

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 4th June 2019
At 8.00pm in HORSPATH VILLAGE HALL.

Present: Mr D Burgess, Mr P Dobson
(Chairman), Mr P Ewart, Mr M Harris, Mrs B
Oakley, Mrs H Palmer, Mrs H Kogel (Clerk).
Mrs E Gillespie (District Councillor). Mr T
Bearder (County Councillor)

Apologies Mr J Dobson, Mrs L Hofen.

Absent:

Public: 5

95/19 APOLOGIES FOR ABSENCE. – Apologies were made on behalf of Mr J Dobson and Mrs Hofen. Mr K Brooks has made no contact with the Clerk or the Chairman and has not attended the Council meeting, therefore his position on the Council now becomes a vacancy.

96/19 DECLARATION OF INTEREST. – None.

97/19 EMERGENCY BUSINESS. – None.

98/19 ELECTION OF OFFICERS.

Vice Chairman – Mr Peter Dobson proposed Mr Richard Burgess for the position of Vice Chairman, this was seconded by Mr Harris. Councillor voted unanimously in favour. Mr Burgess accepted the position.

Village Hall Committee - Councillors agreed to defer the appointment of anyone to this position until such time that it has been discussed as an agenda item to give a clear remit for the position.

99/19 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 7th May 2019 were agreed as correct and signed by the Chairman.

100/19 MATTERS ARISING.

86/19 Clerk Update – Free Litter Bins – The litter bins are being stored in the Village Hall Car Park until it has been decided what to do with them. Mr Peter Dobson asked Councillors for ideas on where they can be placed and what provision can be put in place for the bins to be emptied. Councillors asked that the Clerk should contact Oxford City Council to let them know the bins should have been power washed and the cigarette containers emptied before they were delivered.

101/19 PLANNING APPLICATIONS.

P19/S1450/ Land adjacent to 4 Gidley Way, Horspath (Full Application)

FUL Variation on Conditions 2 and 3 of Planning Permission P17/S4166/FUL for a replacement stone supply and minor relocation of approved windows. – **A Gidley Way resident stated that there are 2 or 3 new dwellings down the track leading to Sheps Cycle Shack that all received comments/objections at the planning application stage with regards to access. The minor variations to this current planning application are due to not all the building regulations being met. She stated that if the Parish Council approves a planning application without seeing it through to completion, then in her opinion, Councillors are not doing their duty. Mr Peter Dobson stated that Councillors can only consider the planning application in front of us today. The resident stated that she is only able to make comments on the planning application after the Parish Council has made a decision, and residents are not able to see the Minutes from the**

immediately previous meeting until a month later. Mr Peter Dobson explained that all residents are entitled to contact the Clerk to request five minutes at a Parish Council meeting to speak about any planning application, and Councillors will be aware of any comments received from neighbours. All planning applications being considered by the Parish Council are detailed on the monthly agenda which is displayed on the village noticeboard and on the website. Mrs Oakley stated that there are no comments or objections on the SODC website from neighbours about the current matter. Mr Horsley stated that the key word in this planning application is “minor” relating to the stone supply, whereas the issue for neighbours is the relocation of approved windows. Mr Horsley explained to the resident that they can also request five minutes to speak at the SODC Planning Committee meeting as Horspath Parish Council has no control over decisions taken by SODC. Mrs Gillespie stated that Councillors would be surprised by how many planning applications do not eventually get approved, that are recommended by Officers for approval at SODC Planning Committee meetings. Councillors agreed that they have no objections to this planning application.

- P19/S1466/ HH** **6 Butts Road, Horspath (Householder)**
Domestic extension and loft conversion. – Councillors agreed that they have no objections to this planning application and recommend approval.
- P19/S1525/ HH** **6 Blenheim Way, Horspath (Householder)**
Extension of existing 1st floor dormer to front, and installation of new dormer to rear, removal of existing chimney and installation of new flue. - Councillors agreed that they have no objections to this planning application and recommend approval.
- P19/S1543/ LDP** **6 Church Road, Horspath ***Certificate of Lawful Development*****
Construction of box dormer to rear roof of dwelling, insertion of roof windows to front elevation and internal works. *****For information only*****

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P19/S1027/ FUL** **4 Gidley Way, Horspath (Full Application)**
Variation of condition 2 – improvements and amendments to roof structure (approved plans) on P15/S3822/FUL. – **Granted.**

102/19 CLERK’S UPDATE.

