

HORSPATH PARISH COUNCIL  
**Minutes of the Parish Council Meeting held on 2<sup>nd</sup> July 2019**  
**At 8.00pm in HORSPATH VILLAGE HALL.**

**Present:** Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mrs L Hofen, Mrs B Oakley, Mrs H Palmer, Mrs H Kogel (Clerk).

**Apologies** Mrs E Gillespie (District Councillor), Mr T Bearder (County Councillor).  
**Absent:**

**Public: 9**

**111/19 APOLOGIES FOR ABSENCE.** – Apologies were made on behalf of Mrs Gillespie and Mr Bearder.

**112/19 DECLARATION OF INTEREST.** – None.

**113/19 EMERGENCY BUSINESS.** – None.

**114/19 MINUTES FOR APPROVAL.**

The Minutes of the Parish Council Meeting held on 4<sup>th</sup> June 2019 were agreed as correct and signed by the Chairman.

**115/19 MATTERS ARISING.**

**106/19 Correspondence – (R) Traffic Sensitive Streets** – Mr Ewart will circulate more information to all Councillors via email.

**104/19 Conservation Area** – Mr Ewart will circulate more information to all Councillors via email.

**105/19 Mrs Gillespie (District Councillor)** – Mr Harris stated that in Mrs Gillespie’s report at the last meeting, she stated that the South Oxfordshire Local Plan 2034 will go to full Council for detailed consideration on 18<sup>th</sup> July 2019. Mr Harris stated actually the Local Plan 2034 will be considered initially this evening at the SODC Scrutiny Committee meeting.

**116/19 PLANNING APPLICATIONS.**

**P19/S1778/ Land to rear of 128 Gidley Way, Horspath (Full Application)**

**FUL** Redevelopment of existing builder’s yard. Erection of a new detached two storey dwelling with 4 no. off street parking spaces and associated amenities. Mr Wiggins requested 5 minutes to speak about this planning application.

**Mr Wiggins stated that he has recently spoken with the applicant and discussed this application and has been assured that there will only be one house on this site, therefore, he has now written to SODC to withdraw his objection.**

**Mr O’Brien, the applicant, stated that the red dotted line on the plans shows the previous planning permission for two dwellings. Mr O’Brien stated that Mr Wiggins objected to this planning application three years ago, and he has listened to his views and is now proposing just one dwelling. The site location is nowhere close to any neighbours. Mr O’Brien referred to the letter from Mrs O’Day with regards to the trees and stated that a few years ago the neighbours requested that the trees be removed as they were considered to be dangerous, due to the size. Mr O’Brien stated that the leylandi trees will almost definitely be removed. Mrs Oakley stated that Mrs O’Day is concerned that once the house is built, Mr O’Brien will move the building materials closer to number 116. Mr O’Brien stated that on the planning application, the area in red shows the private driveway and the proposed new dwelling, and the**

area shown in blue is his land but is also Green Belt land. Mr Harris stated that SODC keeps pushing sustainable development, but there is no mention from the architect about the roof and the energy supply to the new dwelling. Mr O'Brien stated that he wants the dwelling to be as eco-friendly as possible. Mr Peter Dobson stated that he has been to see the site of the proposed new dwelling and Mr O'Brien has shown the site has both width and depth from No. 116 and it's a considerable area. Only half of the brown field site will be in use.

**Councillors voted in favour of this planning application.**

**P19/S1871/ 71 Gidley Way, Horspath (Full Application)**  
**FUL**

Demolition of an existing house and outbuildings and the erection of four flats and two semi-detached houses within the grounds of 69-71 Gidley Way, Horspath.

**Mrs Oakley stated that the application reads like it is No. 71 being demolished but it is actually No. 69. Mrs Oakley stated that it is an over development of the site with up to 12 vehicles using the access. Mrs Oakley has informed neighbours and although no objections have been received to date, one of the neighbours is intending to object. Mr James Dobson stated that he is concerned on the number of vehicles using the junction. Mr Harris stated that there are a number of houses in Gidley Way with back-land development, but this application will increase the number of cars and there will be the pollution of noise and fumes in the back gardens. However, the owners are doing the best they can with the site.**

**Mrs Oakley proposed that HPC recommends refusal on this planning application on the grounds that it is an over-development of the site, there will be too many cars and commercial vehicles infringing on neighbours.**

