

**DUE TO THE CURRENT GOVERNMENT RESTRICTIONS IN PLACE FOR THE CORONAVIRUS EMERGENCY, HORSPATH PARISH COUNCIL CANCELLED THE JUNE MEETING AND HELD THE PARISH COUNCIL MEETING REMOTELY.**

**HORSPATH PARISH COUNCIL  
Minutes of the Parish Council Meeting held on 2<sup>nd</sup> June 2020  
At 8.00pm.**

**Present:** Mr D Burgess, Mr P Dobson (Chair),  
Mr J Dobson, Mr P Ewart, Mr M Harris, Mrs B  
Oakley, Mrs H Kogel (Clerk). Mrs E Gillespie  
(District Councillor).

**Apologies** Mrs L Hofen, Mr T Bearder  
(County Councillor).

**Absent:**  
**Public:** 5

**74/20 APOLOGIES FOR ABSENCE.** – Apologies were made on behalf of Mrs Hofen and Mr Bearder.

**75/20 DECLARATION OF INTEREST.** – None.

**76/20 EMERGENCY BUSINESS.** – None.

**77/20 MINUTES FOR APPROVAL.**

The Minutes of the Parish Council Meeting held on 5<sup>th</sup> May 2020 were agreed as correct and signed by the Chairman.

**78/20 MATTERS ARISING.**

**69/20 Correspondence (o)** – Mr Peter Dobson reported that he has met with Fiona Smith, Horspath Allotments Association, who would like to secure an additional piece of land next to the allotments to provide for approximately another 10 allotments. At the last HPC meeting, Councillors agreed in principle a sum of £5,000.00 to cover the legal costs of the additional lease. Ms Smith has agreed to contact the Diocese of Oxford to see if it is possible for the lease of the additional piece of land to be assigned to Horspath Allotments Society, and if so, what would be the cost, which could then be funded from HSPC. Mr Peter Dobson stated that the allotments are very well looked after.

**79/20 PLANNING APPLICATIONS.**

**P20/S1512/ 10 Spring Lane, Horspath (Householder)**

**HH** Single storey extension to side and rear. – **Councillors voted in favour, and recommended approval.**

**P20/S1489 Anona, 8 Manor Farm Road, Horspath (Householder)**

**HH** Single storey extension to front and rear. – **Councillors voted in favour, and recommended approval.**

**80 Gidley Way, Horspath**

Mrs Oakley stated that she has spoken with the Enforcement Team at SODC with regards to the unauthorised development at 80 Gidley Way, who have stated that they are not carrying out any site visits during Covid-19. Mrs Oakley stated that she has spoken to a family member of the man who owns the access road, and they have confirmed that no permission has been given for them to use the access road. Mrs Oakley reported that there were four people working on site there today, and during the time that they have been working on site they have caused damage to neighbouring properties. This has been reported to the Police, but they are not dealing with criminal damage cases during Covid-19. Mrs Oakley has taken photographs of the work in progress. Mrs Oakley has also spoken to Berkeley Homes with regards to the parking of the contractor's vehicles, and Berkeley Homes has sent a Solicitor's letter to the owner of 80

Gidley Way stating that they are trespassing and that they are not permitted to park there. Mrs Gillespie confirmed that Enforcement Officers are not allowed to go on site during Covid-19 and stated that the photographs should be forwarded to SODC. Mrs Gillespie will also contact the Enforcement Officer with the concerns that have been raised. It was agreed that the Clerk will write to the Enforcement Officer and also to the new Cabinet Member for Planning, Ms Anne-Marie Simpson, and forward on the photographs. Mrs Oakley suggested that Councillors go along to the site to see the development works. Mr Andrew Wilson, who lives close by, stated that the land of 80 Gidley Way backs on to his property, stated that he has also contacted the Enforcement Officer at SODC with regards to the preparation of unauthorised development that is taking place, and has also sent photographs. Mr Wilson stated that he first noticed white markings on the land around 8 weeks ago, which look like two properties marked out for development. Mr Wilson stated that there is no planning permission for this development, there are H&S issues, parking problems and the workmen are very aggressive to neighbours.

