

HORSPATH PARISH COUNCIL  
**Minutes of the Parish Council Meeting held on 6<sup>th</sup> August 2019**  
**At 8.00pm in HORSPATH VILLAGE HALL.**

**Present:** Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mrs L Hofen, Mrs B Oakley, Mrs H Kogel (Clerk).

**Apologies** Mrs H Palmer,

**Absent:** Mrs E Gillespie (District Councillor), Mr T Bearder (County Councillor).

**Public: 3**

**129/19 APOLOGIES FOR ABSENCE.** – Apologies were made on behalf of Mrs Palmer. Mrs Gillespie and Mr Bearder were absent from the meeting.

**130/19 DECLARATION OF INTEREST.** – None.

**131/19 EMERGENCY BUSINESS.**

Mr Ewart reported that he has recently accidentally cut through the plastic gas main on the Village Green while excavating for the traffic mirror post. The repairs were carried out quickly by Southern Gas Networks to seal the leak and put arrangements in place to repair the damage. The traffic mirror has now been installed.

**132/19 MINUTES FOR APPROVAL.**

The Minutes of the Parish Council Meeting held on 2<sup>nd</sup> July 2019 were agreed as correct and signed by the Chairman.

The Minutes of the Parish Council Closed Meeting held on 2<sup>nd</sup> July 2019 were agreed as correct and signed by the Chairman.

**133/19 MATTERS ARISING.**

**126/19 (d) AOB** - Mr James Dobson proposed that two quotes are obtained to both modify and/or replace the high level vehicle barrier at the Village Hall, with the lock being at chest height and to include correct signage, as the existing barrier is inadequate. Councillors voted In Favour – 6, Abstained – 1. Councillors also agreed that a new lock is purchased for immediate use until the quotations are available. Mr Peter Dobson stated that Executive Locks have agreed to supply three locks tomorrow to see which lock is most suitable.

**134/19 PLANNING APPLICATIONS.**

**P19/S2085/ 34 Blenheim Road, Horspath**

**(Householder)**

**HH** Demolition of existing “Nissen” type shed building, erection of replacement garage/summer room with gym over. – **Councillors voted unanimously that there are no objections and recommend that this planning application is approved.**

**PLANNING PERMISSIONS/REFUSALS/APPEALS.**

**P19/S1450/ Land adjacent to 4 Gidley Way, Horspath (Full Application)**

**FUL** Variation on Conditions 2 and 3 of Planning Permission P17/S4166/FUL for a replacement stone supply and minor relocation of approved windows. – **Granted.**

**P19/S1525/ 6 Blenheim Way, Horspath (Householder)**

**HH** Extension of existing 1<sup>st</sup> floor dormer to front, and installation of new dormer to rear, removal of existing chimney and installation of new flue. – **Granted.**

- P19/S1294/ 137 Cuddesdon Road, Horspath**  
**FUL** Variation of Condition 2 of P19/S0122/FUL for revised drawings to enable internal layout changes. Demolition of existing residential building and non-implementation of approved ancillary outbuildings and erection of a split-level detached dwelling house containing primary and ancillary accommodation. Provision of new access from Cuddesdon Road. – **Granted.**
- P19/S1466/ 6 Butts Road, Horspath (Householder)**  
**HH** Domestic extension and loft conversion. – **Granted.**
- P18/S3058/ Land to the rear of 128 Gidley Way, Horspath**  
**FUL** Redevelopment of existing builders yard, erection of three new detached single storey three bedroom dwellings with provision of 9 no. off street parking spaces and enclosed bin stores. **\*\*\*This application has been withdrawn\*\*\***
- P19/S1883/ 60 Gidley Way, Horspath**  
**LDP** Construction of outbuilding to provide garden storage, gym, workshop and sun room. – **Granted. \*\*Certificate of Lawful Development\*\***

### **135/19 CLERK'S UPDATE.**

**Cars Parked in Village Hall Car Park** – The details of the 5 cars parked in the car park for several weeks have been passed onto SODC who will make contact with the owner and arrange for the cars to be removed. Mr Clarke stated that there is another car, a silver Vauxhall Corsa that has now been left in the car park. The Clerk will contact SODC for an update.

**Trees by War Memorial** – SODC has now given permission for crowns to be lifted on the two trees by the War Memorial. The Clerk has requested a quote from Mr Prior.