Speed Watch Scheme – PCSO Ede will update the Clerk when the speed monitoring device is back in working order.

Cars Parked in Village Hall Car Park – PCSO Ede has tried to contact the cars’ owners but hasn’t been able to do so. He has suggested that the cars should be reported to the District Council who will arrange for the cars to be moved. The Clerk will report to SODC.

White Gates, Cuddesdon Road – The Clerk has reported to OCC Highways.

Gullies, Manor Drive – The Clerk has reported to OCC Highways.

Cycle Track – The glass on the cycle track has been reported to SODC/Biffa Waste Services.

Tree by War Memorial – SODC has requested a photograph of the tree to decide if a full application is required to remove the odd branches.

Litter Bins in the Play Area – Mr Aries reported to the Clerk that he had received complaints about the litter bins overflowing so he emptied the bins himself by hand. Mrs Oakley stated that litter bins are required in the Play Area and that she will empty the bins every few days. Mr Aries stated that he will also empty the bins when required. Mrs Oakley stated that there have also been several offers from residents who would be willing to empty the bins.

103/19 UPDATE ON THE DEVELOPMENT OF PUMPING STATION SITE.

Mr Peter Dobson reported that he has found some paperwork relating to the Pumping Station but still needs to find the document that confirms ownership of the site. Mr Horsley stated that at the last meeting he informed Councillors that the documents can be obtained from the Land Registry Office at a cost of £70.00, but Councillors did not support this. Mr Peter Dobson stated that the decision to do this was deferred until a search of the filing cabinets had taken place. Mr Peter Dobson stated that he has the Land Registry document but not the Title Deed. Mr Horsley stated that all of the information required can be obtained from the Land Registry Office. Mr Burgess stated that the Land Registry document and the Title Deed can be obtained from the Land Registry Office at a cost of £3.00 per document, however, when he has done a search he can find 27 & 37 Oxford Road but cannot find the Pumping Station site. Mr Burgess will look into this matter further and report back. Mr Peter Dobson will liaise with Mr Burgess and Mr Horsley after the meeting.

Mrs Palmer proposed that a Land Registry search is carried out to obtain the correct documents, seconded by Mrs Oakley, In Favour -5, Against – 1.

104/19 WILDLIFE CONSERVATION AREA – Mr Peter Ewart.

Mr Ewart suggested that the Pumping Station site is used as a Wildlife Conservation Area and he is prepared to take this project forward.

Mr Harris will arrange to meet Mr James Prior at the Wildlife Conservation Area to inspect the trees that are leaning or have moved over the years and obtain his advice, and if necessary, a cost estimate for any work required, but it is the birds nesting season at the moment so any precautionary tree felling will not be possible until the autumn.

Mrs Oakley reported that at the base of the bank in the Wildlife Conservation Area there is an area of around 3-4 foot of weeds and stinging nettles that need cutting back. Mr Harris stated nettles are actually a good habitat for some moths, and that, this cutting is usually done at the end of the season but he will cut it back as soon as possible.

105/19 DISTRICT & COUNTY COUNCILLOR REPORTS.

County Councillor – Mr Tim Bearder stated that it is great to have Mrs Gillespie on the South Oxfordshire District Council and that she is now Vice-Chairman. There is a lot of work to do which will be very challenging.

Mr Bearder reported that OCC Councillor, Dr. Suzanne Bartington has been to Horspath village and has inspected the chicanes at both Oxford Road and Cuddesdon Road. As OCC's Cycling Champion, Dr Bartington is very keen to get the Oxford Road chicane sorted out and she has stated that the Cuddesdon Road chicane is not fit for purpose. Dr Bartington is also involved in the Local Transport Plan V5 to look at how the transport network should be in the future.