#### **PLANNING PERMISSIONS/REFUSALS/APPEALS – None.**

#### **80/20 CLERK'S UPDATE.**

**The Maple Tree Centre** – The Clerk has sent a letter to Ian Hudspeth, Leader of OCC to support a rent holiday during COVID-19.

**Annual Insurance Policy Renewal** – This policy has been renewed.

**Agricultural Insurance Policy** – The Clerk will renew the policy at a cost of £160.16.

**Rospa Playground Inspection** – It was agreed that the Clerk will book an inspection on both playgrounds.

**APM** – OALC has advised the Clerk that due to COVID-19, HPC can either cancel the APM, hold it meeting remotely or postpone the meeting. Councillors agreed that the APM will be deferred until later in the year. This will be discussed again at the July meeting. Mrs Gillespie stated that Central Government are proposing that all meetings are held remotely, this is also being encouraged by the Planning Department at SODC. Mr Mark Stone, Chief Executive at SODC is also pushing for more meetings to be held remotely. Mrs Gillespie stated that the EIP will be held remotely, which is not always ideal, particularly when there is a poor Broadband signal.

**Village Scrapbook** – The Clerk received an enquiry about the location of the village scrap book. Mr Peter Dobson stated that he has the scrapbook.

**69-71 Gidley Way, Horspath** – The planning application for the demolition of an existing house and outbuildings and the erection of five flats and two semi-detached houses, is due to be considered at SODC Planning Committee meeting on Wednesday 10<sup>th</sup> June 2020, which will be held remotely.

**Mrs Lisa Hofen** – Mr Peter Dobson informed Councillors that he has recently received a resignation letter from Mrs Hofen. Mr Peter Dobson has spoken with Mrs Hofen who is considered to be a very valuable member of HPC, and she has agreed to remain in her position as Parish Councillor, but she will take a 3 month break due to work commitments. It was agreed that the Clerk will write to Mrs Hofen to confirm her position.

#### **81/20 REFURBISHMENT OF THE WOODEN FOOTBRIDGE IN THE HPC WILDLIFE CONSERVATION AREA.**

Mr Harris stated that he has carried out repair work to the footbridge in the past, but further works are required. Mr Harris has prepared a specification for the works.

Mr Peter Dobson stated that this matter should be moved to HSPC as a grant application for funding. Councillors support this refurbishment and agree that the project should go ahead. Mr Harris agreed to obtain quotes for the refurbishment, which will be considered at the next HSPC meeting in July.

## **82/20 DISTRICT & COUNTY COUNCILLOR REPORTS.**

**Cllr Elizabeth Gillespie (District Councillor)** – Mrs Gillespie reported that everyone’s concentration is on the EiP at the moment, which will be held remotely, and all contact with the Planning Inspector will be online. Mrs Gillespie stated that the whole process is questionable and unsatisfactory. Mrs Gillespie stated that Robert Jenrick, MP, wants to see development on the Green Belt around Oxford. The calculation for the housing need of 3000 houses on land south of Grenoble Road is made to accommodate unmet housing need from the City, but is using many more hectares than is required. SODC has informed the Planning Inspector that the density of housing on this land could be lower. Mrs Gillespie stated that far too much land on such strategic housing sites has been allocated for housing than is necessary for the number of houses allocated to them, which will mean that the developers will build and build more houses later on. The strategic development sites have been approved for the development of 20,000 more houses to be built on the outskirts of Oxford.

Mrs Gillespie stated that she has the right to speak at the EiP about the Northfield site, Grenoble Road and the Green Belt. Mrs Gillespie is concerned about the density changes and is worried about the quality of the building. Mrs Gillespie stated that the Cabinet Member for Planning did not initially know about the density changes now proposed.

Mrs Gillespie confirmed that Councillors at SODC are not permitted to speak to their own SODC Planning Officers, and all correspondence has to be via email due to Covid-19, but this rule has been in place before Covid-19. Mrs Gillespie stated that there are some really good Councillors at SODC.

Mrs Gillespie stated that there will be another issue in trying to prevent the development of even more houses in the Oxfordshire Plan 2050.