**Pick-Me-Up Bus Service** – The Clerk has sent an email to try and arrange a meeting to discuss the possibility of extending the service into Horspath, but no reply has been received to date. Mrs Hofen stated that she has spoken with Mr Phil Southall from the Pick-Me-Up Bus Service and he has stated that he is interested in including Horspath into their schedule, but at the moment they are still in the early stages and are not ready to expand as a commercial service. The service only has initial support funding until 2020 and is currently developing but is not yet breaking even financially.

**Re-issued Cheque** – The Clerk has re-issued a cheque to Mrs Riley for purchasing War Memorial decorations as it has been mis-placed.

**Grass Cutting on Village Green** – The Clerk has asked Rob Gray to cut the whole area outside of the properties in the future.

**Hedge & Ditch on Cuddesdon Road** – The Clerk reported this to OCC. OCC has carried out a site visit and does not feel that there are any issues with visibility from Number 8, whereas there is from Number 1 so OCC will write to the resident. Butler Close is not adopted by OCC Highways but the vegetation is affecting their footway. OCC do not own the fence, therefore no further action will be taken.

**Link Path by the Hub** – The Clerk has asked Rob Gray to strim the link path from the Hub to the Recreation ground. Councillors agreed that Rob will be asked not to do this area as it has a grass stabilisation grid on it and the Cricket Club mow that area. Mr Ewart stated that the footpath needs to be topped up with stone. Councillors stated that James Prior agreed to carry this out as and when it was required. The Clerk will contact James Prior.

**Paving Slabs in Play Area** – The Clerk will contact Mr Hamlet who has agreed to replace the necessary paving slabs.

### **136/19 UPDATE ON THE DEVELOPMENT OF PUMPING STATION SITE.**

This item will be deferred as we are waiting for background information and a site map of the gas pipes.

### 137/19 TREE FELLING IN THE WILDLIFE CONSERVATION AREA.

Mr Harris reported that Mr James Prior has carried out a survey on all of the trees and has been very specific about the trees that require urgent attention. Mr Harris stated that Mr Prior carried out the surveys free of charge and he has submitted a very competitive quotation for the works and recommends that the Parish Council instruct Mr Prior to carry out the work as soon as possible, as it is inevitable that these specified trees will eventually fall across the paths. Mr Peter Dobson stated that Mr Prior is HPC's preferred supplier and has monitored the trees over the last three years. Councillors voted unanimously in favour of the Clerk asking Mr Prior to go ahead with the works.

### 138/19 DISTRICT & COUNTY COUNCILLOR REPORTS. – No reports were available.

### 139/19 CORRESPONDENCE.

- a. SODC – Time is running out for applications for the Council's new volunteering grants. – (Circulated via email).
- b. Mr Terry Pollard – NEA Update July 2019. – (Circulated via email).
- c. RSN. - The Rural Bulletin. 2/7/19, 9/7/19, 16/7/19, 23/7/19, 30/7/19. – (Circulated via email).
- d. OCC – Community Transport Newsletter. – (Circulated via email).
- e. NALC – Chief Executive's Bulletin 28/6/19, 5/7/19, 19/7/19, 26/7/19. – (Circulated via email).
- f. CPRE – News June 2019. – (Circulated via email).
- g. Open Spaces Society – Open Spaces is recruiting. – (Circulated via email).
- h. OCC – Oxfordshire Plan 2050 Update. – (Circulated via email).
- i. OALC – Assistant County Officer Job. – (Circulated via email).
- j. SODC – Not yet applied to the SODC volunteering grant scheme? Don't miss out – closing soon. – (Circulated via email).
- k. OALC – AGM Draft Minutes & Presentation & Chairmanship Training. – (Circulated via email).
- l. NALC – Newsletter 3/7/19, 17/7/19. – (Circulated via email).
- m. RSN – Rural Funding Digest July 2019. – (Circulated via email).
- n. OALC – Last chance to book on OALC Chairmanship skills. – (Circulated via email).
- o. OALC – June Update for Member Councils. – (Circulated via email).
- p. SODC – Garden Village status awarded to two locations in Southern Oxfordshire. – (Circulated via email).
- q. SODC – Thame Sports Club gets over £88,000 to help build a new Club House. – (Circulated via email).
- r. SODC – Polling District & Polling Places Review. – (Circulated via email).
- s. SODC – Have your say on Polling Stations in Southern Oxfordshire. – (Circulated via email).
- t. TVP – Police & Crime Bulletin July 2019. – (Circulated via email).
- u. CPRE – South Oxfordshire & Vale Local Plan Update. – (Circulated via email). – **Mr Harris reported that CPRE has a very positive view about what should be done with the Local Plan 2034 but the Liberal Democrats and Greens coalition has not yet indicated if they are going to accept, modify or withdraw the Local Plan. There is concern that if they withdraw the Plan they will lose their share of the Oxfordshire Growth Deal money from the government. The Highways England Oxford-Cambridge Expressway team has been notified of the strategic housing sites, however, SODC has signed a non-disclosure agreement to avoid making known the preferred route options. CPRE has had very good professional advice and has sensible proposals to put forward. Mr Ewart asked who was behind the 2050 Plan. Mr Harris stated that as part of the Growth Deal all the Local Planning Authorities in Oxfordshire agreed to work together to produce the Oxfordshire Plan 2050 and all communications about it seemed to come from a small group of professional Planners at Oxfordshire County Council. There have been hundreds that have objected to the assumptions of growth made in**