Mr Bearder reported that OCC now has a new Officer in place to look at the bus services. A meeting was supposed to take place in May 2019 with Chris Gowers, but this has not yet taken place. Mr Bearder has written to Chris Gowers again today to try and arrange the meeting, however, there is no point in meeting unless there is a financial model available to look at. Mr Bearder will continue to chase this.

Mr Bearder reported that there was a problem yesterday with a large lorry driving through the High Street and Ladder Hill, Wheatley, so he will be chasing up the urgently needed signage.

District Councillor – Mrs Gillespie – Mrs Gillespie stated that the ruling group in SODC is now formed by a coalition of both Liberal Democrats and Greens and she hopes that this will not cause any problem. Mrs Gillespie stated that Mr Bearder has been very influential in helping the new Councillors to be elected. With regards to the South Oxfordshire Local Plan 2034, it is a case of waiting until 18th July 2019 when this will go to full Council for detailed consideration. The views and advice of SODC's Planning Service Officers will then be available. Mrs Gillespie said that it might be prudent for the Planning Inspectors to

pause their work on examining the Local Plan 2034 until the requirements of the new governing coalition in SODC are known.

Mrs Gillespie reported that she has recently met with Mrs Milne with regards to the large extension being built next door to her property. Mrs Milne has apparently has been misinformed by an officer at SODC, and the extension does have planning permission.

Mrs Oakley asked Mrs Gillespie about the very tall mast with a camera on the top that has recently been installed in the field next to the speed indication device in Garsington to see if it is a new speeding camera, and if so, she would like to see the same in Horspath. Mrs Gillespie was not aware of the mast but will try and obtain further information.

Mr Harris stated that in his opinion it is disastrous that the Local Plan 2034 has been submitted as he believes that there is a chance that it could be withdrawn, and if the Plan has not been withdrawn, the Planning Inspector will start examining it, and Mrs Gillespie agreed that the Plan was already with the Inspectors. Mr Harris stated that SODC should at least obtain legal advice on this matter. Mr Harris stated that SODC could amend the Local Plan and try to withdraw from the already agreed Oxfordshire Housing and Growth Deal. Mr Bearder stated that from a County perspective, they have already spent £30 million on the Oxfordshire Housing and Growth Deal, so they do not want SODC to stop it, and this puts huge pressure on Councillors. Mr Bearder stated that he has been informed that there would be a judicial review if it is stopped. Mrs Gillespie stated that growth should not be based on Oxford City's claimed un-met housing need as there is so far no established evidence to support it. Mr Harris stated that the basis for calculating the un-met housing need has been mis-applied by using the SHMA data from 2014 incorrectly. It is clear to him that big mistakes have been made and if the correct calculation is used, the un-met housing need is greatly reduced. Mr Peter Dobson stated that he hopes that the new SODC Councillors have the confidence to do something to withdraw the Local Plan 2034. Mr Harris stated that he would like to see SODC pull out of the Growth Deal and the Local Plan, and then produce a new Local Plan to meet the properly calculated local housing need of South Oxfordshire. Mr Peter Dobson thanked Mrs Gillespie and Mr Bearder for their help and support.

106/19 CORRESPONDENCE.