Mr James Dobson stated that at a HPC Public Meeting in 2019, Councillors had encouraged residents to submit a response to the Regulation 19 consultation by SODC on the Northfield development, so he asked if we should now be encouraging residents to speak at the EiP. Mr Harris stated that HPC has a list of email addresses of residents who have agreed to receive emails from HPC, many of who would have responded to object to the Northfields development being included in the Local Plan 2034. Mr Harris stated that anyone wanting to speak online at the EiP must write to the Officer by 12<sup>th</sup> June 2020. Mr Harris is hopeful that most residents would have sent in their letters of objection, but anyone who would like the Northfields site taken out of the Local Plan 2034, should write to the Planning Inspector by 26<sup>th</sup> June if they have recently been sent a letter offering them this option.

Mrs Gillespie stated that it is important that we lay down grounds for a potential judicial review. During the EiP, if there are any difficulties we will need to write to the Planning Inspector to inform him and also reference the lack of sustainability, which is all evidence that can be used later on at a judicial review. Mr Harris stated that a judicial review can only be started when the Local Plan 2034 has finally been adopted by SODC, but it is a very expensive legal route to take.

Mr Harris stated that the representation for Horspath at the EiP will focus on explaining to the Inspector the principal objections to Northfield from the perspective of Horspath. It is estimated that there have been around 2000 objectors to the Local Plan 2034, but the Planning Inspector is under some pressure to approve it.

Mr Harris agreed to draft a letter to be sent to all residents that have signed up to the HPC mailing list. Mr Peter Dobson and Mr Burgess will approve the letter before Mrs Palmer is asked to circulate it.

## **83/20 CORRESPONDENCE.**

- a. OCC – Household Waste Recycling Centres to re-open. – (Circulated via email).
- b. NALC – Chief Executive’s Bulletin 7/5/20, 15/5/20, 20/5/20 - (Circulated via email).
- c. SODC – Four important messages ahead of this Bank Holiday weekend. – (circulated via email).

- d. SSEN – Resilient Communities Fund. – (Circulated via email).
- e. OALC – Modified Standing Orders. – (Circulated via email).
- f. OCC – NHS Healthcare over the Bank Holiday weekend. – (Circulated via email).
- g. ONPA – Update from ONPA. – (Circulated via email).
- h. NALC – Publishes the first ever report on Local council Elections. – (Circulated via email).
- i. Cllr Tim Bearder – Unauthorised Encampments. – (Circulated via email).
- j. RSN – Rural Funding Digest May 2020. – (Circulated via email).
- k. SODC – Update. (Circulated via email).
- l. Mr John Underdown – Water everywhere in Manor Farm Road. – (Circulated via email). – **Mr Harris stated that this piece of land should be checked on the OCC definitive map of the Village Green to see if it is Village Green or owned by SOHA. Mr Burgess stated that Thames Water have carried out repairs in that area and now the tarmac footpath needs to be resurfaced. The Clerk will liaise with Leigh Travers at OCC and report the footpath on Fix My Street.**
- m. OCC – Caring in a crisis: day centre launches new You Tube channel. – (Circulated via email).
- n. Open Spaces Society – Revised arrangements for AGM 2020. – (Circulated via email).
- o. OCC – Oxfordshire to mark the 75<sup>th</sup> anniversary of victory in Europe. – (Circulated via email).
- p. RSN. - The Rural Bulletin. – 6/5/20, 12/5/20, 19/5/20, 27/5/20. – (Circulated via email).
- q. OCC – Temporary Road Closure, Oxford, Denton Lane. – (Circulated via email).
- r. NALC – Coronavirus – Information for Town & Parish Councils 4/5/20, 12/5/20, 14/5/20, 26/5/20. – (Circulated via email).
- s. SODC – Recycling Centres Re-opening. – (Circulated via email).
- t. Community First Oxfordshire – Community Actions. – (Circulated via email).
- u. OALC – Online Neighbourhood Planning Training. – (Circulated via email).
- v. OCC – Temporary Emergency Road Closure – Spring Lane, Horspath. – (Circulated via email).
- w. Home Start Southern Oxfordshire – Thank you for donation.\*
- x. OALC – Neighbourhood Planning Course 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup> June 2020. – (Circulated via email).
- y. OGBN – The gap between Government & Reality. – (Circulated via email).
- z. Rural Housing Trust Ltd – Butler Close, Cuddesdon Road, Horspath. – (Circulated via email).
- aa. CPRE – Planning & Democracy during COVID-19. – (Circulated via email).
- bb. OALC – Update 14/5/20. – (Circulated via email).
- cc. Oxford City Council – Local Plan 2036 – Publication of Inspectors’ Report. – (Circulated via email).
- dd. Mr Tim Bearder – Examination in Public. – (Circulated via email).
- ee. Mr John Underdown – Horspath Calendar. – (Circulated via email). – **Following discussions, Mr Burgess proposed that HPC underwrite the cost of the calendars, with the cost being repaid by Mr Underdown when the calendars have sold, Seconded by Mr James Dobson, In Favour – 5, Abstentions – 1 (Mr Ewart declared an interest and did not take part in voting).**
- ff. BHIB Charities – Win £1,000.00 for your charity – Applications open now. – (Circulated via email).
- gg. SODC – Town & Parish Council Weekly Update 13/5/20, 20/5/20, 27/5/20. – (Circulated via email).
- hh. NALC – Help NALC in its ground-breaking research on Dementia 28/5/20. – (Circulated via email).
- ii. RSN – Tell us about your rural community working together during COVID-19. – (Circulated via email).
- jj. Mrs Oakley – 80 Gidley Way, Horspath. – (Circulated via email). – **Discussed under 79/20.**
- kk. Gils Rose, Chequers Inn Car Park – Email regarding Car Park. – (Circulated via email). – **Councillors agreed to defer this item until the July meeting. Councillors also agreed that S T Properties should be requesting the rent holiday for the Car Park and not the tenant of the Chequers Inn. The Clerk will inform Mr Rose.**
- ll. Marie Curie Emergency Appeal – Donation Request. – (Circulated via email).