**the Plan. OCC has to report on the public consultation about the Plan, but they have delayed further work scheduled for the summer 2019. Mr Ewart stated that the Oxfordshire 2050 Plan was in favour of protecting the Green Belt. Mr Harris stated that its authors are also in favour of expanding Oxford City and doubling the population of the County by 2050.**

- v. SODC – Invitation to Planning training 17<sup>th</sup> September 2019. – (Circulated via email).
- w. OPFA – Summer Newsletter 2019. – (Circulated via email).
- x. OCC – Permit Scheme – Formal Consultation. – (Circulated via email).
- y. SODC – Next Steps for the SODC Local Plan. – (Circulated via email).
- z. CPRE – A better vision for Oxfordshire. – (Circulated via email).
- aa. SODC – Playful Pavements in Didcot. – (Circulated via email).
- bb. OCC – Survey for residents to help shape cycling and walking infrastructure plans. – (Circulated via email).
- cc. OLC – NALC Survey about May 2019 Election. – (Circulated via email).
- dd. OCC – SSEN Warn & Inform for Storms. – (Circulated via email).
- ee. OCC – Free Installation of Full Fibre Broadband (HMG). – (Circulated via email).
- ff. OALC – July 2019 Update for Members. – (Circulated via email).
- gg. Wheatley Parish Council – Newsletter August/September 2019. – (Circulated via email).
- hh. Open Spaces Society – AGM News. – (Circulated via email).
- ii. OALC – SSEN Stakeholder Workshop for Parish Councils – Invitation. – (Circulated via email).
- jj. CPRE – Oxfordshire News July 2019. – (Circulated via email).
- kk. CPRE – A Better Vision for Oxfordshire. – (Circulated via email).
- ll. Wheatley Parish Council – July 2019 Newsletter.\*
- mm. OCC – Electric Blanket Testing 2019.\*#
- nn. Wheatley Park School – Annual Prize Giving – October 2019. – **Councillors agreed a donation of £150.00. Mrs Hofen suggested that the Clerk indicates in the letter about the possibility of finding voluntary work by students in the village.**
- oo. The Monumental Company – Request to renovate existing memorial. – **Councillors approved this request subject to the receipt of approval from Mr Horsley. The Clerk will pass on the details to Mr Horsley.**
- pp. Mr P Aries – Email regarding the damaged gas pipe outside of his property. – **Mr Peter Dobson informed Mr Aries that Mr Ewart did obtain permission from the Parish Council to install the traffic mirror around 5 years ago but the installation of the mirror has been on hold for some time. Mr Peter Dobson apologised to Mr Aries on behalf of the Hub for the inconvenience and Mr Ewart stated that he will arrange for a letter of apology to be sent to Mr Aries from the Hub. Mr Aries stated that no-one can see the traffic mirror as it has been positioned under a tree. Mr Ewart stated that the mirror has been particularly useful for people crossing the road by the Hub.**

*\* original held by the Clerk, copy available on request.*

*# displayed on Village Hall & village noticeboards.*

#### 140/19 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
DD	PWLB	Loan Repayment for Burial Ground		1916.50
2674	Mr Rob Gray	Grass Cutting Burial Ground		320.00
		Grass Cutting Play Area		96.00
		Emptying Bins		50.00
		Strimming		48.00
		General Maintenance		193.60
2675	Horspath Cricket Club	Crass Cutting Recreation Ground		2184.00