**Councillors voted in favour of recommending refusal on this application.**

**P19/S1883/ 60 Gidley Way, Horspath \*\*Certificate of Lawful Development\*\***  
**LDP**

Construction of outbuilding to provide garden storage, gym, workshop and sun room. –  
**Noted.**

**PLANNING PERMISSIONS/REFUSALS/APPEALS – None.**

#### **117/19 CLERK'S UPDATE.**

**Cars Parked in Village Hall Car Park** – The details of the 5 cars parked in the car park for several weeks have been passed onto SODC who will make contact with the owners and arrange for the cars to be removed. – Mrs Hofen asked if HPC could put notes on the cars asking for them to be removed. Mr Peter Dobson stated that we are not able to do that. Mr Peter Dobson stated that he is not sure what liability there would be for the cars being parked in the Village Hall Car Park if they are uninsured. The Clerk will contact SODC to find out when the cars will be removed.

**Tree by War Memorial** – The Clerk has submitted an application to SODC for permission to lift the crown on the two trees. The War Memorial has successfully made it onto the shortlist of the Oxford Preservation Trust Awards 2019. The judging panel will be visiting the War Memorial any time before 12<sup>th</sup> July 2019.

**Horspath Cricket Club** – The Clerk has issued a cheque for £2184.00 to Horspath Cricket Club for cutting the grass on the Recreation Ground during 2019/20.

**Request to attend to a resident's garden** – The Clerk has received a request from a resident for the Parish Council to attend to an elderly residents' garden that needs tidying. Mr James Dobson stated that this request is not within the scope of the Parish Council's duties, however, village organisations could be approached to see if they are able to assist. Mrs Oakley stated that there are so many isolated people in the village who would welcome assistance of some kind, and it's a shame that the village doesn't have a

volunteering group who could assist those people. Mr Peter Dobson stated that a volunteering group could work in the future, but for now Mr Dobson will speak to the resident to see how this can be sorted. Mrs Palmer suggested that a representative from Age UK visits the village on a Friday, and they could be approached to see if they are able to assist. Mr Peter Dobson stated that it is possible that an application could be submitted to HSPT, however, the next HSPT meeting is not until September which will be too late. Mr Peter Dobson and Mrs Oakley volunteered to carry out work in the residents' garden as a one off. Mrs Hofen stated that Wheatley Park School could be contacted for assistance as they do the Duke of Edinburgh Scheme, with a large part of it being community based for the students.

**Grass cutting on the Village Green** – The Clerk has received a letter from a resident who lives on the Green requesting that the grass area of the Village Green outside of her property is mowed. Councillors previously agreed that this area of the Village Green will be mowed on a regular basis. The Clerk will contact Mr Rob Gray to arrange for this to be done in the future.

### **118/19 UPDATE ON THE DEVELOPMENT OF PUMPING STATION SITE.**

Mr Peter Dobson reported that Mr Burgess has obtained the Land Registry document and the Title Deed which confirms that the land belongs to Horspath Parish Council, but it does not confirm the size of the area. Mr Harris stated that last time he measured the area it was 40 metres x 10 metres. Mr Peter Dobson stated that Councillors need to decide what to do with the area in the future. Ideally the area needs clearing and trees cut back. Mr Ewart stated that before any work can be carried out, we need to establish where the gas main is. Mr Ewart stated that either SGN or the National Grid should be able to confirm the location of the gas pipes. Mr Harris stated that he has studied the Ordnance Survey maps, and there are the remains of two wire boundaries in the site, but due to the over-growth these will not be found easily. Mr Harris stated that there are water, gas and electricity mains within that area alongside the Oxford Road frontage. Mr Harris also stated that when Mrs Julian was looking at the site previously for recreational use, she had all of the information, so it may be worth contacting her. Councillors agreed that once the information about the gas pipes is available, work on clearing and securing the site can be put out for tender.