- mm. SODC – New government business Grants not enough. – (Circulated via email).
- nn. OCC – Mental health awareness week. – (Circulated via email).
- oo. Beckley & Stowood Neighbourhood Plan Steering Committee – SODC Local Plan – Virtual Examination in Public – July – Working together?. – (Circulated via email).
- pp. OCC – SSEN – Grants of up to £3,000.00 available to support your constituents. – (Circulated via email).
- qq. Open Spaces Society – Have you been affected by path & open spaces closures?. – (Circulated via email).
- rr. Mr Tim Bearder – The Maple Tree Centre. – (Circulated via email).
- ss. OCC – Coronavirus Carer ID scheme during lockdown. – (Circulated via email).
- tt. OCC – Cancer consultations available via telephone and video. – (Circulated via email).
- uu. ONPA – NDP’s in the South. – (Circulated via email).
- vv. OALC – Letter from Robert Jenrick MP. – (Circulated via email).
- ww. AH Planning – Planning objections by AH Planning. – (Circulated via email).
- xx. OCC – Children Heard & Seen, COVID-19 support. – (Circulated via email).
- yy. Mr Simon Logan – Path Damage and Trees at Manor Drive. – (Circulated via email). – **Mr Peter Dobson stated that he has been and inspected the damage to the footpath and the conker trees. Mr Peter Dobson stated that we need to find out who the land belongs to before any work is carried out on the trees. It was agreed that the Clerk will contact SODC and OCC and update Mr Logan.**
- zz. TVP – Campaign Materials – Online Child Sex Abuse. – (Circulated via email).
- aaa. London Hearts Charity – Town & Parish Council £200.00 defibrillator grant. – (Circulated via email).
- bbb. Mr Andrew Wilson – Planning query at 80 Gidley Way, Horspath. – (Circulated via email).
- ccc. Archie Green – Bus Service. – (Circulated via email). – **Noted.**
- ddd. OCC – Temporary Road Closure – Waterstock, A418 Thame Road. – (Circulated via email).
- eee. Mr P Aries – Grass cutting Horspath Churchyard. – (Circulated via email). – **Mr James Dobson stated that any request for assistance with maintenance in the Churchyard should come from the Church. It was agreed that the Clerk will write to Sheila Frankum to see if any assistance is required.**
- fff. OCC- Cycleways and Footpaths to be cleared and repaired as Council anticipates demand surge. – (Circulated via email).
- ggg. Baldons Parish Council – The Oxford Green Belt – The gap between Government and reality. – (Circulated via email).
- hhh. Mr Stephen Murphy – Email regarding paintings. – (circulated via email). – **Mrs Oakley reported that Mrs Riley has spoken with Mr Murphy with regards to the paintings.**
- iii. OCC – Gypsy and Traveller service. – (Circulated via email).
- jjj. Wrigleys Solicitors – Request to assign the lease at Horspath Road from Scoto Limited to Thames Transit Limited. – (Passed to Mr Peter Dobson). – **It was agreed that this request will be sent to Blake Morgan Solicitors to seek their advice.**
- \* original held by the Clerk, copy available on request.  
# displayed on Village Hall & village noticeboards.*

