moment it is very difficult to get the PMU service at early morning, peak work times, and people do not understand that if the PMU bus arrives, why they cannot get on it unless they have booked the service on the App. Mr Peter Dobson asked if it is still the case that this proposed Wheatley – Oxford regular shuttle service will be free of charge to the Parish Council. Mr Bearder stated, that will depend on which model is chosen.

### **40/20 DISTRICT & COUNTY COUNCILLOR REPORTS.**

**Cllr Elizabeth Gillespie (District Councillor)** – Mrs Gillespie reported that a full Council meeting was due to take place at SODC this coming Thursday (5<sup>th</sup> March), to make a decision on the Local Plan 2034, however, a letter has been received from the Rt Hon Robert Jenrick MP, Secretary of State at the Ministry of Housing, Communities and Local Government, stating that the Local Plan 2034, has to remain submitted and must be taken to the Examination in Public, which will mean that SODC Officers will not be allowed to object to the Local Plan, as they have submitted it. Mrs Gillespie stated that some Councillors at SODC were voted in to withdraw the Local Plan but Robert Jenrick has now taken away all such powers from SODC Councillors. Mrs Gillespie stated that it is shocking that no meaningful public consultation has taken place on the Local Plan. Mrs Gillespie stated that SODC has an excellent adopted Local Plan already in place, and they have achieved 40% of affordable homes within developments in South Oxfordshire. Mrs Gillespie stated that it would have been better for SODC to produce a whole new Local Plan, but this is not permitted. Mrs Gillespie stated that SODC will be looking at a judicial review.

Mr Peter Dobson stated that this decision will mean that the electorate will not know who they are voting for in the future. Mr Bearder stated that a copy of the letter from Robert Jenrick to SODC is available to

read on SODC website. Mr Bearder stated that Robert Jenrick is interfering in local democracy. Mr Bearder will update Mr Harris.

**Mr Tim Bearder (County Councillor)** – Mr Bearder reported that he attended a meeting with the Head of OCC Highways and Suzanne Bartington, Cycling Champion, to discuss Gate 7 at BMW to find out why it has been taken away. OCC Highways stated that the cheapest option was to take this gate away, but they will be re-structuring the area up to the junction, to make it safe for cyclists. Mr Bearder stated that when this area was re-designed, it should have gone to OCC, Cycling Department for consultation, but this did not happen.

#### **41/20 CORRESPONDENCE.**

- a. Ms Walsh, Chairman of Beckley & Stowood Neighbourhood Plan Steering Committee. – SODC Scrapping Grants for Neighbourhood Plans. – (Circulated via email).
- b. OCC – Recycling Centres – Temporary closures for deep clean. – (Circulated via email).
- c. Cllr. Tim Bearder. – Local Plan. – (Circulated via email).
- d. Oxfordshire Football Association – LA Local Football Facility Plan for South Oxfordshire – Have your say. – (Circulated via email).
- e. Oxford City Council – New Resident’s Forum (previously Development Management User Group). – (Circulated via email).
- f. RSN. - The Rural Bulletin. – 4/2/20, 11/2/20, 18/2/20, 25/2/20. – (Circulated via email).
- g. Justine Miller – Recycling Guide. – (circulated via email). – **Mr Ewart will draft a letter for the Clerk to send.**
- h. The Sixteen Ltd – The Sixteen’s concert in Oxford, March 2020. – (Circulated via email).
- i. Mr Ian Ashley, Garsington – High Risk that Northfield may be permitted by OCC. – (Circulated by email from Mr Harris).
- j. The Soldiers of Oxfordshire Trust – Oxford Photographic Society’s “Favourite Images” to go on display at Soldiers of Oxfordshire Museum, Woodstock. – (Circulated via email).
- k. Cllr. Tim Bearder. – 9<sup>th</sup> February Adverse Weather. – (Circulated via email).
- l. NALC – Chief Executive’s Bulletin 7/2/20, 14/2/20, 21/2/20. - (Circulated via email).
- m. OCC – Brexit Briefing. – (Circulated via email).
- n. OPCC – Vacancies for Lay Members of the Joint Independent Audit Committee. – (Circulated via email).
- o. SODC – SODC’s Climate Emergency Advisory Committee agrees plan of action. – (Circulated via email).
- p. RSN – Rural Funding Digest February 2020. – (Circulated via email).
- q. SODC – Design for new Council offices at Crowmarsh Gifford with a sustainable future as its core, goes on display at an interactive exhibition for the public. – (Circulated via email).
- r. SODC – New Crowmarsh Building. – Exhibition and feedback day. – (Circulated via email).
- s. NALC – Newsletter February 2020. – (Circulated via email).
- t. Oxford City Council – Oxford Local Plan 2036, Main Modifications – Invitation to join. – (circulated via email).
- u. OCC – Emergency Planning. – (Circulated via email).
- v. OCC – Community Transport Newsletter. – (Circulated via email).
- w. Ms Claire Riddle – Email regarding Pick Me Up Service. – (Circulated via email). – **Noted.**
- x. RSN. – Join us in March 2020 to discuss the Rural Strategy. – (Circulated via email).
- y. TVP – Police & Crime Bulletin February 2020. – (Circulated via email).
- z. SODC – Motions agreed at South Oxfordshire District Council. – (Circulated via email).
- aa. Soldiers of Oxfordshire Museum – The art of World War II comes to the Soldiers of Oxfordshire Museum. – (Circulated via email).