### **119/19 COMMUNITY BUS DEVELOPMENT.**

Mr Ewart attended the Transport and Development meeting on 11<sup>th</sup> June 2019. Mrs Palmer has emailed Ox-Nav (Oxfordshire Neighbourhoods & Villages Trust Ltd) to try and set up a community bus service, which was not mentioned at any of the meetings. OCC has plans set up but no costings for the bus routes, and the Department for Transport is resisting issuing any S 22 funds. Mr Ewart stated that within the plans, a route to/through Horspath has not been discussed at all. Wheatley Parish Council had a presentation yesterday about the proposed service. Local villages are looking to set up a User Group to see who could utilise the Comet minibus, which will be restricted to between 10am and 2pm. Mr Peter Dobson stated that Mr Bearder has said that it is unlikely that any S106 money will be available for the bus service. Mr Peter Dobson stated that the Dial-A-Ride service has not been mentioned at all and they have just reached their first year of service and are looking to expand their service. Mr Ewart stated that there is a Public Transport meeting tomorrow which he will attend. Mrs Hofen stated that the Dial-A-Ride service sounds very interesting and asked how it can be progressed. Mr Ewart stated that when the User Group has been formed they will look into it. Mrs Hofen asked if we have contacted the Bus Company about the possibility of using the Pick-Me-Up service. Mr Burgess stated that they have been contacted and they will not come outside of the Oxford City boundary. Mr Ewart stated that they will operate in rural areas if grant funds are available. Mr James Dobson asked if we have shared the bus usage data with them. Mrs Hofen stated that the best data to share would be when Heyfordian operated a trial service. Mrs Hofen stated that Dial-A-Ride and Pick-Me-Up services would be the best to make contact with. Councillors agreed that the Clerk contact Pick-Me-Up to enquire about offering a service in Horspath. Mrs Hofen offered to attend a meeting with the companies to discuss a possible service.

### 120/19 MOLEHILLS ON THE VILLAGE GREEN.

Mr Burgess reported that there are lots of molehills that appear on the Village Green after it rains between the disused railway embankment and Mr Hussey's house, and also from the Hub to the edge of the Cricket Pitch. Mr Burgess stated that he has received a quote from Mr Walker to remove the moles for £200.00. Mr Peter Dobson will meet with Mr Walker.

### 121/19 INTERNAL AUDIT REPORT 2018/19.

The Clerk circulated a copy of the Internal Audit report to all Councillors. The three recommendations on the report were noted for the future. The Annual Governance Statement and Accounts were signed by the Chairman and the Clerk. The Clerk will now arrange for the External Audit to take place.

### 122/19 DISTRICT & COUNTY COUNCILLOR REPORTS. – No reports were available.

### 123/19 CORRESPONDENCE.

- a. OALC – AGM 1<sup>st</sup> July 2019. – (Circulated via email).
- b. SODC – New Property: The Backlands, 4B Gidley Way, Horspath. – (Circulated via email). – **Noted.**
- c. OALC – Traffic Sensitive Streets Consultation. – (Circulated via email).
- d. OCC – Traffic Sensitive Streets Consultation. – (Circulated via email).
- e. SODC – Q&A on the status of Neighbourhood Plans. – (Circulated via email).
- f. NALC – Newsletter 5/6/19, 19/6/19. – (Circulated via email).
- g. RSN – Rural Funding Digest June 2019. – (Circulated via email).
- h. John Howell MP – Planning Issues – Neighbourhood Planning. – (Circulated via email).
- i. Open Spaces Society – Latest News June 2019. – (Circulated via email).
- j. RSN. - The Rural Bulletin. 4/6/19, 18/6/19, 25/6/19. – (Circulated via email).
- k. Mr T. Smith – Email regarding the hedge on Cuddesdon Road. – (Circulated via email). – **Mr Smith stated that the hedge is on the boundary of his property and the ditch is too deep and as he is disabled, he is unable to cut the hedge. Mr Smith stated that the ditch needs to be filled in with a water pipe installed. Mr Harris stated that it is likely that OCC will be the owner and therefore responsible for the maintenance. It was agreed that the Clerk will contact OCC Highways.**
- l. Wheatley Parish Council – Newsletter June/July 2019. – (Circulated via email).
- m. OALC – May 2019 Update. – (Circulated via email).
- n. NALC – Chief Executive's Bulletin 31/5/19, 7/6/19, 14/6/19, 21/6/19. – (Circulated via email).
- o. Oxford City Council – (Oxford Central, City & University) Conservation Area Appraisal. – (Circulated via email).
- p. SODC – New Property Numbers for Unit 4, 4 Gidley Way and 4A Gidley Way and new dwelling to be known as 4C Gidley Way. – (Circulated via email). – **Noted.**
- q. RSN – Rural Bulletin 11/6/19. – (Circulated via email).
- r. Community First Oxfordshire – AGM Friday 19<sup>th</sup> July 2019. – (Circulated via email).
- s. NALC – Annual Conference 2019. – (Circulated via email).
- t. SODC – Change of Property Name from Old Farmhouse to Old Horspath Farm, Cuddesdon Road, Horspath. - (Circulated via email). – **Noted.**
- u. OCC – Application for Definitive Map Modification Order. – (Circulated via email).
- v. Open Spaces Society – Invitation to AGM 11/7/19.\*
- w. OCC – Invitation to Drayton Depot Open Day 20/7/19. – (Circulated via email).
- x. SODC – New Councillors join the nominated Didcot Garden Town Advisory Board. - (Circulated via email).