		March – September 2019		
2676	SODC	Emptying Dog Hygiene Bins	16.12	96.70
2677	Mrs Hayley Kogel	Salary 24/6/19-24/7/19		572.88
2678	Mrs Hayley Kogel	Home Office July 2019		30.00
		Postage & Stationery		73.75
2679	Mr P Aries	Bus Shelter & Play Area Maintenance June & July 2019		120.00
2680	Moore Stephens	Audit Reminder Fee	8.00	48.00
2681	Mr P Aries	Weed Kill		5.49
		<b>TOTAL</b>	<b>24.12</b>	<b>5754.92</b>

#### **HORSPATH RECREATION CHARITY**

<b>Chq</b>	<b>To Whom Paid</b>	<b>Details</b>	<b>Vat</b>	<b>Total £</b>
100058	Mr Rob Gray	Grass Cutting & Strimming Village Green		1453.00
		<b>TOTAL</b>		<b>1453.00</b>

#### **141/19 RECEIPTS.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
3.6.19	Barclays Bank	Interest Business Prem Acct 4.3.19-2.6.19	14.58
		<b>TOTAL</b>	<b>14.58</b>

#### **HORSPATH RECREATION CHARITY**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
24.6.19	ST Properties Ltd	Quarterly Rent for Chequers Inn Car Park	712.50
		<b>TOTAL</b>	<b>712.50</b>

#### **142/19 AOB**

Public:

- a. Mr Lee Clarke suggested that an appropriate set of locks is fitted to the high level vehicle barrier at the Village Hall, with different keys being issued to all organisations who use the barrier, and then if a lock goes missing we will know which organisation is responsible. Mr Peter Dobson will inspect the lock tomorrow.
- b. Mr Lee Clarke stated that HPC is spending a lot of time and money on the future of the Pumping Station site when actually both of the Village Hall Car Parks and the lane are in a poor state and need repairs carried out. Mr Peter Dobson stated that some of the works required are the responsibility of HVHMC and future plans for the Pumping Station site will not have any impact on other projects. All that is being done is that we are investigating the potential of the site for the future. Mrs Oakley stated that Mrs Riley would like to see the Car Parks maintained on a monthly basis. Mrs Oakley stated that the responsibilities of HPC and HVHMC need to be clarified. Mr Peter Dobson stated that he would like to see the Village Hall Car Park resurfaced but before that can be done, the drainage needs to be looked at first.
- c. Mr Aries reported that he cleared up the mess left in the Play Area by the hirers of the Village Hall last week after a wedding.
- d. Mr Gordon Clarke stated that all the old concrete from the old railway and the rubbish around the side of the over-flow Car Park needs to be removed. Mrs Oakley suggested that a grant application should be made to HSPT to cover the cost of a skip. Mr James Dobson stated that this needs to be discussed at the meeting in September with HVHMC so that both HPC and HVHMC are clear on their responsibilities. Mr James

Dobson stated that HPC is the owner of the Village Hall and there is concern that it is not being maintained from the income being received. Mrs Oakley stated that other village organisations should also be invited to the meeting in September. Mr Lee Clarke stated that he will be attending along with Mrs Michelle Legg. Mr Gordon Clarke asked if the Cricket Club can have a designated area which is fenced off for putting their grass cuttings in as they put some application on the grass and the grass cuttings are attracting dogs who tend to eat it and are ill afterwards. At the moment the grass cuttings are being left at all different locations. Mr Peter Dobson stated that this can be discussed with the Cricket Club. Mr Gordon Clarke reported that children attending All Stars Cricket training are running wild after the sessions have ended and not being supervised. Mr Clarke witnessed two children alone up in the corn fields after one of the sessions. Mr Peter Dobson stated that he is aware that Mr Max Eason is also concerned about this happening. Mr Clarke stated that the Coach of All Stars should be responsible for the children until the parents arrive to collect them. Mrs Hofen stated that ladies cricket training is held on a Wednesday evening at the same time that children are at All Stars training, after which they carry on playing. Mr Peter Dobson stated that he has witnessed this happening, but it is the responsibility of the parents to collect children when the training session finishes. It was agreed that the Clerk will write to Mr Eason to ask his views on the welfare of the children after cricket training has finished. Mrs Oakley stated that All Stars Head Office should be contacted and they should inform parents to collect children immediately after training has finished.

**143/19 DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 20<sup>th</sup> August 2019  
Horspath Parish Council Meeting – Tuesday 3<sup>rd</sup> September 2019.

Signed.....

Date .....