- bb. Oxford City Council – Parish Councils Climate Emergency Workshop 28.3.20. – (circulated via email).
- cc. SODC – Erection of 1 new residential dwelling to be named: Paddock View, The Old Piggeries, Sandy Lane, Horspath. – (Circulated via email).
- dd. OALC – Two training opportunities & OALC website accessibility training session. – (Circulated via email).
- ee. OALC – Rural isolation programme for BBC. – (Circulated via email).
- ff. Ms Clare Riddle – Email regarding the PMU Service. – (circulated via email). – **Noted.**
- gg. SODC – Over £26,000.00 given to improve Chinnor Football pitches. – (Circulated via email).
- hh. SODC – February 2020 News. – (Circulated via email).
- ii. Ms A. Miller – Email regarding the PMU service. – (Circulated via email). – **Noted.**
- jj. OCC – Emergency Planning. – (circulated via email). – **Mr Peter Dobson to complete questionnaire.**
- kk. Maple Tree Children’s Centre. – Thank you for donation email. – (Circulated via email).
- ll. Oxfordshire Youth – Oxfordshire Youth Awards. – (Circulated via email).
- mm. Homestart Southern Oxfordshire – Donation Request.\* - **Councillors agreed to defer this request until the next meeting.**
- nn. Tony James Memorials – Memorial request.\* - **Councillors approved this request.**  
*\* original held by the Clerk, copy available on request.*  
*# displayed on Village Hall & village noticeboards.*

**42/20 PAYMENTS.**

Chq	To Whom Paid	Details	Vat	Total £
2734	R Hamlet	Repair of potholes	58.00	348.00
2735	Mrs Hayley Kogel	Salary 24/11/20-24/2/20		544.08
2736	Mrs Hayley Kogel	Home Office February 2020 Stationery		30.00 11.80
2737	OALC	Annual Subscription	47.18	283.06
2738	001 Taxis	March Minibus Service		178.00
		<b>TOTAL</b>	<b>105.18</b>	<b>1394.94</b>

**43/20 RECEIPTS.**

Date	Received from	Details	Total £
30.1.20	Horspath Stone Pit Charity	Grant for minibus service from August 2019 – March 2020	1824.00
		<b>TOTAL</b>	<b>1824.00</b>

**44/20 AOB.**

- a. Mrs Oakley suggested that there may be residents in the village who would be interested in being put forward for the Rural Isolation Programme for the BBC. Mrs Oakley will forward the information onto Mrs Gillespie.  
 Mrs Oakley reminded Councillors that she had circulated an email with regards to the Maple Tree Centre. Mrs Oakley stated that there is a large lorry that has been parked half on the pavement in Butts Road, which has been reported to SODC by a neighbour. The lorry now has a notice on it, requesting that it be moved within 7 days, with tomorrow being the seventh day.
- b. Mr Peter Dobson stated that the same 4 or 5 vehicles as reported previously are still parked in the Village Hall Car Park. Mr Peter Dobson stated that the owner of the cars is from Cowley, and he rotates the cars. Mr Peter Dobson will send photographs of the cars to the Clerk, who will report them to SODC.

Public:-

- c. Mrs Riley asked if any Councillors have heard from Mr Terry Ayres.  
Mrs Riley asked if the poppies that are located around the War Memorial are going to stay there. Mr Peter Dobson stated that the poppies can be taken in whenever we want to. The poppies used to be put in the Church but we will leave them there for now. Mrs Oakley is helping to organise VE Day and Mr Peter Dobson has offered financial help from HPC.  
Mrs Riley thanked HPC for the new doors in the Village Hall kitchen and boiler room.
- d. Mrs Walker stated that the small noticeboard on the Village Green used for Neighbourhood Watch information is dilapidated. Mr Peter Dobson suggested that the noticeboard is taken down, and the village noticeboard used and if in the future a new one is required, HPC will look at providing one. Mrs Walker stated that the Neighbourhood Watch Scheme has approximately £400.00 in the bank, and she is happy to donate that money to put towards new village noticeboard.
- e. Mr Hamlet reported a large building going up at Gidley Way with no provision for surface water and no land to drain the water. Mr Hamlet stated that there are lots of nearby properties that have flooded recently. Mrs Gillespie stated that SODC Enforcement Office is running at a minimum at the moment, and there is no legal obligation to provide this department. Mrs Gillespie will inspect the site and report to SODC. Mr Bearder stated that SODC will only inspect the site if they have contravened the planning permission. Mr Hamlet stated that the next stage of this development is to build another large property. Mr Hamlet stated that this is an over-development of the site.

**45/20 DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 17<sup>th</sup> March 2020. To be confirmed).  
Horspath Parish Council Meeting – Tuesday 7<sup>th</sup> April 2020.

Signed.....

Date .....