- a. RSN. - The Rural Bulletin. 8/5/19, 14/5/19, 21/5/19, 29/5/19. – (Circulated via email).
- b. SODC – Extra garden waste weeks for residents plus annual compost giveaway. – (Circulated via email).
- c. Wheatley Parish Council –Neighbourhood Plan – Final Public Consultation. – (Circulated via email).
- d. PCSO Ede – Speed Indicator Device. – (Circulated via email).
- e. NALC – Chief Executive's Bulletin 3/5/19, 10/5/19, 17/5/19. – (Circulated via email).
- f. OALC – Training – Allotments & New Councillor training. – (Circulated via email).
- g. Horspath Allotments Association – Invitation to the Trustees of HSPT, 26/5/19. – (Circulated via email).
- h. Shotover Preservation Society – “Terrific Trees”. – (Circulated via email).
- i. SODC – New Leader, Cabinet and Chairman of South Oxfordshire District Council appointed. – (Circulated via email).
- j. The Soldiers of Oxfordshire Trust – Commemorative poppy planting ceremony to be held in Woodstock by students of Marlborough School 28/6/19. – (Circulated via email).
- k. Mr Terry Pollard – Oxford-Cambridge Expressway – Information Update. – (Circulated via email).
- l. Mr Tim Bearder – Recent Press Reports. – (Circulated via email). – **Mr Bearder stated that his situation has not changed, he has always lived in Eastleigh and he is very much committed to do all the work that he does for his communities. Mr Peter Dobson stated that he has not seen any deterioration or neglect towards Horspath from Mr Bearder and that Mr Bearder's actions and attendance are the most important issues.**
- m. Community First Oxfordshire – Spring Update. – (Circulated via email).

- n. NALC – Newsletter 15/5/19, 23/5/19. – (Circulated via email).
- o. OCC – Temporary Road Closure, B4495 Old Road, Headington, Oxford. – (Circulated via email).
- p. SODC – Earn money at the European Elections. – (Circulated via email).
- q. SODC – South News May 2019. – (Circulated via email).
- r. OCC – Traffic Sensitive Streets – Invitation to join. – (Circulated via email). – **Mr Ewart to reply.**
- s. OCC – Communities Town & Parish Council Survey. – (Circulated via email).
- t. Mr Simon Roberts – Poster for Under 9’s New Football Team.- (Circulated via email).
- u. Open Spaces Society – Please help save public highways on common land.*
- v. TVP – Police & Crime Bulletin May 2019. – (circulated via email).
- w. NALC – Chief Executive’s Bulletin 24/5/19. – (Circulated via email).
- x. Mr Chris Robins (PTR) - Rural Oxfordshire Network Meeting 11/6/19. – (Circulated via email). – **Mr Ewart to attend.**
- y. SODC – Invitation to a Neighbourhood Planning Policy Writing Workshop 3/7/19. – (Circulated via email). – **Mr Harris and Mrs Oakley will attend the workshop.**
- z. CPRE – News May 2019. – (Circulated via email).
** original held by the Clerk, copy available on request.
 # displayed on Village Hall & village noticeboards.*

107/19 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2658	Mr P Cook	Electrical works in the Village Hall		2048.50
2659	E S Hawes	Hedge Cutting	20.00	120.00
2660	BHIB Insurance	Annual Insurance Renewal		3558.10
2661	Mrs Hayley Kogel	Salary 24/4/19-24/5/19		750.41
2662	Mrs Hayley Kogel	Home Office May 2019		30.00
		Stationery		58.40
2663	001 Taxis	June Minibus Service		192.00
2664	St Giles Church	Publishing magazine on website		60.00
2665	Mr P Aries	Bus Shelter/Play Area Maintenance Apr/May 2019		120.00
		TOTAL	20.00	6937.41

108/19 RECEIPTS – None.

109/19 AOB

- a. Mrs Oakley reported that she has spoken with the Head teacher of Horspath Primary School with regards to grants from HSPT for school leavers. The School will send an email to all school leavers who are permanent residents of Horspath to inform them of the grant. Mrs Oakley will forward a notice to Mrs Palmer to put on the website for children in private education.
- b. Mr Ewart asked why Horspath has never applied for Horspath to be classed as a Conservation Area. Mr Harris stated that there are criteria for designating a Conservation Area, and SODC has said in the past that Horspath does not meet these criteria. Although there are 13 listed buildings in Horspath they are not all in one place. Mr Harris stated that a future Conservation Area might just cover the Village Green as an open space, although it would mean that it would be more difficult for people to extend their properties. Mr Ewart stated that because of the nature and the social history of the village, it should be classed as a Conservation Area.