- y. SODC – Latest Housing Land Supply Statement. – (Circulated via email).
- z. SODC & VWHDC New Anti-Idling Campaign. – (Circulated via email).
- aa. TVP – Police & Crime Bulletin June 2019. – (Circulated via email).
- bb. Community First Oxfordshire – AGM 19<sup>th</sup> July 2019. – (Circulated via email).
- cc. NALC – LCR Winter 2019 Survey. – (Circulated via email).
- dd. Mr P Ewart – Public Transport Representative Meeting 11<sup>th</sup> June 2019. – (Circulated via email).
- ee. Oxfam GB – Oxfam Superstore Volunteering Opportunities. – (Circulated via email).
- ff. OCC – Temporary Road Closure at Oxford Road, Horspath. – (Circulated via email). – **Mr Peter Dobson informed Councillors that Mrs Dobson has liaised with Oxford Direct Services and CS Slater regarding the road works on Oxford Road since 20th May with regards to the lack of statutory signage and other issues relating to the traffic control. Due to continued lack of information Mr Dobson met with ODS and CS Slater representatives this morning to express our frustrations and concerns about lack of information. Following discussions the contractors have now displayed the statutory signage identifying the expected time to completion in early July although to date one is still required. In order to complete the work Mr Dobson has been advised that the Oxford Road will be closed over night from 21:00 hrs to 06:00 hrs on 4th & 5th July. He has also asked for information boards to be displayed immediately identifying the closure.**
- \* original held by the Clerk, copy available on request.*
- # displayed on Village Hall & village noticeboards.*

#### 124/19 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2666	Open Spaces Society	Annual Subscription		45.00
2667	Arrow Accounting	Internal Audit Fees 2018/2019		352.00
2668	Chris Lewis Fire & Security Ltd	Annual Maintenance Visits x 2	40.40	242.40
2669	Mrs Hayley Kogel	Salary 24/5/19-24/6/19		750.41
2670	001 Taxis	July Minibus		192.00
2671	BHIB Insurance	Annual Mower Commercial Policy		151.20
2672	SODC	Election Fees		100.00
2673	Mrs Hayley Kogel	Home Office June 2019		30.00
		<b>TOTAL</b>	<b>40.40</b>	<b>1863.01</b>

#### 125/19 RECEIPTS.

Date	Received from	Details	Total £
4.4.19	SODC	1 <sup>st</sup> Instalment of Precept 2019	11,000.00
5.4.19	HSPT	Grant for Minibus Service	624.00
		Grant for Legal Fees Ref Northfield	750.00
2.5.19	Oxford Marquees Ltd	Refund of payment issued twice by Barclays Bank	170.10
		<b>TOTAL</b>	<b>12544.10</b>

#### 126/19 AOB

- a. Mr Harris reported that he will be chairing a meeting of Oxford Green Belt Network Parish Council representatives and will be suggesting that Parish Councils write to all of SODC's Councillor's with regards to the Local Plan 2034, to recommend that they choose Option 4 when it is considered at the full

SODC Council meeting on 18<sup>th</sup> July 2019, stating that the Local Plan 2034 was produced in a hurry and that Horspath Parish Council was not consulted or notified about the large housing development in Horspath. SODC Councillors are being lobbied to support the previous Council's Local Plan, and for it to go ahead for an Examination in Public by the Planning Inspectorate. Mr Harris stated that some villages have already written to SODC Councillors. Mr Harris suggested that we wait and see what decision is taken at the Scrutiny Committee meeting this evening and then he will draft a letter to be sent to SODC Councillors. Mrs Hofen asked, what the value is from LEP for the Growth Deal for South Oxfordshire. Mr Harris stated that the Deal commits Oxfordshire to build 100,000 houses in return of £215 million for affordable housing and infrastructure, but this amount is to be divided between the four District Councils - SODC, Cherwell, Vale of White Horse and West Oxfordshire, and Oxford City Council.