#### 84/20 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2758	CHEQUE CANCELLED			
2759	Newtrim Ltd	Donation towards making face-coverings for NHS		500.00
2760	The Maple Tree Centre	Donation		500.00
2761	BHIB Insurance	Renewal of agricultural policy		160.16
2762	Mrs Hayley Kogel	Salary 24/4/20-24/5/20		544.08

2763	Mrs Hayley Kogel	Home Office May 2020	30.00
		Postage	1.64
		Zoom Monthly Subscription	14.39
2764	Mr P Aries	Bus Shelter & Play Area	120.00
		Maintenance April & May 2020	
		<b>TOTAL</b>	<b>1870.27</b>

## 85/20 RECEIPTS

Date	Received from	Details	Total £
1.4.20	SODC	1 <sup>st</sup> Instalment of Precept	11,000.00
		<b>TOTAL</b>	<b>11,000.00</b>

The Clerk reported that she has contacted SODC with regards to the amount of the first instalment of the Precept, which should have been £16,500.00 and not £11,000.00.

## 86/20 AOB.

- a. Mrs Oakley reported that the owners of the property opposite the bus shelter on the Village Green have now cut their hedges back from the footpath.
- Mrs Oakley reported that there is another property on the Green and two more properties on Gidley Way that also have hedges that over grown onto the footpath. It was agreed that the Clerk will write to all three property owners.
- Mrs Oakley stated that there are a lot of cars parked on pavements around the village, which forces pushchairs and wheelchairs to walk out onto the road, and especially in Church Road opposite the shop.
- Mrs Oakley asked that HPC sends a thank you letter to Mr John Madden, who does a lot of work in the village, including emptying all litter bins on the cricket pitch, one of which recently contained a dead deer. It was agreed that the Clerk will write to Mr Madden.
- Mrs Oakley stated that the painting of “George Floyd” that has been put on the bridge is a road hazard and should be removed.
- Mrs Oakley stated that Mr Madden has offered to cut the tree on the bridge. Mr Harris stated that the bridge is owned by the Highways Agency, and their policy is apparently that no maintenance will be carried out, and also they do not want the public on the bridge. Mr Harris stated that HPC cannot encourage people to carry out maintenance on the bridge without permission as they will not be covered by an insurance as volunteer helpers. The Clerk will contact the Highways Agency to arrange for the painting to be removed.
- Mrs Oakley circulated photographs of a lorry coming from Watlington Road to Horspath, which got stuck as it tried to get under the bridge.
- Mrs Oakley reported that neighbours of a property who have changed some llama sheds into a dwelling have made complaints about a dog constantly barking. Mr Peter Dobson stated that this is not an issue for HPC, the neighbours should report it to SODC’s Environmental Health Department.
- Mrs Oakley reported that the litter bins outside of the village shop are overflowing, and asked who empties the bins. Mr Burgess stated that the bins are emptied by Biffa every Thursday morning.
- b. Mr Ewart reported that he has provided assistance with trying to resolve the issues with the Local Plan 2034, and he will circulate his objection to all Councillors before it is submitted to the Planning Inspector. Mr James Dobson stated that Thames 2100 may have some information that will help.

Public:-

- c. Mrs Gillespie asked for an update on the Hardship Fund. Mr Peter Dobson stated that the referral books and leaflets are now ready to be delivered, and that referral books have been issued to the Church and Horspath Primary School today. Mrs Oakley stated that she will be meeting with volunteers tomorrow evening to

arrange for delivery of the leaflets. Mrs Gillespie stated that she is willing to help with delivering the leaflets.

**87/20 DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 16<sup>th</sup> June 2020. To be confirmed).

Horspath Parish Council Meeting – Tuesday 7<sup>th</sup> July 2020.

Signed.....

Date.....