Mr Ewart reported that the link path to the footbridge needs strimming and the stone topped up. The Clerk will ask Mr Gray to trim the area.

Mr Ewart reported that he has reinstated the grass around his house but it doesn't appear to be growing, just wild flowers.

- c. Mr Harris reported that he has attended a meeting with the EAG tonight along with Mrs Gillespie to discuss the proposed Oxford-Cambridge Expressway. The EAG membership now consists of the Parish Councils of 44 villages, all of which are against the Expressway. No decisions were made at the meeting today but obviously there will be a fight in September when Highways England announce their proposed route options. It will be at this time when the EAG will contact all Parish Councils to ask for a contribution towards the cost opposing the Expressway.

Mr Harris commented that Horspath Parish Council recently refused a request from a company to fly drones over the Recreation Ground. Mr Harris stated that this was a correct decision as a military helicopter and a jet fighter very recently flew over the village, on the officially designated military Low Flying Route, at the height of about 100-200 feet agl.

Public:

- d. Mrs Riley reported that Mr Max Eason clears a lot of rubbish from the Recreation Ground on a regular basis and he has recently cut the grass in there, however, the area could also do with strimming. Mrs Riley also asked if Oxford City Council will be finishing off the paving slabs in the Play Area. Mr Peter Dobson stated that the paving slabs are not part of the quote received from Oxford City Council. HPC agreed a cost of £7,500.00 to make the Play Area useable while Councillors look into replacing the equipment. If the paving slabs are considered to be dangerous or unsafe, this will need to be looked into. Mrs Riley stated that the paving slabs need to be replaced to finish off the area. Mr Peter Dobson stated that HPC will need to receive a plan from HVHMC.
- e. A resident asked Councillors for an update on Neighbourhood Development Plan for Horspath as Wheatley Parish Council's Plan is now out for consultation. Mr Harris stated Neighbourhood Plans are supposed to be the building bricks of the Local Plan, so Horspath's Neighbourhood Plan will be stalled for now until we know which direction SODC is going with the Local Plan 2034, as a Neighbourhood Plan cannot be produced which is inconsistent with the Local Plan 2034. Once this information is available, we will need to carry out another village survey on the land use in the village. The resident stated that she was going to volunteer to assist with the Neighbourhood Plan. The resident also stated that there will be a meeting in Beckley next Monday where the Leader of Cherwell District Council will be speaking and anyone is welcome to attend.
- f. Mr Horsley stated that he was very disappointed with the turnout of residents for the APM where only 7 residents attended, particularly when the village is in crisis.
Mr Horsley also stated that Councillors have spent 40 minutes this evening discussing things that are irrelevant and that are outside Horspath Parish Council's control. Mr Peter Dobson stated that residents attending the meetings should have the opportunity to discuss and understand any issues that they may have, however, this may not always be possible if the agenda is full.
Mr Horsley stated that he has recently spoken with Mr Chris Whitlock who has informed him that an asbestos inspection at the Stagecoach site should be carried out every six months to ensure that the land has not been contaminated. Mr Whitlock has also offered to carry out the inspection.
Mr Horsley stated that last month he offered to help with the Parochial Charities land, but has not received any paperwork. Mr Peter Dobson will pass the paperwork to Mr Horsley.
- g. A resident commented that the first she saw of the Agenda for the APM was on the 7th May 2019 for the meeting to be held on 13th May. The lady suggested that un-confirmed Minutes should be displayed on the noticeboard after each meeting has taken place. Mr Peter Dobson stated that this cannot be done.
- h. Mr Aries reported that the Pick Me Up service are looking to expand their on-demand bus services to other parts of Oxford, but not areas outside of Oxford. Mr Aries has signed a petition along with 160 other people for the service to be included in Horspath. Mr Aries stated that the Pick Me Up service operates six buses in Blackbird Leys where they already have a scheduled city bus service.

110/19 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 18st June 2019

Horspath Parish Council Meeting – Tuesday 2nd July 2019.

Signed.....

Date