- b. Mrs Oakley reported that she has heard a conversation in the village where a resident has said that the Parish Council has been offered £60,000.00 to reinstate a bus service, which is obviously untrue. Mrs Oakley stated that some residents think that the Parish Council isn't doing anything with regards to providing a bus service. Mr Peter Dobson stated that the Parish Council is doing its best and working hard to provide a bus service, but it is on-going and there is no cash injection being offered to us to do so. Mrs Oakley asked if there is any update on the Speed Indication Device. The Clerk will contact PCSO Ede for an update. Mr James Dobson asked if we can obtain a model number for the device so that we can purchase one. Mr Peter Dobson stated that the Police are not happy for us to use our own device without any training.
- c. Mrs Palmer passed thanks to Mr Ewart for attending the Transport meetings.
- d. Mr Harris stated that the lock for the high level vehicle barrier at the Village Hall is still missing. Mr Peter Dobson agreed to purchase a new lock and arrange for it to be welded on.

Public:

- e. Mrs Riley stated that the Play Area is looking very nice now that the repairs have been carried out, however, the paving slabs still need to be replaced. Mrs Riley has spoken with Mrs Julian to see if there is any money available within HVHMC to replace the slabs, but Mrs Julian has stated that it is the Parish Council's responsibility. It was agreed that the Clerk will contact Mr Prior to obtain a quote to replace the slabs. Mrs Riley has suggested to Mrs Julian that a meeting of HVHMC should take place. Mrs Julian has agreed to arrange a meeting in August and will invite Mr Peter Dobson, Mrs Oakley, the Cricket Club and Cycle Speedway. Mr Peter Dobson stated that HVHMC was originally made up of representatives from other village organisations and regular properly constituted meetings were held. Mr James Dobson stated that we cannot this evening address the lack of governance of HVHMC. HPC has posed several questions in the past and have not received any answers. Mr James Dobson stated that HVHMC needs to be an agenda item for the September meeting to discuss what is expected from HPC and what is expected of HVHMC. Mr Peter Dobson stated that to protect our interest and the interest of the Village Hall, this has now become critical. Mr Peter Dobson stated that we will have to involve the Cricket Club and Cycle Speedway. Mrs Hofen suggested that the Clerk should contact Mrs Julian to request a copy of the income/expenditure report, a list of roles & responsibilities, maintenance programmes and rental agreements for the Village Hall. Mrs Hofen stated that it would be nice for the Village Hall to be part of a beautiful village and HPC could invest money into it to improve its appearance. Mr James Dobson stated that someone is needed to map out a village structure. Mr Peter Dobson asked the Clerk to contact Mrs Julian to obtain the information above, and then a meeting can be arranged to take place in September. Mrs Riley asked if she could arrange for Alan Johnson to come and clear and tidy the Village Hall Car Park like he did last year, before the Village Show takes place. Mrs Riley also stated that some of the paving slabs in the Car Park need repairing. Mrs Julian has stated that this is also the responsibility of the Parish Council. Mr Aries has recently carried out a weed spray of the area. Mr James Dobson stated that the cost for clearing the Car Park should be paid for by HVHMC.
- f. Mr Lee Clarke stated that Cycle Speedway pay £210.00 a year to HVHMC.

Mr Clarke stated that Cycle Speedway will be holding an event over the weekend and has asked if some of the people attending can camp overnight on the field. Mr Peter Dobson stated that Mr Clarke will need to approach Mrs Julian, Chair of HVHMC. Councillors have no objections to this request providing that they ensure that the area is left clean and tidy and that there is no disturbance or inconvenience caused to residents.

**127/19 DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 16<sup>th</sup> July 2019  
Horspath Parish Council Meeting – Tuesday 6<sup>th</sup> August 2019.

Signed.....

Date .....